

RESOLUTION NO. 24-00485

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 4, 2024) April 9, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 4th day of April 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for April 4, 2024, was as follows:

I. 9:20 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood Haven Administrator Jeff Orłowski and Director of Nursing Shawn Oberhouse present.

The out of state travel requests submitted were from the Veterans Service Office Zach Migura, Virginia Sutherland, Monica Davis and Billy Madden to attend the National Association of County Veterans Service Officers Annual Conference. The personnel actions submitted were from Job and Family Services for the appointment of full-time Clerk Typist II Kathryn Duquette; from Wood Haven to amend hire date for Admissions Coordinator Allison Freeman, resignation of LPN Berkeley Becker and appointment of full-time LPN Audrey Gonzalez; from Solid Waste Management District for the resignation of Recycling Outreach Coordinator Rachel Sizer.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Ms. Stanley stated the Ohio Senate capital budget one time community reinvestment fund application was on the resolution listing for today and will be submitted this afternoon.

Wood County resident Jim Emmenecker, his grandson Sawyer, and Henry County resident/Bowling Green business owner Ron Klostermeier II entered at 9:29 a.m.

Wood Haven Monthly Update (9:30 a.m.) – Ms. Oberhouse stated the residents and staff are looking forward to the total solar eclipse which will be taking place on April 8th. Wood Haven will be engaging in fun activities and provide educational information. Ms. Oberhouse stated there has been a change in Advance Barrier Precautions. The Center for Medicare and Medicaid Services (CMS) have updated their guidelines to include both gloving and gowning as a requirement when caring for a patient with an open wound, catheter, rash, etc. Educational meetings will be held with staff and a sign will be placed beside the doorway of a resident who will require this special

attention. Ms. Oberhouse mentioned the consultant with Psych360, who Wood Haven has partnered with for mental health care, has complimented the facility on their staff and work atmosphere.

Mr. Orłowski stated the year-to-date staff turnover rate was 18% at the end of February. He mentioned there was a substantial decrease in employee call-offs compared to last year in the same month and noted zero call-offs for the dining services department. Mr. Orłowski stated the need for agency staffing continues to be a challenge, but it is necessary to keep adequate staffing levels. Ms. Oberhouse stated that once a 30-minute reporting layover for STNAs by both Wood Haven and agency staff was identified, it was determined that agency staff can be released immediately at the end of their 8-hour shift resulting in a reduction in agency cost. Mr. Orłowski stated the new Admissions Coordinator and Payroll Clerk will both start next week. The average daily census in February was 81.4 compared to 69.8 in February 2023 and the current census is 84 with 4 pending admissions. A new call light system was installed last month and was purchased using Health Department Covid funding. Mr. Orłowski stated that a Dare to Dream event was held in February which celebrated an 80th birthday and 60th wedding anniversary. A dinner will be held next week with Titanic as the theme. The meeting concluded at 9:50 a.m. Mr. Orłowski and Ms. Oberhouse exited and Emergency Management Agency (EMA) Director Jeff Klein entered at 9:50 a.m.

Ms. Stanley stated that a decision came back in favor of the county for the preliminary injunction hearing regarding the Landfill construction project. Mr. Scherger stated that construction of the project will begin as soon as the ground dries out some.

Ms. Stanley mentioned that she attended a meeting on Wednesday to discuss the County Risk Sharing Authority (CORSA) insurance renewal. Ms. Stanley noted that Wood County is doing better than the industry standard. A meeting has been scheduled on April 30th for Craig Kachmarik from Stapleton Insurance to present the information to the Commissioners.

Ms. Stanley stated that she asked Mr. Klein to stop in to provide an update on the solar eclipse. Mr. Klein stated the weather forecast for the time of the solar eclipse is continually changing. Currently it is expected to rain Sunday evening into Monday morning but will likely be gone by the afternoon. High fluffy clouds will be present but lower cloud cover will be less. Mr. Klein stated that hotels in Wood County still have rooms available and campsites are not full. He stated that currently we are on the medium to higher side of the anticipated number of people projected to view the eclipse in Wood County. Mr. Klein will be monitoring the weather every morning. Ms. Stanley stated that she will check with him on Friday morning to see how things are looking at that time. The Commissioners thanked Mr. Klein for the information. Mr. Klein exited at 10:02 a.m.

III. -- Open Forum Citizens Comments/Concerns

Mr. Emmenecker stated that he lives on Dowling Road and recently received a notice from the Soil and Water Conservation District (SWCD) regarding a ditch. He stated he received information last year that he would be assessed \$200 for the cleaning of the ditch along his property and the most recent mailing now shows he will owe \$4,500 for a \$127,000 project. He noted the ditch along his yard is 33 feet long and empties into Crane Creek. Commissioner LaHote explained the Commissioners do not have the information Mr. Emmenecker is referencing because it appears it is a SWCD project. SWCD has the authority to do private ditch clean out projects. Mr. Emmenecker asked if the Commissioners were in charge of drainage. Commissioner LaHote stated the

Commissioners do not have jurisdiction over SWCD, but a petition can be filed with the county commissioners requesting a ditch to be cleaned and if completed it will be placed under county maintenance.

Mr. Klostermeier stated that he is from Henry County and owns a small business in Bowling Green. He stated that his taxes went up 22% in Wood County and inquired about county taxes. He also stated that during the pandemic he was told to stay open because his plumbing and heating business was considered essential. Mr. Klostermeier mentioned that he has not received any type of stipend for remaining open and has repeatedly reached out to Representative Latta with no return call. Commissioner LaHote stated the county is responsible for setting local sales tax rates and collects property taxes, which are determined based on valuations. He informed Mr. Klostermeier that his question regarding the stipend would fall under the state and federal legislator's jurisdiction. Commissioner LaHote stated the Commissioners have no control over other elected officials and that they each report to their own constituents. Mr. Emmenecker, his grandson Sawyer, and Mr. Klostermeier exited at 10:21 a.m.

Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:22 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris J. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00470	4/4/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/2/2024		
24-00471	4/4/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00472	4/4/2024	PERRY PROTECH - AUTHORIZE THE PURCHASE OF A LEXMARK M3250 B&W PRINTER FOR THE WOOD COUNTY SHERIFF.	135095	\$749.00
24-00473	4/4/2024	AUTHORIZING A CONTRACT WITH NORIX GROUP, INC. FOR THE PURCHASE OF FIVE (5) CHAIRS AND FIVE (5) DESKS FOR THE WOOD COUNTY JUVENILE DETENTION CENTER.		
24-00474	4/4/2024	AUTHORIZING LAW ENFORCEMENT SERVICES AGREEMENT WITH THE VILLAGE OF BLOOMDALE.		
24-00475	4/4/2024	AUTHORIZE SUBMISSION OF OHIO SENATE CAPITAL BUDGET/ONE TIME STRATEGIC COMMUNITY INVESTMENT FUND (OTSCIF) APPLICATION 2024		
24-00476	4/4/2024	AUTHORIZE TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00477	4/4/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00478	4/4/2024	ADVANCE OF FUNDS - VARIOUS FUNDS		
24-00479	4/4/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS.		
24-00480	4/4/2024	LINDSAY AUTOMOTIVE, INC. - AUTHORIZE THE PURCHASE OF A 2024 HONDA CRV FOR WOOD COUNTY BUILDING INSPECTION. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASING CONTRACT NO. RSI018694.	8067	\$36,478.00
24-00481	4/4/2024	AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR THE CENTRAL WOOD COUNTY RESURFACING PROJECT, CENTER AND PLAIN TOWNSHIPS, WOOD COUNTY, OHIO.		
24-00482	4/4/2024	AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR THE TONTOGANY ROAD RESURFACING PROJECT, MIDDLETON AND WASHINGTON TOWNSHIPS, WOOD COUNTY, OHIO.		
24-00483	4/4/2024	VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF (5) ARMLESS GUEST CHAIRS, AND (5) DESKS FOR WOOD COUNTY JUVENILE DETENTION CENTER.	135096	\$5,539.45
24-00484	4/4/2024	AUTHORIZE AGREEMENT WITH CD BUILDING SERVICES, LLC TO PROVIDE JANITORIAL SERVICES FOR JUVENILE COURT.		

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 4th day of April, 2024.

PLEASE PRINT

NAME

DEPARTMENT or ADDRESS

JEFF ORLOWSKI

Wood Haven

Shawn Oberharse

Wood Haven

James

106021 Sawdust Rd.

JEFF KLEIN

EMA

Sawyer