

**RESOLUTION NO. 23-01300**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
October 12, 2023. ) October 17, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 12<sup>th</sup> day of October 2023 with the following members present: DORIS I. HERRINGSHAW and THEODORE H. BOWLUS; and

*WHEREAS*, the Commissioners’ Agenda for October 12, 2023, was as follows:

*I. 9:19 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner Bowlus called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk of the Board Sandy Long, Veterans Services Director Zach Migura, Veterans Board member Doug Dariano, and WBGU Radio Host Clint Corpe also present. Commissioner Bowlus noted the receipt of the minutes of the previous session with no corrections necessary.

No out of state travel requests were submitted. The personnel actions submitted were for resignation of Angela Fleming-Good as Environmental Services Supervisor, and request to post the position; appointment of Krupaliben Patel as part time RN Shift Supervisor; appointment of Cortney Pease as intermittent STNA; appointment of Brook Frigo as a non STNA; appointment of Dina Eckhardt as full time Environmental Service Aide; appointment of Kiera Donaldson as part time LPN; voluntary separation of Environmental Services Aide Ivy Trevino.

Commissioner Herringshaw moved to approve the resolutions on the attached listing. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:20 a.m.

*II. -- Staff Reports*

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 9:21 a.m.

Veterans Services Quarterly Update (9:33 a.m.) – Commissioner Bowlus called the meeting back to order with Commissioners Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long, Mr. Migura, and Mr. Dariano present. Executive Director Zach Migura provided an update of recent activities at the Wood County Veterans Services Office. Mr. Migura said the office recently hired a new County Veterans Services Officer in anticipation of an upcoming retirement. The new employee most recently worked at the Hancock County Veterans Services Office. Mr. Migura said a counselor from Toledo has been providing services at the office with flexible hours in order to meet the needs of veterans seeking these services. Mr. Migura said that 58 claims have been decided by the U.S. Department of Veterans Affairs so far this year, which has brought over \$1.1 million in benefits to veterans locally. He said that many more claims are in the process of review. Mr. Migura noted that Veterans Day activities will be kept at a local level this year so that the county does not compete with the smaller events. Mr. Dariano stated that the Veterans Services Board is very pleased with Mr. Migura’s leadership and management of the office. Commissioner Bowlus noted that he has heard very positive comments about the office and Mr. Migura as well. Ms. Stanley asked if Mr. Migura will be meeting with the Commissioners on budget requests this

year and he said that he is scheduling a meeting. The Commissioners thanked them for the update. Commissioner Herringshaw moved to recess until the next meeting and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:48 a.m. Mr. Migura and Mr. Dariano exited at this time.

Job & Family Services and Child Support 2024 Appropriation Request Review (10:02 a.m.) – Commissioner Herringshaw called the meeting back to order with Commissioner Bowlus, Ms. Stanley, Ms. Long, Director Dave Wigent, Michael Fuller and Kelly Hickle-Lentz present. Mr. Wigent shared the 2024 JFS and Child Support appropriations and strategic budget requests. Mr. Fuller stated that the agency is still having difficulty finding cars to purchase. Mr. Fuller noted that the budget request documents include a renovation project for 2024. After recent discussions, it was determined to scale back the project. Revised documents will be submitted. Mr. Fuller still anticipates a carpet installation project, some cubicle reconfiguration and HVAC improvements. Commissioner Herringshaw moved to recess until the next meeting and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:36 a.m.

Engineer and Highway Garage 2024 Appropriation Request Review (10:50 a.m.) – Engineer John Musteric and Fiscal Manager Dana Schratt were present. Engineer Musteric shared the Engineer and Highway Garage appropriation and strategic budget requests. Mr. Musteric stated he is requesting one additional full-time GIS employee. He is proposing that the employee would work with the GIS data and be paid 50% from Engineer’s funds and 50% from General Fund. Mr. Musteric also stated that the focus will slightly shift in 2024 to more road work and less bridges. Discussion was also held about upcoming joint ditch projects, including Packer Creek and Sugar Creek. The meeting concluded at 11:38 a.m. Engineer Musteric and Mrs. Schratt exited at this time.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 11:38 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Janese Diem  
*acting* Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01290	10/12/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/10/2023		
23-01291	10/12/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01292	10/12/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01293	10/12/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01294	10/12/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01295	10/12/2023	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT OCTOBER 2023 LEASE PAYMENT		
23-01296	10/12/2023	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR OCTOBER 2023.		
23-01297	10/12/2023	CMS COMMUNICATIONS - AUTHORIZING THE PURCHASE OF (338) CISCO PHONES FOR ALL COUNTY TECHNOLOGY.	135039	\$22,905.00
23-01298	10/12/2023	MCKESSON MEDICAL SURGICAL - AUTHORIZING THE PURCHASE OF (10) ADVANTAGE BEDS FOR WOOD HAVEN HEALTHCARE.	554380	\$20,105.64
23-01299	10/12/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND MARELLI NORTH AMERICA		

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 12<sup>th</sup> day of October, 2023.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

ZACH MIGNERA

VETERANS

DOUG DALIANO

VETERANS

Kelly Hays

JFS

David Wight

JFS

Michael Fuller

JFS

Dana Schwatt

Eng

John Mysterie

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