

RESOLUTION NO. 24-00126

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
January 25, 2024.) January 30, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 25th day of January 2024 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for January 25, 2024, was as follows:

I. 9:18 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood County Port Authority legal counsel Rex Huffman and Wood County Economic Development Executive Director Wade Gottschalk present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from Wood Haven for the appointment of full-time STNA Deborah McMurray, full-time Environmental Services Aide Hailey Clark and part-time Dietary Aide Erin Sullivan, amending start date for new Environmental Services Aide Hannah Timko, probationary termination of Dietary Aide Anne Knitz, the resignation of Dining Services Manager Donna Smith and Admissions Coordinator Amanda Wagner and a request to post the Admissions Coordinator position.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolutions 24-00122 (agreement with Commercial Comfort Systems) and 24-00124 (purchase order for Koolduct air supply system) which will be tabled. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Presentation of the Wood County Port Authority 2024 Allocation (9:25 a.m.) – Port Authority Board member Martha Woelke joined Mr. Huffman who stated the Port Authority began approximately 30 years ago with the Commissioners allocating \$15,000 annually. He stated the Port Authority has continued to grow, with a budget of \$3 million for 2024, and he does not see it slowing down. Mr. Huffman thanked the Commissioners for their ongoing support. The Commissioners presented a \$60,000 check for the Port Authority to Ms. Woelke and Mr. Huffman. Photos were taken. The meeting concluded at 9:30 a.m. Mr. Huffman, Mr. Gottschalk and Ms. Woelke exited at this time.

Buildings and Grounds Monthly Update (9:30 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:47 a.m.

III. -- *Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:47 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Lattote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris J. Herringshaw</u>
DR. THEODORE H. BOWLUS	_____	<u>ABSENT</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>
		Board of County Commissioners, Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00096	1/25/2024	AUTHORIZE AGREEMENT WITH LAKESIDE INTERIOR CONTRACTORS TO PROVIDE LABOR AND MATERIALS TO REMOVE EXISTING CEILING TILE AND GRID AND INSTALL NEW CEILING TILE AND GRID AT THE WOOD COUNTY JUVENILE RESIDENTIAL CENTER. (TABLED FROM 1 /23/24)		
24-00109	1/25/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/23/2024		
24-00110	1/25/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00111	1/25/2024	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE RESURFACING OF TRACY ROAD, PERRYSBURG AND LAKE TOWNSHIPS, WOOD COUNTY OHIO. PID 118118		
24-00112	1/25/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00113	1/25/2024	AUTHORIZE CONSTRUCTION MANAGER AT RISK CONTINGENCY USE REQUESTS FOR THE WOOD COUNTY JAIL EXPANSION AND RENOVATION PROJECT.		
24-00114	1/25/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00115	1/25/2024	AUTHORIZE MEMORANDUM OF AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURPOSES OF COORDINATING EFFORTS FOR SNOW AND ICE CONTROL.		
24-00116	1/25/2024	AUTHORIZE CONTRACT WITH NATIONWIDE HOTEL AND CONFERENCE CENTER FOR RENTAL OF SPACE, HOTELS ROOMS AND MEETING MANAGEMENT.		
24-00117	1/25/2024	LAKESIDE INTERIOR CONTRACTORS - AUTHORIZING LABOR AND MATERIALS TO REMOVE AND SAVE EXISTING CEILING TILE AND GRID, INSTALL NEW CEILING GRID IN RESIDENTIAL CORRIDOR AND RE-INSTALL CEILING TILES AT THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC CONTRACT #24-00098, DATED 1/23/2024.	135063	\$43,500.00
24-00118	1/25/2024	LAKESIDE INTERIOR CONTRACTORS - AUTHORIZE LABOR AND MATERIAL TO MOVE AND SAVE EXISTING CEILING TILE AND GRID, SAVE MOLDINGS AND CEILING TILES FOR RE-USE, FURNISH AND INSTALL NEW CEILING GRID AND RE-INSTALL PREVIOUSLY SAVED CEILING TILES FOR COMPLETE INSTALLATION AT THE JUVENILE RESIDENTIAL CENTER, PURSUANT TO BCC CONTRACT #24-00096, DATED 1/25/24.	135064	\$15,500.00
24-00119	1/25/2024	AUTHORIZE CONTRACT BETWEEN WOOD COUNTY BOARD OF COMMISSIONERS ON BEHALF OF WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE COCOON SHELTER FOR THE PURCHASE OF REIMBURSEMENT SERVICES.		
24-00120	1/25/2024	SOUND SOLUTIONS OF OHIO - AUTHORIZING THE PURCHASE AND INSTALLATION OF AUDIO UPGRADES AND HDMI VIDEO TRANSPORT IN WOOD COUNTY JUVENILE COURTROOM #1.	135065	\$5,980.00
24-00121	1/25/2024	AUTHORIZE CHANGE ORDER NO. 3 WITH KLEINFELDER, INC. FOR PY2022 COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM.		
24-00122	1/25/2024	AUTHORIZE AGREEMENT WITH COMMERCIAL COMFORT SYSTEMS TO REPLACE CURRENT AIRDUCT SYSTEM AT THE WOOD COUNTY JUVENILE DETENTION CENTER WITH A NEW KOOLDUCT AIR DUCT SYSTEM.		
24-00123	1/25/2024	ADJUSTMENT TO APPROPRIATIONS - VARIOUS		
24-00124	1/25/2024	COMMERICAL COMFORT SYSTEMS, INC - AUTHORIZE LABOR AND MATERIALS TO REPLACE THE CURRENT AIR DUCT SYSTEM AT THE WOOD COUNTY JUVENILE DETENTION CENTER WITH A NEW KOOLDUCT AIR SUPPLY SYSTEM, PURSUANT TO BCC CONTRACT #24-00122, DATED 1/25/24.	135066	\$48,826.00
24-00125	1/25/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES.		

Buildings & Grounds Monthly Update

January 25, 2024

Completed Projects

The flooring job at the Landfill is now done. New larger floor mats have been ordered for the public area.

Courthouse maintenance crews have finished building the new witness stand for Court 2. The stand received its final coat of paint today and is scheduled to be delivered to the courtroom tomorrow morning.

Current Projects

Meetings have begun for the next renovation project at the Health Department.

Phase 1 of Court 2 staff area updating is pretty well complete with Phase 2 starting today. Carpet is being installed by Lakeside and the furniture is being installed by American Interiors. Courthouse maintenance staff are doing incidentals such as wall repairs and minor painting while this process is taking place.

Still in the process of changing out lights at Highway Garage.

The State is requiring that a (cut-out) switch be installed on the outside of the fence that surrounds the generator at Wood Haven. EGLC maintenance crews have begun this work.

Lumber is being milled from the trees that were taken down this past Fall at the Museum.

Jail Expansion Update

Intake: Installation of cameras, door hardware, and Master Control stations is wrapping up. Interior finishes are complete and punch list items are being resolved. Substantial completion date for Intake is 1-30-24. Renovation portion will then begin.

Housing: Rough-in work for electrical, plumbing, HVAC, and fire suppression are all on-going. The roof is 90% complete. Interior CMU partitions are complete along with a large % of exterior brick work.

NW Addition

This project continues to be moving along fine. All door frames are set along with a few detention doors in place. Rough-in work for all trades continues. Hanging and finishing dry wall also continues and next week they may begin painting.

Upcoming Projects

Carpet and paint for Board of Elections.

Maintenance crews will assist the Museum staff in the cleaning out of the 2nd floor at the Museum, along with painting in a couple rooms.

Some minor improvements will be done in the offices of the Fuel Building to allow for the installation of new blueprint flat files.

Misc.

Custodial services are being performed by our own team at the Landfill now.

A natural gas regulator froze up last week at the Dog Shelter.

We do have a new hire at EGLC maintenance- Michael Brown.

