

RESOLUTION NO. 23-01134

In the matter of approval of prior meeting) County Commissioners' Office,
minutes from the regular session held on) Wood County, Ohio
August 31, 2023.) September 5, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 31st day of August 2023 with the following members present: DORIS I. HERRINGSHAW and THEODORE H. BOWLUS; and

WHEREAS, the Commissioners’ Agenda for August 31, 2023, was as follows:

I. 9:22 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner Bowlus called the meeting to order with County Administrator Carri Stanley, Clerk of the Board Sandy Long, Sheriff Mark Wasylshyn and Director of Communications Deputy Doug Houtz also present. Commissioner Bowlus noted the receipt of the minutes of the previous session. No corrections were requested.

The personnel actions submitted were from Wood Haven for the appointment of full-time LPNs Amber Bankey and Alicia English, part-time LPN Marian Cousin, part-time Environmental Services Aides Shay Lewis and Justine Nalbach, full-time Environmental Services Aide Debbie Hartley, full-time STNA Elizabeth Smith, change from part-time to intermittent status for STNA Kaylynn Simon and Diana Canterbury, from full-time to part-time for non-STNA Isabelle Eckhart, voluntary separation of STNA Irving Garcia-Padilla, resignation of Human Resources Coordinator Karen Keller; from Job and Family Services for the intermittent appointment of Student Worker Britain Lawless.

Ms. Stanley mentioned that Sheriff Wasylshyn and Deputy Houtz were present for the consideration of resolution 23-01131 to authorize the purchase of Computer Aided Dispatch and Records Management System for the Sheriff’s Office. Sheriff Wasylshyn stated the new system touches every first responder in the county except the small portion of the City of Fostoria which is covered under Seneca County. All fire departments, EMS, and law enforcement agencies will be under one shared system which has never been done before in the county. He gave special recognition to all parties involved in keeping the project moving forward and to Deputy Houtz for working with the vendor to retain the discounts available for the system which were set to expire. Ms. Stanley stated the next step will be to obtain a Memorandum of Understanding with each of the entities involved. Mr. Houtz stated the system will be rolled out within 18-24 months. He noted the biggest challenge will be the conversion and merging of all data.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All present voted aye and the motion carried. Sheriff Wasylshyn and Deputy Houtz exited at this time.

II. -- Staff Reports

Buildings and Grounds Monthly Update (9:32 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:47 a.m. Mr. Blausey exited at this time.

Ms. Stanley mentioned that she attended the Community Corrections Board meeting early this morning. During the meeting it was reported that Wood County received \$634,000 of T-CAP grant funding over a 2-year period. To be eligible for the funding, the common pleas courts have agreed to sentence non-violent individuals convicted of 5th degree felonies to county jail rather than to prison. A portion of the funding must be allocated to the county general fund for jail costs and the Adult Probation Department suggested providing a flat amount per quarter. The Community Corrections Board members also discussed how to utilize the remaining funds including sexual offender treatment, pre-trial beds, and electronic monitoring costs. Adult Probation will provide a more detailed proposed budget at the next meeting.

Commissioner Herringshaw moved to recess until the next scheduled meeting and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 9:50 a.m.

Historical Museum Quarterly Update (10:10 a.m.) – Commissioner Bowlus called the meeting back to order with Commissioner Herringshaw, Ms. Stanley, Ms. Long, Historical Museum Director Annette Wells and Curator Holly Kirkendall present. Ms. Wells shared the attached information which was referenced throughout the discussion. The meeting concluded at 10:54 a.m.

III. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:54 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: Sandy A Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01117	8/31/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 8/29/2023		
23-01118	8/31/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01119	8/31/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01120	8/31/2023	AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN WOOD COUNTY BOARD OF COMMISSIONERS ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE SANDUSKY COUNTY JOB AND FAMILY SERVICES FOR THE USE OF ADDITIONAL EQUIPMENT TO CONDUCT THE CHILD WELFARE FELLOWSHIP PILOT PROGRAM.		
23-01121	8/31/2023	PAYMENT FOR SERVICES - JULY 2023 CENTRAL SERVICES		
23-01122	8/31/2023	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF JULY 14, 2023 - AUGUST 14, 2023 AND MAINTENANCE STAFF FOR AUGUST 2023.		
23-01123	8/31/2023	TRANSFER OF FUNDS - VARIOUS FUNDS		
23-01124	8/31/2023	AUTHORIZING A JOINDER AGREEMENT EFFECTIVE AUGUST 29, 2023, WITH ZELIS HEALTHCARE LLC, FOR QUALIFYING PAYMENT AND DISPUTE RESOLUTION SERVICES FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN.		
23-01125	8/31/2023	AUTHORIZE CONTRACT WITH THE OSCAR W. LARSON COMPANY FOR REPAIRS TO THE UNDERGROUND STORAGE TANKS AT THE WOOD COUNTY FUEL FACILITY.		
23-01126	8/31/2023	AUTHORIZE AGREEMENT WITH COUNTS CONTAINER CORP. FOR THE PURCHASE OF (17) 8 YARD FRONT LOAD STANDARD DUTY/SLANT CONTAINERS AND (17) STREAMCLEAN RECYCLING LIDS WITH INSTALLATION SERVICE FOR WOOD COUNTY'S RESIDENTIAL RECYCLING PROGRAM.		
23-01127	8/31/2023	AUTHORIZE PLANS AND TO ADVERTISE FOR BIDS FOR THE PLACEMENT OF PAVEMENT MARKINGS ON VARIOUS ROADS THROUGHOUT WOOD COUNTY, WITHIN THE ROAD RIGHT-OF-WAY IN CENTER, FREEDOM, GRAND RAPIDS, HENRY, LAKE, LIBERTY, MIDDLETON, MILTON, PERRYSBURG, PLAIN, TROY, WASHINGTON, AND WEBSTER TOWNSHIPS, WOOD COUNTY, OHIO		
23-01128	8/31/2023	AUTHORIZE CONTRACT WITH CENTRALSQUARE TECHNOLOGIES, LLC TO UPGRADE CAD, MOBILE, RMS, AND JAIL SYSTEMS.		
23-01129	8/31/2023	APPROVAL OF FOSTER PARENT PER DIEM RATES FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES		
23-01130	8/31/2023	COUNTS CONTAINERS CORP. - AUTHORIZE THE PURCHASE OF (17) 8 YARD FRONT LOAD STANDARD DUTY/SLANT CONTAINERS AND (17) STREAMCLEAN RECYCLING LIDS WITH INSTALLATION SERVICE FOR WOOD COUNTY'S RESIDENTIAL RECYCLING PROGRAM.	762535	\$25,885.00
23-01131	8/31/2023	CENTRALSQUARE TECHNOLOGIES, LLC - AUTHORIZE THE PURCHASE OF SOFTWARE, HARDWARE, AND IMPLEMENTATION SERVICES TO UPGRADE CAD, MOBILE, RMS, AND JAIL SYSTEMS FOR THE WOOD COUNTY SHERIFF. SAID PURCHASE WILL BE MADE THROUGH TIPS CONTRACT #220105.	135031	\$3,430,323.83
23-01132	8/31/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01133	8/31/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		

Buildings & Grounds Monthly Update

August 31, 2023

Completed Projects

The Courthouse roof inspection and repair was done on August 4th & 5th . Some tiles were replaced, some re-attached, and all gutters were cleaned out, along with a few incidentals.

Seven man-doors were replaced at the Highway Garage buildings. These were installed by Northwood Door.

A curb installation project was done on the back side of Wood Haven. This work was performed by Palmer Bros.

Seal Coating should be wrapping up this week.

Current Projects

Session Room work has begun. New walls are up, the old wall has been removed, some of the drywall is in place along with insulation for sound. Once Building Inspection gives us their blessing, we will hang the rest of the drywall and commence with all finish work.

A few items remain for the project in Court 2. We are waiting for the countertop to come in and we need to finish building the Witness bench yet.

Maintenance crews have begun painting a few buildings on the Museum grounds. The Pest House, Women's Privy, the Chicken Coop, and the south side of the Ice House, are all slated for painting.

Jail Expansion Update

Intake Area:

- EPDM roofing and metal roofing is complete
- Exterior brick is 70% complete
- Interior CMU work is complete
- Hollow metal doors and windows are complete
- Interior painting has begun

Housing Area:

- Underground utilities are installed
- Slab on grade is complete
- Pre-cast planking was set earlier this week

NW Addition:

- Underground utility installation is wrapping up
- Prep work has begun for slab on grade pours
- Retention pond is totally dug now

Upcoming Projects

Replacement of the “sky lights” on one of the buildings at the Highway Garage is scheduled to start next week.

We are expecting the installation of a new overhead door for the west end of the truck barn at any time.

There is going to be some work performed in Court 4, mostly pertaining to technology.

Maintenance crews will be asked to provide assistance when a flooring project begins at the Landfill office. Custodial crews will also strip and wax other floor areas here not being replaced.

Meetings are underway for a remodel project at JFS.

Misc.

A tree island in the east parking lot is being removed.

A new TV for one of the courtrooms at JDC is being installed.

The fifth floor breakroom sink drain line was replaced and working the best it has for 20 years.



MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS
JUNE ❖ JULY ❖ AUGUST 2023

MUSEUM UPDATES

OUTREACH:

- June 8 Music @ Museum -- about 150 people
- June Tea Class "Put an Umbrella in It" – Sold out 25 people
- June 24 Safety Event -- 700+ people, 30+ classic cars, 15 safety organizations
- July 7 fundraiser -- Auction 119 packages, (140 single items), Event had 118 tickets
- July Tea Class 'Chai Sugar Scrub Class' -- 23 people
- August Tea Class 'Frozen Tea Treats' – 25 people
- August 10 Music @ Museum – over 300 people.
- August 27 – Living History Day -- 120 people
- ***TOTAL MINIMUM EVENT ATTENDANCE FOR JUNE, JULY, AUGUST: 1450+ PEOPLE ***

- MAIN BUILDING UPDATE: 'soft' opening October 16th. For media.
Ribbon Cutting/ Exhibit reopening: THURSDAY OCTOBER 19 3:30PM

FACILITY & PROPERTY UPDATES –

- ~ We rented an additional 10 yard dumpster and cleaned & reordered garage.
- ~ Maint. Cleaned up materials dumped on concrete pad.
- ~ Repaired front gate
- ~ Helped with landscaping powerhouse
- ~ Chicken Coop totally empty and cleaned up by Church of Christ volunteer group
- ~ Front driveway and driveways in East lawn redone
- ~ Added stone to the area around Boomtown's oil barrels
- ~ Repaint Pest House and Chicken Coop
- ~ Trimmed trees around the shelter house
- ~ Installed electric outlet at Marque sign
- ~ Plastered 'kitchen exhibit room' and repainted
- ~ Replaced fuel pump in Gator; keep it running for us. Big help!
- ~ Used metal sheeting to seal hog barn from woodchucks and other critters.
- ~ Developed a list of Short-term projects and more long term (5-10 years).

EDUCATION OUTREACH:

- 2022 – hit 64 traveling programs by JULY 1st.
- 2023 -- hit 64 traveling programs by MAY 1st

15 total programs serving a total of 772 students and adults of all ages. May is usually the best numbers because it is School Programs Month; the best all year until maybe October or November.

Total persons served since January: 2,293



MUSEUM DIRECTOR QUARTERLY REPORT to COUNTY COMMISSIONERS
JUNE ❖ JULY ❖ AUGUST 2023

CURATOR UPDATE:

- Collections Comte has deaccessioned several tractors and they have sold on farm equipment FB pages. The deaccession paperwork will be filed as per the collections policy and the funds from the sales are going towards collections care & acquisitions per the policy.
- Book released: *Ohio's Infirmaries*. Will plan a signing for reopening in August
- Still waiting on grants from: Cultural Arts of WC – musicians, Ohio Arts Council- musicians, Ohio Dept. of Development
- Working on Organization Attic to get ready for the Registrar portion for storage process
- Served as a reviewer for the National Endowment for the Humanities Public Impact Project Grant (read and commented on 15 grants from across the United States).
- Serving as a member of the Ohio Museum's Association Advocacy Board.

GRANTS FOR CURRENT YEAR:

- ❖ Ohio Humanities – Tea Speakers **\$800** (received \$600 now and \$200 post-report)
- ❖ From Students 4 Community -- Sensory Bags for museum visitor use **\$1000** (awarded full amount June)
- ❖ Ohio Arts Council – Concert Series **\$4035** (receiving ½ in September and ½ in June '24)
- ❖ Wood County Cultural Arts – asked \$5000, decision/payment made in October.

MARKETING & EVENTS UPDATE:

RECAP OF SUMMER EVENTS:

- June 8 Music @ Museum -- about 150 people. Full sponsors for 3 concert series.
- June Tea Class – Hosted with Summer Kitchen
- June 24 Safety Event -- Safety organizations. Bounce houses. Food trucks (2) ran out of food, Amateur Ham Radio operators, Lots of safety vehicles including 3 firetrucks, 2 ambulances, ODNR, AG pro, WCPD, school bus, etc. Great Event!
- July 7 fundraiser -- Event had 118 tickets, Nicky D and the Thunder Sisters playing, Reopening Powerhouse, Event income \$21K and net \$12K.
- July Tea Class – hosted with Summer Kitchen
- August Tea Class – hosted with Summer Kitchen
- August 10 Music @ Museum – over 300 people attended.
- August 27 -- 20th Living History Day featuring Wood County Fair 150 Anniv. – 120 people.

UPCOMING EVENTS:

- Thursday September 14th – Music @ the Museum
- Saturday Oct. 7th – Fall Blacksmith Demonstration
- Wednesday October 11th – German American Day
- Monday Oct. 16th – Soft Opening of Museum
- Thursday Oct. 19th – **MUSEUM REOPENING/ RIBBON CUTTING 3:30-6:00pm**
- Thursday Oct. 26 – Tea & Talk – 2pm Trailblazing Women in Politics
- Monday Oct. 30 – Briar Hill Trunk or Treat
- Thursday Nov. 16 – Turkey Drone Drop - WKRP
- Thursday Dec. 14 – Tea & Talk – 2pm Fashion After Dark: How the electric light changed clothing

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 31st day of August, 2023.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

Steve Blausey
Mark Washburn
Annika Wells
Holly Kirkendall

B & G
Sheriff
Museum
Museum