

**RESOLUTION NO. 23-01164**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
September 7, 2023. ) September 12, 2023

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 7<sup>th</sup> day of September 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for September 7, 2023, was as follows:

*I. 9:23 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long also present. Commissioner LaHote noted the receipt of the minutes of the previous session and mentioned one correction. Commissioner LaHote was not present at the meeting held at 5:00 p.m. on September 5, 2023. The correction was made to reflect the correct attendees.

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services for the promotion of CSEA Case Maintenance Specialist Kim Antill-Simmans to CSEA Case Maintenance Coordinator, promotion of Clerk Typist I Carrie Hinesman-Baker, Kellie Duquette and Laurene Giesler to CSEA Case Maintenance Specialists and to abolish 3 Clerk Typist I positions, request to post Quality Assurance/Managed Care Monitor; from Wood Haven for the termination of non-STNA Brandon Person, resignation of Environmental Services Aide Melaynee Cutright, RN Shift Supervisor Laura Crowell and Activity Leader Alayna Bollinger, change of position for non-STNA Caroline Kopp to STNA, change from part-time to full-time for LPN Marian Cousin, appointment of part-time LPN Ashley Reese, full-time LPN Tadra Maragne, part-time Activities Leader Camille Pasipanki and full-time STNA Kyle Dibling.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

*II. -- Staff Reports*

Wood Haven Monthly Update (9:30 a.m.) – Wood Haven Administrator Jeff Orłowski was joined by Social Services Intern Sara Cade and BGSU student Administrator in Training Zachary Graham. Sentinel-Tribune Editor Marie Thomas was also present. Ms. Cade stated that care conferences for growth and improvement are held every Thursday. She stated the department heads and nurses meet with residents and family members to review advance directives, home services and behavioral issues for residents who will be leaving the facility.

Mr. Orłowski stated that revenue in July was the best in 8 years and attributed the increase to the new Medicaid rate. The new rate has resulted in \$72 more per resident per day. He stated currently the main focus is increasing in-house STNA staffing and lowering agency hours. Mr. Orłowski

stated the Director of Nursing discussed agency costs with Med 1 Care which resulted in a decrease in per hour costs. He stated the staffing year-to-date turnover rate is 47.8% and noted the state average is 68%. Mr. Orłowski stated that changes to RN staffing in nursing homes is being considered by the Centers for Medicare and Medicaid Services which may result in an increase of 8 hours a day for RN coverage. He noted that throughout the state 600 more RNs and 6,000 more STNAs are needed. Mr. Orłowski mentioned that since June there has been a 73% increase of COVID cases in nursing facilities. If an outbreak were to happen at Wood Haven they would likely lock down the facility. The Commissioners thanked them all for the update. The meeting concluded at 9:46 a.m. Mr. Orłowski, Ms. Cade and Mr. Graham exited at this time.

Presentation of Auditor of State Award with Distinction (9:57 a.m.) – Lori Brodie, Auditor of State Northwest Regional Liaison, presented Auditor Matt Oestreich and his staff with the Auditor of State Award of Distinction (please see attached attendance roster for those present). She noted that of approximately 6,000 audits conducted annually only 8% will receive an award and only 3% are given the award with distinction. She stated that Wood County does a really good job. Auditor Oestreich stated the last time Wood County received this award was 2013. He noted his appreciation of all departments working to complete the audit including the Port Authority who completed their audit early to help Wood County become eligible for the award. The Commissioners thanked Auditor Oestreich and his staff for their efforts. Photos were taken. The meeting concluded at 10:06 a.m. Ms. Brodie, Auditor Oestreich and staff exited at this time.

The Commissioners reviewed invitations to upcoming meetings.

### *III. -- Open Forum Citizens Comments/Concerns*

Wood County Park District Director Chris Smalley and Assistant Director Andrew Kalmar were present to follow-up with the Commissioners regarding the opportunity the Park District has to acquire a 33-acre parcel of land adjacent to the 69-acre J.C. Reuthinger Memorial Preserve in Perrysburg Township. Mr. Smalley and Mr. Kalmar met with the Commissioners last week to ask the Commissioners to consider providing \$400,000 toward the purchase of the 33-acre parcel. They also intend on applying for grant funding through Clean Ohio. Mr. Kalmar stated the Commissioners have the opportunity to do something great. He stated if the property is saved today, it will still be there in 100 years and people will say what a great thing those Commissioners did. He believes this is a one-time proposition stating saving it today will assure many tomorrows. Commissioner Bowlus asked how much grant funding they will be seeking. Mr. Kalmar stated it depends on the amount of local funds they receive. Mr. Smalley stated this is a competitive grant and low contribution of local funds will impact the scoring for the grant application. The cost for the parcel is \$1,200,000 and they have secured \$297,000 in funds. The grant application must be submitted tomorrow. Commissioner LaHote stated that he believes this is a worthwhile effort but \$400,000 is a little steep. He stated he may feel better about the amount if it was the same as the Park District is contributing which is \$200,000. Mr. Kalmar stated the Park District only has \$200,000 available. Commissioner LaHote asked if they would consider a loan. Mr. Kalmar stated a loan will not help them. The Park District operates solely on levy funds. They are currently in the 5<sup>th</sup> year of a 10-year levy and at the beginning of a levy cycle they must project out the needs for 10 years. They cannot provide more funding without cutting into the operating costs. Mr. Smalley added that people have historically supported the Park District levy but if they did not, they could not take a chance on defaulting on a loan. Commissioner Herringshaw stated that although this may be a good

opportunity, she also is concerned with providing \$400,000. She stated that \$200,000 would be more acceptable and wished they were able to find more contributions. She stated she was not willing to provide \$400,000. Ms. Stanley asked if they will still be applying for grant funding regardless of the local contributions received. Mr. Smalley stated that they will still apply. Commissioner Bowlus agreed with Commissioners LaHote and Herringshaw but asked if they would consider providing \$250,000 and suggested using excess Title Funds. Commissioners LaHote and Herringshaw agreed to the \$250,000. Commissioner Bowlus moved to approve the contribution of \$250,000 to the Wood County Park District to be used for acquisition of property. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried. Mr. Smalley and Mr. Kalmar thanked the Commissioners for their contribution.

Commissioner Bowlus moved to recess until the next scheduled meeting. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 10:29 a.m.

*IV. 11:00 a.m. -- Budget Commission Meeting*

Commissioner LaHote called the meeting back to order with Commissioners Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long Fiscal Manager Dee Stewart, Auditor Oestreich, Treasurer Jane Spoerl, Prosecutor Paul Dobson, Deputy Auditor Julie Allison and Budget Clerk Jamie Moenter present. The minutes for this meeting are maintained separately by the Auditor's Office. The meeting concluded at 11:35 a.m.

Commissioner LaHote moved to adjourn and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried at 11:35 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. yea

DR. THEODORE H. BOWLUS yea

CRAIG LAHOTE yea

Doris I. Herringshaw  
Thomas H. Bowler  
Craig LaHote  
 Board of County Commissioners,  
 Wood County, Ohio

Attest: Sandy A. Long  
 Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01145	9/7/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/5/2023		
23-01146	9/7/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01147	9/7/2023	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR SEPTEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01148	9/7/2023	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR SEPTEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01149	9/7/2023	AUTHORIZING VISION INSURANCE FOR SEPTEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01150	9/7/2023	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR SEPTEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01151	9/7/2023	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR SEPTEMBER 2023, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
23-01152	9/7/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01153	9/7/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01154	9/7/2023	ACCEPTING AND APPROVING THE BIENNIAL PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN #24, FOR THE WOOD COUNTY DEPARTMENT OF JOB & FAMILY SERVICES		
23-01155	9/7/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01156	9/7/2023	APPOINTING KRISTEL JAMES TO SERVE ON THE WOOD COUNTY DISTRICT PUBLIC LIBRARY BOARD (TERM EXP. 7/14/30)		
23-01157	9/7/2023	AUTHORIZE ADDENDUM TO COMMUNITY-BASED CORRECTIONS SUBSIDY GRANT AGREEMENT BETWEEN THE STATE OF OHIO, DEPARTMENT OF REHABILITATION AND CORRECTION AND THE WOOD COUNTY COMMISSIONERS ON BEHALF OF WOOD COUNTY ADULT PROBATION.		
23-01158	9/7/2023	AUTHORIZE CONTRACT WITH FREMONT FENCE AND GUARD RAIL CO. TO REPAIR FENCING AT THE WOOD COUNTY JUVENILE COURT CENTER.		
23-01159	9/7/2023	AUTHORIZE SUBGRANT AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE WOOD COUNTY CHILDREN'S SERVICES ASSOCIATION DBA CHILDREN'S RESOURCE CENTER FOR MEDICAID NET TRANSPORTATION.		
23-01160	9/7/2023	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND KEYS 2 INDEPENDENT LIVING FOR THE REIMBURSEMENT OF INCIDENTAL COSTS.		
23-01161	9/7/2023	AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF COUNTY COMMISSIONERS, ADULT PROBATION AND THE WOOD COUNTY SHERIFF FOR THE TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP) PROGRAM FOR STAFF TRAINING, PROGRAM ENHANCEMENT AND PROVISION OF RESOURCES TO SPECIFIED OFFENDERS IN THE WOOD COUNTY JUSTICE CENTER.		
23-01162	9/7/2023	TRANSFER OF FUNDS - LEPC TO EMA		
23-01163	9/7/2023	AUTHORIZE AGREEMENT WITH EASYDMARC TO PURCHASE A 3 DOMAIN ENTERPRISE PLAN - EASYDMARC SUBSCRIPTION WITH MANAGED SERVICES TO SECURE WOOD COUNTY'S EMAIL DOMAINS.		

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 7<sup>th</sup> day of September, 2023.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

JEFF ORLOWSKI

Wood Haven

SARA CADE

wood haven

Zachary Graham

Wood Haven

Matt Oestreich

Auditor

Steph Abke

Auditor

Julie Allison

Auditor

Amanda Holman

Auditor

Cheryl Trubase

Auditor

Michelle Karns

Auditor

Barry Mendonch

Auditor

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