

**RESOLUTION NO. 23-01358**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
October 26, 2023. ) October 31, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 26<sup>th</sup> day of October 2023 with the following members present: CRAIG LAHOTE and THEODORE H. BOWLUS; and

*WHEREAS*, the Commissioners’ Agenda for October 26, 2023, was as follows:

*I. 9:27 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk of the Board Sandy Long and Facilities Director Steve Blausey also present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

There were no out-of-state travel requests or personnel actions submitted.

Commissioner LaHote moved to approve the resolutions on the attached listing with the exception of resolution 23-01346 (personnel actions) which will be voided. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

Ms. Stanley stated that she received a request from Great Lakes Community Action Partnership (GLCAP) requesting a letter of support from the Commissioners in regard to a grant application for conducting a multi-county work transportation study. During a follow-up discussion, Ms. Stanley learned that GLCAP is no longer pursuing the grant application and another entity is now taking the lead and the focus has also changed. She recommended gathering more information about the new application before moving forward. The Commissioners agreed with her recommendation.

Buildings and Grounds Monthly Update (9:28 a.m.) – Mr. Blausey reviewed the attached information which was referenced throughout the discussion. The meeting concluded at 9:37 a.m.

Buildings and Grounds 2024 Appropriation Review (9:45 a.m.) – Mr. Blausey shared the Buildings and Grounds 2024 appropriations and strategic budget requests. As part of the 2024 appropriations Mr. Blausey requested 3 additional maintenance staff employees, one new employee for the jail, one employee to temporarily have an overlap period with a retiring senior staff member, and one employee to be assigned at NWCC or Health Department as currently these buildings are shared by one employee. Ms. Stanley noted that the NWCCC/Health Department employee would not be an additional cost to the county as these outside agencies pay for their cost of maintenance services. Mr. Blausey said that two employees will be retiring in 2024. Mr. Blausey noted the roof on the Juvenile Detention Center is over 20 years old and is being patched a lot and he is requesting funds to replace it next year. The Commissioners thanked Mr. Blausey for the information. The meeting concluded at 10:07 a.m. Mr. Blausey exited at this time.

Planning Commission 2024 Appropriation Review (10:07a.m.) – Planning Commission Director Dave Steiner was joined by Account Clerk II Karie Mourdock to share the Planning Commission 2024 appropriation and strategic budget requests. Mr. Steiner stated there were no significant changes from the 2023 appropriations request. The Commissioners thanked him for the information. The meeting concluded at 10:12 a.m. Mr. Steiner and Ms. Mourdock exited at this time.

Solid Waste Management District (SWMD) and Landfill 2024 Appropriation Review (10:13 a.m.) – Mr. Scherger shared the SWMD and Landfill 2024 appropriations and strategic budget requests. SWMD Account Clerk II Kam Schick was also present. Mr. Scherger stated there were no significant changes from the 2023 appropriation requests for SWMD. He noted the rise in fuel costs and the need to appropriate more funding for fuel for the Landfill in 2024. He also mentioned the need for some equipment replacement, including a compactor. The meeting concluded at 10:34 a.m.

III. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Bowlus moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:35 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>aye</u>	<u>Doris Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

*Board of County Commissioners,  
Wood County, Ohio*

Attest: Janese Niem  
*acting* Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01341	10/26/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 10/24/2023		
23-01342	10/26/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01343	10/26/2023	PAYMENT FOR SERVICES - SEPTEMBER 2023 LANDFILL TRASH DISPOSAL		
23-01344	10/26/2023	AUTHORIZE PLANS FOR REIGLE ROAD BRIDGE NO. 1-27A REPLACEMENT OVER YELLOW CREEK, JACKSON TOWNSHIP, WOOD COUNTY OHIO. PID 117674		
23-01345	10/26/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND PHOENIX TECHNOLOGIES INTERNATIONAL, LLC		
23-01346	10/26/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01347	10/26/2023	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF SEPTEMBER 13, 2023 - OCTOBER 12, 2023 AND MAINTENANCE STAFF FOR OCTOBER 2023.		
23-01348	10/26/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01349	10/26/2023	PAYMENT FOR SERVICES - SEPTEMBER 2023 FUEL FACILITY		
23-01350	10/26/2023	PAYMENT FOR SERVICES - THIRD QUARTER NET PLUS TRANSPORTATION SERVICES.		
23-01351	10/26/2023	ADJUSTMENTS TO APPROPRIATIONS - VARIOUS FUNDS		
23-01352	10/26/2023	TRANSFER OF FUNDS - VARIOUS FUNDS		
23-01353	10/26/2023	REIMBURSEMENT OF FUNDS - WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES		
23-01354	10/26/2023	AUTHORIZE CONSTRUCTION MANAGER AT RISK CONTINGENCY USE REQUESTS FOR THE WOOD COUNTY JAIL EXPANSION AND RENOVATION PROJECT.		
23-01355	10/26/2023	AUTHORIZE A SOFTWARE SUBSCRIPTION AGREEMENT WITH STEPMOBILE LLC TO PROVIDE AN ELECTRONIC CLOUD-BASED SEARCH WARRANT PROCESSING SERVICE (EZWARRANT)		
23-01356	10/26/2023	DELL MARKETING - AUTHORIZING THE PURCHASE OF A REPLACEMENT DELL LATITUDE 5540 COMPUTER FOR USE AT WOOD HAVEN.	554381	\$1,191.08
23-01357	10/26/2023	AUTHORIZING PAYMENT TO HUNTINGTON TRUST FOR QUARTERLY BANK FEES FOR THE PERIOD 7/1/23 THROUGH 9/30/23, FROM THE WOOD COUNTY EMPLOYEE HEALTH CARE TRUST FUND.		

Buildings & Grounds Monthly Update  
October 26, 2023

Completed Projects

Other than the sprinkler re-location, the Office Building 5<sup>th</sup> floor room remodel is done. Hopefully Comunale is in soon to make the needed changes.

The stucco project at Wood Haven was finished about 2 weeks ago. This work was performed by Comte Construction.

Also at Wood Haven, a new shingled roof was installed by EGLC maintenance crews on the courtyard's gazebo.

The tree removal and stump grinding project at the Museum is now finished. This was done by Batanian Tree Service.

Current Projects

VM Systems is now in the process of performing duct cleaning at both JDC and JRC.

The Health Dept. has asked the maintenance crews to install chair rails in a few offices and in the Dental area operatory rooms.

We are installing the countertop for Court 2's jury room kitchenette.

We are changing out a circulating pump for the boiler in the Museum.

We are also rebuilding the existing pump to have a spare.

Jail Expansion Update

Intake: Metal fascia around roof is complete.

Brick at main entrance is complete.

Stainless steel fixtures are installed.

Hollow metal and detention doors are swung and being painted.

Steel soffits and ceiling grid are installed.

Painting is being done.

Exterior site work has begun.

Housing: First floor structural steel and precast is complete.

Exterior load bearing CMU is on-going.

MEP rough-ins is on-going.

Hollow metal doors and windows are on-going.

Concrete topping slabs have been poured.

#### NW Addition

Trusses have been set.

Roof sheathing has started as has the roofing underlayment

Densglass wall sheathing has begun being installed.

#### Upcoming Projects

TV mounting brackets are going to be installed soon in the Jail's Communication room. A total of 7 new tvs are going in.

Weather permitting, a small paving project is to be done at the Museum.

The carpet replacement for the 4<sup>th</sup> floor "common area" is slated for this year yet.

Carpet and furniture for Court 2 staff is also coming up.

Still want to get a few other trees trimmed at Museum.

#### Misc.

Leaves will start being delivered to gardens at JDC and the Jail.

Did some minor concrete repair work at the Food Kitchen.

We will be lighting up the Courthouse Tower for Veterans Day events starting Nov. 6<sup>th</sup>.

