

RESOLUTION NO. 24-00453

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 28, 2024.) April 2, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 28th day of March 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for March 28, 2024, was as follows:

I. 9:18 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Clerk of the Board Sandy Long, Job and Family Services (JFS) employees Si-Si Bostic, Kristin Weymer, Melissa Tokar, Charissa Itawi, and Alicia Mulligan present.

The out of state travel requests submitted were from JFS for Alexa Burns and Chelsea Wisniewski to transport a youth to a potential adoptive family in Orlando, Florida and from the Board of Elections for Director Terry Burton to attend the National Association of Election Officials Training/Workshop in Portland, Oregon. The personnel actions submitted were from Buildings and Grounds for the resignation of Custodian Matthew Villarreal and a request to post the Custodian position; from JFS to extend the probationary period of Income Maintenance Workers Brianna Kolodziejcki and Steven Benson, probationary termination of Protective Services Worker 3 Jena Willey; from Wood Haven for the appointment of full-time STNA Yvette Biggs and part-time STNA Taryn Downard, resignation of STNA Danielle Dible and Environmental Services Aide Katelyn Hubert, cancel the appointment of STNA Sydney Storer.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 24-00432 (Hazard Mitigation Plan) which will be held until later in the day’s session. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Introduction of New JFS Protective Services Worker 3 Employees (9:23 a.m.) – Si-Si Bostic stated that she started at JFS on March 11th. She stated that she has worked in the criminal justice/social services field for the last 17 years in Toledo. Ms. Bostic has an associate degree in Criminal Justice and a dual bachelor’s degree in Law and Psychology from the University of Toledo. Charissa Itawi stated that her first day at JFS was Monday. She has a master’s degree in Early Childhood Education and a bachelor’s degree in Marketing. Alicia Mulligan also started on Monday and previously worked for JFS in another county. The Commissioners welcomed them all to the team of Wood County employees. Photos were taken. Ms. Weymer, Ms. Tokar, Ms. Bostic, Ms. Itawi and Ms. Mulligan exited at 9:26 a.m.

Buildings and Grounds Monthly Update (9:27 a.m.) – Facilities Director Steve Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:43 a.m. Mr. Blausey exited at this time.

Ms. Stanley said the Sheriff has inquired about whether the Commissioners would be willing to donate two older Sheriff's vehicles to Penta Career Center for use in their criminal justice program. Based on recent cruiser sales on the county auction site, the vehicles would likely bring between \$2,400-\$3,200 if sold. Ms. Stanley stated the Commissioners have previously donated two sheriff's vehicles to Penta and in 2023 donated numerous analog radios. The Commissioners all agreed to donate both vehicles to the Penta Career Center criminal justice program. Ms. Stanley said that a resolution will be prepared for the Board's approval.

Emergency Management Agency Director Jeff Klein re: Hazard Mitigation Plan (9:47 a.m.) – Mr. Klein stated there are approximately 14 disasters throughout the nation that are to be considered when creating the Hazard Mitigation Plan and they are ranked as to how they may impact Wood County. He stated that items identified in the Plan will be eligible for state and federal grants. Mr. Klein mentioned that grant dollars, when available, are not project specific and can be used for whatever helps your community the best at the time, such as warning sirens or weather radios. He stated the Plan has to be adopted by the County and all political subdivisions who would like to participate. Mr. Klein stated that a political subdivision has to be part of a hazard mitigation plan to be eligible for federal funding in a disaster. Commissioner LaHote asked whether the City of Fostoria will be included. Mr. Klein stated that Fostoria falls under Seneca County's jurisdiction. Commissioner Herringshaw moved to approve resolution 24-00432 (Hazard Mitigation Plan) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. Commissioners Bowlus and Ms. Stanley exited at 9:55 a.m.

III. -- *Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:56 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00415	3/28/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/21/2024		
24-00416	3/28/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00417	3/28/2024	SUPPLEMENTAL APPROPRIATION - VARIOUS FUNDS		
24-00418	3/28/2024	RETURN OF ADVANCE - VARIOUS FUNDS		
24-00419	3/28/2024	AUTHORIZE 2024 MAINTENANCE CONTRACT WITH THE WOOD COUNTY HEALTH DISTRICT.		
24-00420	3/28/2024	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
24-00421	3/28/2024	REIMBURSEMENT OF FUNDS - VARIOUS FUNDS		
24-00422	3/28/2024	AUTHORIZE TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00423	3/28/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00424	3/28/2024	AUTHORIZE CONSTRUCTION MANAGER AT RISK CONTINGENCY USE REQUESTS NUMBER 013, 014, 018, 020, 021, 022, 023, 024, 025, 027, 028 FOR THE WOOD COUNTY JAIL EXPANSION AND RENOVATION PROJECT.		
24-00425	3/28/2024	AUTHORIZE CHANGE ORDER NO. 6 WITH GRANGER CONSTRUCTION COMPANY FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.		
24-00426	3/28/2024	REDUCE APPROPRIATIONS - VARIOUS		
24-00427	3/28/2024	PAYMENT FOR SERVICES - FEBRUARY 2024 TRASH DISPOSAL		
24-00428	3/28/2024	BROWN SUPPLY CO - AUTHORIZE THE PURCHASE OF (1) BETCO CREWMAN 20" HD FLOOR SCRUBBER MACHINE FOR THE WOOD COUNTY BUILDINGS & GROUNDS CUSTODIAL DEPARTMENT.	135091	\$1,095.00
24-00429	3/28/2024	VACATING A PORTION OF AN UNNAMED TOWNSHIP ROAD WITHIN THE A. PHENIX OUT LOTS TO WESTON LOCATED IN MILTON TOWNSHIP, WOOD COUNTY, OHIO (FIX DATE OF VIEW & FINAL HEARING)		
24-00430	3/28/2024	ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS TO AUTHORIZE A CONTRACT WITH CBTS TECHNOLOGY SOLUTIONS, LLC. TO PURCHASE ANTI-PHISHING, ANTI-MALWARE AND DATA LOSS PREVENTION PROTECTION SOFTWARE APPLICATIONS, ARCHIVING AND SUPPORT SERVICES FOR THE COUNTY EMAIL SYSTEM.		
24-00431	3/28/2024	CBTS TECHNOLOGY SOLUTIONS, LLC - AUTHORIZE THE PURCHASE OF ANTI-PHISHING, ANTI-MALWARE AND DATA LOSS PREVENTION PROTECTION SOFTWARE APPLICATIONS, ARCHIVING AND SUPPORT SERVICES FOR THE WOOD COUNTY E-MAIL SYSTEM, PURSUANT TO BCC CONTRACT #24-00430, DATED MARCH 28, 2024.	180407	\$21,236.70
24-00432	3/28/2024	ADOPTING THE FEDERALLY APPROVED WOOD COUNTY HAZARD MITIGATION PLAN		
24-00433	3/28/2024	AUTHORIZING CONTRACT WITH NOAR TECHNOLOGIES TO PURCHASE MAVIC 3 ENTERPRISE SERIES DRONE, BATTERY KIT, RTK MODULE AND ANNUAL MAINTENANCE TO BE USED AS A PRE AND POST PROJECT SURVEY TOOL FOR ROAD, BRIDGE AND DRAINAGE PROJECTS FOR THE WOOD COUNTY ENGINEER.		
24-00434	3/28/2024	AUTHORIZING AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF (2) EPSON DS-3200 SCANNERS FOR THE WOOD COUNTY RECORDS CENTER.		
24-00435	3/28/2024	AUTHORIZING A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE WOO-REIGLE ROAD BRIDGE REPLACEMENT, OVER YELLOW CREEK, JACKSON TOWNSHIP FOR THE WOOD COUNTY ENGINEER.		
24-00436	3/28/2024	NOAR TECHNOLOGIES - AUTHORIZING THE PURCHASE OF A MAVIC 3 ENTERPRISE SERIES DRONE, BATTERY KIT, RTK MODULE AND ANNUAL MAINTENANCE TO BE USED AS A PRE AND POST PROJECT SURVEY TOOL FOR ROAD, BRIDGE AND DRAINAGE PROJECTS FOR THE WOOD COUNTY ENGINEER.	032292	\$8,996.00
24-00437	3/28/2024	BUCKEYE FARMERS - AUTHORIZING THE PURCHASE OF A GREENTEC R180 BARRIER MOWER WITH FOX 3PT CARRIER AND SKID STEER COUNT CONVERTER KIT FOR THE WOOD COUNTY HIGHWAY GARAGE.	314149	\$8,725.00

Resolution	Date	Description	PO	Cost
24-00438	3/28/2024	AUTHORIZING PLANS AND TO ADVERTISE FOR BIDS FOR CYGNET ROAD RESURFACING PROJECT FROM RANGE LINE ROAD TO LIBERTY HI ROAD, WITHIN HENRY TOWNSHIP, WOOD COUNTY, OHIO.		
24-00439	3/28/2024	AUTHORIZING A CONTRACT WITH LAKE ERIE CONSTRUCTION COMPANY TO FURNISH AND INSTALL GUARDRAIL ANCHOR ASSEMBLIES AT THE INSLEY ROAD, BOWLING GREEN ROAD EAST AND FOSTORIA ROAD BRIDGES, LOCATED IN WOOD COUNTY, OHIO FOR THE WOOD COUNTY ENGINEER.		
24-00440	3/28/2024	AUTHORIZE 2024 MAINTENANCE AGREEMENT WITH NORTHWEST COMMUNITY CORRECTIONS CENTER.		
24-00441	3/28/2024	AUTHORIZE VARIOUS ROAD WORK WITHIN CENTER TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
24-00442	3/28/2024	AUTHORIZE VARIOUS ROAD WORK WITHIN PORTAGE TOWNSHIP WITH COUNTY FORCES (FORCE ACCOUNT).		
24-00443	3/28/2024	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD 1/16-3/14/2024 AND MAINTENANCE STAFF FOR MARCH 2024.		
24-00444	3/28/2024	PERRYPROTECH - AUTHORIZING THE PURCHASE OF (2) EPSON DS-32000 SCANNERS FOR THE WOOD COUNTY RECORDS CENTER.	135092	\$11,100.00
24-00445	3/28/2024	PAYMENT FOR SERVICES - FEBRUARY 2024 FUEL FACILITY		
24-00446	3/28/2024	AUTHORIZING AN AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A BIZHUB C450I MULTIFUNCTION COPIER FOR WOOD COUNTY CLERK OF COURTS.		
24-00447	3/28/2024	AUTHORIZING AN INCUMBENT WORKER TRAINING AGREEMENT WITH IMCO CARBIDE TOOL, INC. AND OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
24-00448	3/28/2024	AUTHORIZING A CONTRACT WITH VERDANTAS LLC FOR PROFESSIONAL CONSULTING SERVICES FOR THE CELL 1A CONSTRUCTION PROJECT AT THE WOOD COUNTY LANDFILL.		
24-00449	3/28/2024	AUTHORIZING AN AGREEMENT WITH DARKINSON DOORS TO PROVIDE LABOR, EQUIPMENT, AND MATERIALS TO FURNISH AND INSTALL TWO 12X12 OVERHEAD DOORS FOR THE WOOD COUNTY SHERIFF'S OFFICE.		
24-00450	3/28/2024	AUTHORIZING A CONTRACT WITH HABITEC SECURITY, INC. TO PURCHASE AND INSTALL TWO (2) HD COLOR SECURITY CAMERAS TO REPLACE EXISTING CAMERAS AT THE WOOD COUNTY CLERK OF COURTS' AUTO TITLE OFFICE LOCATED AT 1616 EAST WOOSTER STREET, BOWLING GREEN.		
24-00451	3/28/2024	AUTHORIZE CONTRACT WITH OHIO CAT AKA OHIO CAT RENTAL STORE FOR THE PURCHASE OF (1) CATERPILLAR D400GC DIESEL GENERATOR SET STANDBY FOR THE FEMALE WING ADDITION AT NORTHWEST COMMUNITY CORRECTIONS CENTER THROUGH SOURCEWELL AGREEMENT #092222-CAT.		
24-00452	3/28/2024	AUTHORIZE A CONTRACT WITH KTS EQUIPMENT INC., FOR THE PURCHASE OF ONE (1) BANDIT BRUSH CHIPPER FOR THE WOOD COUNTY HIGHWAY GARAGE.		

Buildings & Grounds Monthly Update
March 28, 2024

Completed Projects

The Board of Elections Carpet and Painting project is now complete. Just a few pictures to hang and some minor details to wrap up. Commercial Floors did the carpet installation with Courthouse maintenance doing the painting.

Ohio Cat completed the preventative maintenance servicing on all county owned generators last week. There were some items found in need of being replaced and maintenance will see that that gets done.

A new Call Light system was installed at Wood Haven and is now up and running.

Brush clearing around "Boom Town" on the Museum grounds is done for now. This was a joint venture with us and the Park District.

Current Projects

Remediation work in the ducts at JRC and JDC continues.

Meetings continue for the Health Department Renovation project and JFS Renovation project.

Tucker Electric is running power out to the "Pest House" on the Museum grounds.

Maintenance crews will be cordoning off certain areas on the Museum grounds to try to deter vehicles from parking during the solar eclipse event to protect property.

Jail Expansion Update

Renovation: Interior CMU wall demolition of medical suite and booking is now complete.

Layout of new CMU walls has begun.

MEP rough in work has begun.

Housing: Final painting is underway.

Security joint sealant installation is progressing.

Plumbing and light fixtures are being installed.

Overhead MEP finishes are on-going.

Soffits/bulkheads are being installed.

Security ceilings and acoustical tile are being installed.

NWCCC Addition

Most of the drywall is hung with priming and painting started.

Hanging doors and trim work has begun.

Dry-vit work on the exterior has resumed.

Electrical work continues and security/data/fiber lines pulled in.

Ceiling grid work has started.

Upcoming Projects

Plans for the Piping Replacement project at the Highway Garage are now complete and we will start the advertisement process soon.

We are currently reviewing scopes of work for the roof replacement project at JDC and will select a contractor soon.

We have a couple of concrete repair projects that need performed. One is at the Sheriff's Office repairing sidewalks and another is at the Dunbridge Road building which entails the replacement of a catch basin in the parking lot. We are waiting for quotes from Palmer Bros. for this work.

Courthouse maintenance crews will begin work soon in Adult Probation with improvements to their kitchen and lab areas.

Misc.

We have hired 2 new individuals at EGLC.

Remote control mower purchase.

