

RESOLUTION NO. 23-01185

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
September 12, 2023.) September 14, 2023

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 12th day of September 2023 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for September 12, 2023, was as follows:

I. 9:19 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley and Clerk of the Board Sandy Long also present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No personnel actions were submitted. Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolution 23-01166 (personnel actions) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Ms. Stanley stated that she recently spoke with Judge Woessner regarding the proposed multi-county Guardianship Services Board. Judge Woessner indicated that the Wood County Alcohol, Drug Addiction and Mental Health Services Board and Board of Developmental Disabilities have each agreed to provide approximately \$32,000 annually for the Guardianship Services Board. JFS Director Dave Wigent has also indicated that JFS can provide \$32,000 of funding for the project, subject to the Commissioners approval. Judge Woessner will contribute \$15,000, consisting of \$10,000 from probate attorneys’ fees and \$5,000 from the indigent guardianship fund. Judge Woessner had requested that the Commissioners provide an additional \$10,000, which if the Commissioners are agreeable, could be included in the 2024 budget. Judge Woessner had previously stated that he was to meet with Hancock County Probate Court Judge Johnson at the end of the month. Ms. Stanley asked if the Commissioners were in favor of the JFS contribution and providing an additional \$10,000 of county funds. Commissioner LaHote stated this is a nice project and is in favor of allocating the funds. Commissioners Bowlus and Herringshaw concurred.

Ms. Stanley stated that Sheriff Wasylyshyn would like to donate some outdated analog radios to Penta Career Center and that he has provided a listing of the radios with serial numbers. The Commissioners agreed to this donation. A resolution will be prepared.

Dog Shelter Quarterly Update (9:30 a.m.) – Wood County Dog Warden Jodi Harding shared the attached information which was referenced throughout the discussion. Wood County Regional Airport President Jamie Weidner, WBGU Radio Host Clint Corpe and Sentinel-Tribune Editor Marie Thomas were also present. Ms. Harding stated that Wood County Dog Shelter volunteers will

be manning a water table during the McQueen's Run for Your Life on October 1st. The Dog Shelter will be holding their first off-site adoption event in Walbridge on October 29th. Enrichment Nights at the Dog Shelter are held on the 2nd Monday of each month. The dogs are walked and treats or toys are made for them. Ms. Harding mentioned that she participated in a meeting on Monday with representatives from the Humane Society, Ms. Stanley, Sheriff Wasylshyn, Chief Deputy Rod Konrad, and Assistant Prosecutor Joyce Nowak. Ms. Harding said the Humane Society currently does not have a Humane Agent and some abandoned dogs or ones involved in cases of cruelty are being left at the Dog Shelter. She stated the new Humane Society Shelter Director has been in the position for one week and that the Humane Society Board is searching for a new Humane Agent. A required training course will not be available until November, which may cause a delay in the appointment of a new Humane Agent. Ms. Harding said that the Humane Society is considering constructing a drop-off area for use by law enforcement personnel, which would alleviate some of the concerns about getting abandoned dogs dropped off at the county shelter. The Commissioners thanked Ms. Harding for the update. The meeting concluded at 9:38 a.m.

Wood County Regional Airport Authority (RAA) President Jamie Weidner re: Upcoming Projects (9:45 a.m.) – Mr. Weidner shared the attached information. Mr. Weidner stated there are two upcoming projects which consist of the construction of two new hangars for the flight center and a runway relocation and extension project. He stated that BGSU approached the RAA in March to ask if the RAA would build two hangars and lease them to the business running the flight school. The runway project will largely be paid for using grant funds, however the 5% (\$305,650) from the state needs to be contributed by the RAA up front and will be reimbursed and an additional \$305,650 is required as a local share. Mr. Weidner stated the anticipated completion of the hangar project is the fourth quarter of 2024. He stated that at the end of 2024 the RAA have a cash flow issue and will need \$227,524. Ms. Stanley asked if the RAA Board is asking the Commissioners to provide a grant of funds or a loan of funds. Mr. Weidner verified that \$227,524 is the requested amount to be granted by the county not loaned. Commissioner LaHote asked about the number of jobs listed of 4+ per aircraft. Mr. Weidner stated this number is provided by the FAA and includes instructors, maintenance personnel, people who fuel and move the aircrafts, etc. Commissioner LaHote stated the airport is an important asset for the county and suggested a discussion regarding funding should be held with the City of Bowling Green. Commissioner Bowlus asked about contributions from BGSU. Mr. Weidner stated BGSU owns the property the airport is on and allows the RAA access to it. Ms. Stanley stated she will review previous county funding to the RAA and help facilitate a meeting among the county, city, BGSU and the RAA. The meeting concluded at 10:10 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:11 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I Herringshaw

DR. THEODORE H. BOWLUS

yes

Theodore H Bowlus

CRAIG LAHOTE

yes

Craig LaHote

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01164	9/12/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 9/7/2023		
23-01165	9/12/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01166	9/12/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01167	9/12/2023	AUTHORIZE AN AGREEMENT EFFECTIVE JANUARY 1, 2023, WITH APPROX FOR PRESCRIPTION DRUG MANAGEMENT SERVICES FOR THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
23-01168	9/12/2023	AUTHORIZE GRANT AGREEMENT BETWEEN OHIO DEPARTMENT OF YOUTH SERVICES AND THE JUVENILE RESIDENTIAL CENTER OF NORTHWEST OHIO.		
23-01169	9/12/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01170	9/12/2023	AUTHORIZING CARRI L. STANLEY, COUNTY ADMINISTRATOR TO SIGN THE OHIO ORGANIZED CRIME INVESTIGATIONS COMMISSION (OOCIC) SUBGRANT AWARD AGREEMENT NO. 2022-RO-MDI-R526, FOR THE SHERIFF.		
23-01171	9/12/2023	AUTHORIZE RECIPIENT ORGANIZATION AGREEMENT BETWEEN THE OHIO ATTORNEY GENERAL'S OFFICE AND WOOD COUNTY COMMISSIONERS ON BEHALF OF THE WOOD COUNTY PROSECUTOR FOR THE LAW ENFORCEMENT DIVERSION PROGRAM.		
23-01172	9/12/2023	AUTHORIZE AGREEMENT WITH S.A. COMUNALE TO ADD (1) SPRINKLER HEAD AND RELOCATE (2) OTHERS FOR THE EXPANSION OF AN EXISTING OFFICE AND CONSTRUCTION OF A NEW OFFICE IN THE COMMISSIONERS OFFICE.		
23-01173	9/12/2023	ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.		
23-01174	9/12/2023	AUTHORIZE CONTRACT WITH GERKEN PAVING, INC. FOR SLIDE REPAIR ON LIBERTY HI ROAD, WITHIN HENRY TOWNSHIP, WOOD COUNTY, OHIO.		
23-01175	9/12/2023	AUTHORIZE AGREEMENT WITH THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC) ON BEHALF OF WOOD COUNTY ADULT PROBATION FOR CRIMINAL JUSTICE INFORMATION SERVICES THROUGH THE NORTHWEST OHIO REGIONAL INFORMATION SYSTEM (NORIS).		
23-01176	9/12/2023	FRANK SALES - AUTHORIZING THE PURCHASE OF A REPLACEMENT GE REFRIGERATOR FOR THE PUBLIC DEFENDERS OFFICE.	673536	\$599.00
23-01177	9/12/2023	AUTHORIZE CONTRACT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF REPLACEMENT OFFICE FURNITURE FOR WOOD COUNTY COMMON PLEAS COURT #2.		
23-01178	9/12/2023	AMERICAN INTERIORS, INC. - AUTHORIZE THE PURCHASE OF REPLACEMENT OFFICE FURNITURE FOR WOOD COUNTY COMMON PLEAS COURT #2.	135032	\$42,495.39
23-01179	9/12/2023	AUTHORIZE AGREEMENT WITH MECCA MANAGEMENT, INC. (F.K.A. A & M GREEN FAMILY LIMITED PARTNERSHIP) WITH REGARDS TO RENOVATION PROJECT AT THE WOOD COUNTY CLERK OF COURTS AUTO TITLE OFFICE.		
23-01180	9/12/2023	AUTHORIZE CONTRACT WITH AMERICAN INTERIORS, INC. FOR THE PURCHASE OF NEW OFFICE FURNITURE FOR THE WOOD COUNTY COMMISSIONERS OFFICE.		
23-01181	9/12/2023	AMERICAN INTERIORS, INC. - AUTHORIZE THE PURCHASE OF NEW OFFICE FURNITURE FOR THE WOOD COUNTY COMMISSIONERS OFFICE.	135033	\$11,742.53
23-01182	9/12/2023	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT SEPTEMBER 2023 LEASE PAYMENT		
23-01183	9/12/2023	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR SEPTEMBER 2023.		
23-01184	9/12/2023	AUTHORIZE AGREEMENT WITH GARDINER TO REPAIR ATRIUM CHILLER AND COURTHOUSE CHILLER DUE TO ISSUES FOUND DURING PREVENTATIVE MAINTENANCE INSPECTIONS OF THE EQUIPMENT.		

Wood County Dog Shelter

Jodi Harding, Chief Dog Warden

A department under the Board of County Commissioners
 Craig LaHote Dr. Theodore Bowlus Doris I Herringshaw



Impound Statistics Date Filter: 1/1/2023 - 8/31/2023

	Adopted		Transferred		Reclaimed		Unknown		Euthanized		Owner Requested Euthanasia		Deceased Before Impound		Deceased After Impound		Animals Impounded	Live Release No exclusions
January	10	30.3%	11	33.3%	7	21.2%	0	0.0%	3	9.1%	2	6.1%	0	0.0%	0	0.0%	33	84.8%
February	5	27.8%	2	11.1%	6	33.3%	0	0.0%	3	16.7%	2	11.1%	0	0.0%	0	0.0%	18	72.2%
March	14	43.8%	2	6.3%	14	43.8%	0	0.0%	1	3.1%	1	3.1%	0	0.0%	0	0.0%	32	93.8%
April	11	42.3%	4	15.4%	8	30.8%	0	0.0%	0	0.0%	3	11.5%	0	0.0%	0	0.0%	26	88.5%
May	14	38.9%	5	13.9%	14	38.9%	0	0.0%	1	2.8%	2	5.6%	0	0.0%	0	0.0%	36	91.7%
June	19	45.2%	12	28.6%	9	21.4%	0	0.0%	0	0.0%	2	4.8%	0	0.0%	0	0.0%	42	95.2%
July	9	30.0%	2	6.7%	14	46.7%	0	0.0%	2	6.7%	3	10.0%	0	0.0%	0	0.0%	30	83.3%
August	16	51.6%	3	9.7%	9	29.0%	0	0.0%	3	9.7%	0	0.0%	0	0.0%	0	0.0%	32	90.3%
Total	98	39.5%	41	16.5%	81	32.7%	0	0.0%	13	5.2%	15	6.0%	0	0.0%	0	0.0%	249	

Live Release
 88.7% No exclusions
 94.4% Excludes deceased before impound, and owner requested euthanasia
 94.8% Excludes deceased before impound, rescue only, and owner requested euthanasia
 99.5% Excludes deceased before impound, ineligible for adoption, and owner requested euthanasia
 100.0% Excludes deceased before impound, ineligible for adoption, rescue only, and owner requested euthanasia

28 Euthanized
 15 Owner Requested Euthanasia
 3 Caused Exposures/Bites
 8 People Aggressive
 0 Injured or Unhealthy
 2 Dog Aggressive

1 *
 12 **
 0
 3
 0
 0
 0
 1

0
 3
 8
 0
 0
 1

* Rescue only
 ** Ineligible for adoption

Live release does not include animals currently impounded, therefore statistics will change until all animals impounded during the year are no longer at the shelter

Animals classified as ineligible for adoption or rescue only often meet multiple criteria for the classification, therefore the sum of each criteria may not equal the total for the classification

2023 NUMBER OF LICENSED DOGS

Permanent Tags Sold By Year

	Number Sold
2014	75
2015	44
2016	64
2017	104
2018	117
2019	195
2020	192
2021	268
2022	259
2023 AS OF 9/1/2023	254
TOTAL NUMBER OF DOGS WITH PERMANENT TAGS	1572

3yr Tags Sold By Year

	Number Sold
2021	1,337
2022	1,447
2023	1,306
# of Dogs licensed with 3yr tags	4,090

1YR TAGS SOLD AS OF 9/1/2023

15,276

TOTAL NUMBER OF DOGS LICENSED IN 2023

20,938

TOTAL NUMBER OF DOGS LICENSED IN 2022

20,085

YTD License Sales Summary-Annual Comparison

Jodi Harding, Chief Dog Warden

		Quantity	Total
2022 Dog License	\$14.00	14508	\$203,112.00
2022 1yr. Dog License w/ Penalty	\$28.00	1324	\$37,072.00
2022 1yr. Dog License, Partial	\$7.00	151	\$1,057.00
2022 3yr. Dog License (good thru 2025)	\$42	1200	\$50,400
2022 3yr. Dog License w/ penalty (good thru 2024)	\$56	195	\$10,920
2022 3yr. Dog License partial (good thru 2024)	\$35	52	\$1,820
2022 Dangerous License	\$50	61	\$3,050
2022 Duplicates (request for another tag)	\$5.00	72	\$360.00
2022 Duplicate License, Free	\$0.00	9	0
2022 Kennel License	\$70	75	\$5,250
2022 Kennel License Late	\$140	4	\$560
2021 Extra Kennel License	\$1.00	157	\$157.00
2022 Permanent Dog License	\$140	228	\$31,920
2022 Permanent Dog License w/Penalty	\$154	31	\$4,774
2022 Service Dog	\$0.00	0	0
2022 Transfer License	\$5.00	4	\$20.00
2022 Transfer License, Free	\$0.00	1	0
Total:		18068	\$349,912.00

				Monetary Difference from 2022
2023 1yr. Dog License	\$14.00	14,286	\$200,004.00	(\$3,108.00)
2023 1 Yr. License, Partial	\$7.00	77	\$539.00	(\$518.00)
2022 1yr. Dog License w/ Penalty	\$28.00	940	\$26,320.00	(\$10,752.00)
2023 3yr. (good thru 2025)	\$42.00	1,133	\$47,586.00	(\$2,814.00)
2023 3yr. (good thru 2025) partial	\$35.00	28	\$980.00	(\$840.00)
2023 3yr. w/ Penalty (good thru 2025)	\$56.00	151	\$8,456.00	(\$2,464.00)
2023 Dangerous License	\$50	57	\$2,850.00	(\$200.00)
2023 Duplicate License (request for another tag)	\$5.00	65	\$325.00	(\$35.00)
2023 Duplicate License , free	\$0.00	19	0	
2023 Kennel License	\$70.00	73	\$5,110.00	(\$140.00)
2023 Kennel License, Extra	\$1.00	174	\$174.00	\$17.00
2023 Kennel License w/ Penalty	\$140.00	3	\$420.00	(\$140)
2023 Permanent Dog License	\$140.00	227	\$31,780.00	(\$140.00)
2023 Permanent Dog License w/Penalty	\$154.00	29	\$4,466.00	(\$308.00)
2023 Service Dog	\$0.00	1	0	
2023 Transfer License	\$5.00	2	10	(\$10.00)
2023 Transfer License, Free	\$0.00	1	0	
Total:		17,266	\$329,020.00	(\$20,892.00)

WOOD COUNTY REGIONAL AIRPORT 2024 CAPITAL IMPROVEMENT PROJECTS

BOWLING GREEN FLIGHT CENTER HANGARS \$2,775,500

Two 100'x100' hangars and ramp expansion to provide storage for 16 aircraft
 Total fleet in March 2023 was 19 aircraft
 Projected fleet by 4th quarter of 2025 is 33 aircraft
 Program growing to 600 flight students from 400 currently
 Each aircraft equates to 4+ jobs at the flight center
 Additional fuel sales for the Airport Authority

Engineering firm ready to start design work ASAP to insure project completion by 4th quarter of 2024

RUNWAY 18-36 RELOCATION AND EXTENSION \$6,263,000
 Includes \$250,000 for Design which is almost complete and paid for

Relocate Runway 18-36 to the North to provide obstruction clearance
 Lengthen Runway to 3,200'
 Will make the runway more viable for flight training and will make it available to more aircraft
 Will ease crosswind concerns on days when winds don't favor our E-W runway

Waiting for Grant Approval from FAA

Entitlement	\$150,000
Discretionary (90%)	\$5,501,700
State (5%)	\$305,650
Local (5%)	\$305,650

Estimated Construction Start 3rd quarter of 2024

2024 Projected Capital Improvement Cash Requirements and Cash Flow

BOWLING GREEN FLIGHT CENTER HANGAR DESIGN \$185,410

WCRAA Design Agreement approval **Sept. 20, 2023?**
 Bills due within 30 days
 First anticipated bill November 2023 to be paid in Dec. 2023
 Plan on securing written guarantee for the full amount from BGFC
 Balance of Project will be financed by bonds secured through the lease with BGFC

BOWLING GREEN FLIGHT CENTER DESIGN REIMBURSEMENT \$185,410

Anticipate issuing bonds June 2024

TAXIWAY B FAA REIMBURSEMENT \$158,776

Closeout submitted for approval and payment

RUNWAY 18-36 DESIGN REIMBURSEMENT \$225,000

Paid for most of the \$250,000 cost, eligible for reimbursement as soon as Runway 18-36 Grant is approved

RUNWAY 18-36 CONSTRUCTION \$611,300

3rd and 4th quarter 2024
 Need to fund Local and State until State Reimbursement 2025

CASH REQUIREMENT TOTAL \$227,524

