

**RESOLUTION NO. 23-01315**

In the matter of approval of prior meeting	)	County Commissioners' Office,
minutes from the regular session held on	)	Wood County, Ohio
October 17, 2023.	)	October 19, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 17<sup>th</sup> day of October 2023 with the following members present: CRAIG LAHOTE, DORIS I. HERRINGSHAW and THEODORE H. BOWLUS; and

*WHEREAS*, the Commissioners’ Agenda for October 17, 2023, was as follows:

*I. 9:15 a.m. -- Consider Resolutions – See Resolution Listing  
Authorize Payroll*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Acting Clerk of the Board Janese Diem, Tom Uhler and Ed Nagle also present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out of state travel requests were submitted. Two personnel actions were submitted: a leave of absence for JFS Income Maintenance Worker Katy Campbell and a status change from intermittent to full time for IT Support Technician II Joshua Kelbley.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of Resolution 23-01306 (Transfer of Funds) to be voided and Resolution 23-01308 (reappointing members to the Port Authority) that will be acted upon later during session. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:17 a.m.

*II. -- Staff Reports*

Ms. Stanley noted that the meeting with representatives from the County Commissioners Association of Ohio (CCAO) has been rescheduled to November 2.

Ms. Stanley stated that the Area Office on Aging has requested an opportunity to discuss the Wood County Healthy Aging Grant that was recently approved in the state budget bill. Commissioner Herringshaw said she would prefer that the Wood County Senior Center manage these funds due to their local presence in Wood County. Commissioner Bowlus agreed but thought the Area Office on Aging should be given an opportunity to discuss the grant as well. The Commissioners agreed to invite both entities to a meeting to discuss the grant.

Mrs. Stanley also noted that she has recently received inquiries regarding the status of the buildings during the 2024 solar eclipse. It was noted that many schools have scheduled a closure for that date. Ms. Stanley will reach out to EMA Director Jeff Klein for an update on this issue.

Mr. Scherger reminded the Commissioners that he and Commissioner Bowlus will be attending the OneOhio meeting tomorrow in Tiffin.

He also noted that he and Recycling Coordinator Rachel Sizer will be attending the North Baltimore Village Council meeting this evening as new recycling bins have been placed in the village.

Reappointments to the Wood County Port Authority Board (9:25 a.m.) – Commissioner LaHote welcomed Mr. Uhler and Mr. Nagle and thanked them for their willingness to serve another term on the Port Authority Board. Mr. Uhler thanked the Commissioners for their support in bringing economic development to the County. Mr. Nagel noted he has an optimistic outlook for Wood County as the County has a very business friendly environment. Commissioner Herringshaw moved to approve Resolution 23-01308. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:27 a.m. A photo was taken, and Mr. Uhler and Mr. Nagle exited at 9:28 a.m.

Dog Shelter 2024 Appropriation Request Review (9:30 a.m.) - Due to a scheduling issue, the Dog Warden will review the Dog Shelter's budget review on Thursday.

The Commissioners reviewed invitations to upcoming meetings.

Commissioner Herringshaw congratulated Commissioner LaHote on his selection as the Vice-President of the County Risk Sharing Authority (CORSA).

Prosecuting Attorney 2024 Appropriation Request Review (10:00 a.m.) – Prosecutor Paul Dobson and Administrative Director Annie Wilson reviewed the Prosecutor's Office 2024 appropriations and strategic budget requests. Mr. Dobson stated that approximately \$18,000 of Furtherance of Justice (FOJ) funds were returned to the general fund at the conclusion of 2022 and funds will likely be returned again this year. He noted that discussions regarding the Youth Olympics fund will be happening in 2024. He said the funds were donated from private sources to support the program. Mr. Dobson also reviewed several personnel adjustment requests. Ms. Stanley noted that some of the proposed changes may require the CPQ review process. Mr. Dobson and Ms. Wilson exited at 10:26 a.m.

Clerk of Courts – Legal and Auto Title 2024 Appropriation Request Review (10:27 a.m.) – Clerk of Courts Doug Cubberley, Chief Deputy Clerk Katie Mahlman, and Deputy Clerk Auto Title Mike Merillat were present. Mr. Cubberley reviewed the appropriation and strategic budget requests for the Clerk of Courts Legal and Auto Title divisions. Mr. Cubberley stated that he had minimal changes from 2023. He requested to have funds appropriated for one full-time previously approved position for the legal office and one position for the auto title office. The meeting concluded at 10:32 a.m. and Mr. Cubberley, Ms. Mahlman, and Mr. Merillat exited at this time.

### *III. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:33 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. \_\_\_\_\_

absent

DR. THEODORE H. BOWLUS yes

Theodore H. Bowlus

CRAIG LAHOTE yes

Craig Lahote

Board of County Commissioners,  
Wood County, Ohio

Attest: Jamere Niem  
acting Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01300	10/17/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/12/2023		
23-01301	10/17/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01302	10/17/2023	ACCEPTANCE OF RE-PLAT OF LOT 5 OF MASTER'S MEADOWS SUBDIVISION LOCATED WITHIN PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO		
23-01303	10/17/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01304	10/17/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01305	10/17/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01306	10/17/2023	TRANSFER OF FUNDS - VARIOUS FUNDS		
23-01307	10/17/2023	ESTABLISHING PER DIEM RATES FOR WOOD HAVEN HEALTH CARE SENIOR LIVING & REHABILITATION EFFECTIVE JANUARY 1, 2024		
23-01308	10/17/2023	REAPPOINTING MEMBERS TO SERVE ON THE WOOD COUNTY PORT AUTHORITY BOARD (TERMS EXP. 12/31/2027)		
23-01309	10/17/2023	INTECH IT SOLUTIONS - AUTHORIZING THE PURCHASE OF A XENIO TIMECLOCK WITH FINGERPRINT READER FOR THE WOOD COUNTY HIGHWAY GARAGE.	314133	\$1,610.05
23-01310	10/17/2023	CDW GOVERNMENT INC - AUTHORIZING THE PURCHASE OF (4) LENOVO THINK PADS FOR THE WOOD COUNTY PUBLIC DEFENDERS OFFICE.	673539	\$8,161.84
23-01311	10/17/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01312	10/17/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND MARELLI NORTH AMERICA		
23-01313	10/17/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND BINKELMAN		
23-01314	10/17/2023	SELECTING A FIRM FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WOOD COUNTY COMBINED GENERAL HEALTH DISTRICT BUILDING RENOVATION PROJECT.		

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 17 day of October, 2023.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Ed NAGLE

Wood County Port Authority

TOM UHLER

WOOD COUNTY PORT AUTHORITY

Paul Dobson

PROSECUTOR ATTORNEY

Annie Wilson

Prosecutors office

Katrina Humlman

COE

Doug Cobberley

COE

Mike Ferrell

COE

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