

RESOLUTION NO. 24-00500

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
April 9, 2024) April 11, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 9th day of April 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for April 9, 2024, was as follows:

I. 9:18 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood County Law Librarian Sarah Renda and Wood County resident Michele Raine present.

The out of state travel requests submitted were from the Sheriff’s Office for James Connin to attend the Crimes Against Children Conference in Dallas, Texas and from Job and Family Services for Chelsea Wisniewski to visit a youth in residential care in Forrest City, Arkansas. There was one personnel action submitted from Wood Haven for the resignation of STNA Anna Striff.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 24-00489 (appointment to the Law Library Resources Board) which will be held until later in the day’s session. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Ms. Stanley stated that she met with Engineer Musteric to discuss the two-thirds invoice for the costs of the Engineer’s Office. She stated the invoice is prepared annually and includes salaries and maintenance costs for the Engineer’s Office for the previous year. These costs are then paid from the Engineer’s funds. There is a statute authorizing this process and she mentioned in 2023, doors and skylights were replaced at the highway garage location at a cost of \$55,220.00. These projects were not a simple repair, but rather a capital improvement to the facility. Ms. Stanley recommends they be paid out of the permanent improvement fund rather than using motor vehicle tax funds. The Commissioners agreed. She also mentioned that discussions will be held next week with the Buildings & Grounds Department and the Engineer’s Office regarding a piping project at the highway garage with an approximate cost of \$150,000.

Michele Raine re: Appointment to the Law Library Resources Board (9:23 a.m.) – Ms. Raine stated that she has been a public librarian for over 20 years. She has been in Bowling Green for 12 years, currently working at the Wood County District Public Library as the Deputy Director. Ms. Raine has a master’s degree in both American Culture Studies and Library Science. The Commissioners

thanked her for her willingness to serve on the Law Library Resources Board. Commissioner Bowlus moved to approve resolution 24-00489 (appointment to board) and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried. Photos were taken. Ms. Raine and Ms. Renda exited at 9:27 a.m.

Building Inspection Quarterly Update (9:28 a.m.) – Chief Building Official Rob Cendol shared the attached information which was referenced throughout the discussion. Mr. Cendol stated that construction is not slowing down, and the department is in good financial shape. Ms. Stanley asked if there was an update regarding the two communities who are considering no longer utilizing Wood County’s Building Inspection Department. Mr. Cendol stated he does not have an update regarding Northwood and Findlay is doing some research into establishing their own department but that would be 4 or 5 years out. He stated that a couple years ago he was approached by the City of Defiance inquiring about Wood County conducting commercial building inspections. He stated at that time the department didn’t have the staff to add another community, however if Findlay creates their own department, Wood County Building Inspection could possibly pick up Defiance. The Commissioners thanked Mr. Cendol for the update. The meeting concluded at 9:49 a.m.

Ms. Stanley stated that due to a conflict in meeting schedules, the Information Technology update will be rescheduled.

III. -- Open Forum Citizens Comments/Concerns

There was no one from the public present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:52 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Rob H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00485	4/9/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/4/2024		
24-00486	4/9/2024	ADVANCE OF FUNDS - VARIOUS FUNDS		
24-00487	4/9/2024	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
24-00488	4/9/2024	PAYMENT FOR SERVICES - FEBRUARY 2024 CENTRAL SERVICES		
24-00489	4/9/2024	APPOINTING MICHELE RAINE TO SERVE ON THE LAW LIBRARY RESOURCES BOARD (TERM EXP. 12/31/2028)		
24-00490	4/9/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00491	4/9/2024	GRAINGER - AUTHORIZE THE PURCHASE OF (1) PLASTIC TILT CART WITH WHEELS FOR THE WOOD COUNTY BUILDINGS AND GROUNDS DEPARTMENT.	135097	\$772.96
24-00492	4/9/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00493	4/9/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00494	4/9/2024	AUTHORIZE AGREEMENT WITH PARK PLACE TECHNOLOGIES FOR HARDWARE SUPPORT AND MAINTENANCE FOR CISCO NETWORK SWITCHES FOR VARIOUS LOCATIONS WITHIN THE COUNTY.		
24-00495	4/9/2024	AUTHORIZE AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A KONICA C300I DIGITAL COLOR SYSTEM FOR THE WOOD COUNTY SOLID WASTE MANAGEMENT DISTRICT.		
24-00496	4/9/2024	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF APRIL 2024		
24-00497	4/9/2024	DEERE & COMPANY DBA AG & TURF CBD & GOVERNMENT SALES - AUTHORIZE THE PURCHASE OF (2) R280 DISC MOWERS FOR WOOD COUNTY HIGHWAY GARAGE.	314152	\$11,635.44
24-00498	4/9/2024	AUTHORIZE AMENDMENT TO AIA DOCUMENT BF33-2014 STANDARD FORM OF AGREEMENT WITH WACHTEL & MCANALLY ARCHITECTS/PLANNERS, INC. FOR THE WOOD COUNTY JAIL EXPANSION PROJECT.		
24-00499	4/9/2024	AUTHORIZING CONTRACT WITH KLEINFELDER, INC TO PROVIDE PROFESSIONAL SERVICES FOR THE PY2024 BUILDING DEMOLITION AND SITE REVITALIZATION GRANT PROGRAM FOR THE COUNTY.		

WOOD COUNTY BUILDING INSPECTION
Monthly Activity Report
March 2024

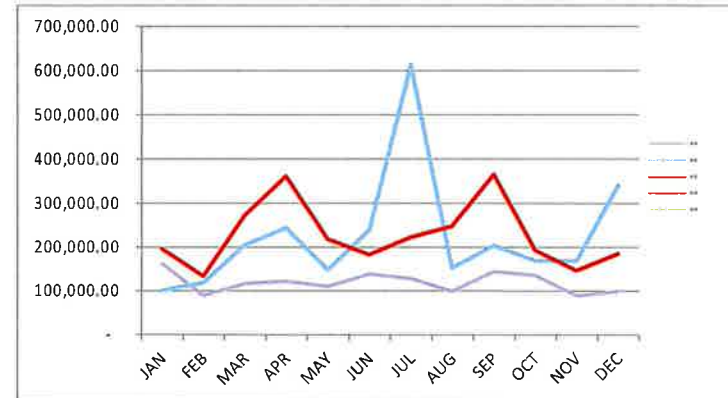
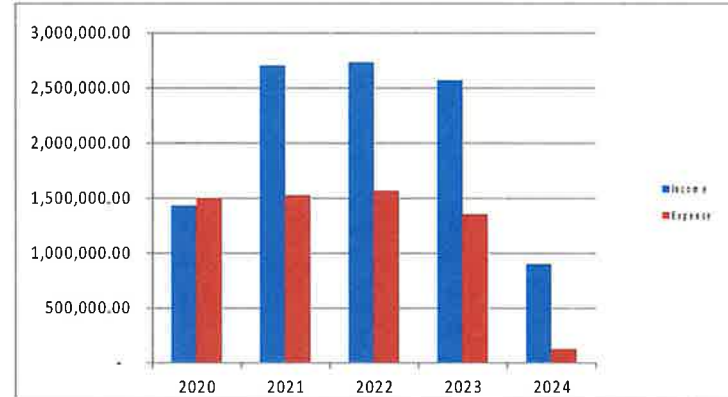
TYPE OF BUILDINGS	Current Month Mar., 2024		Previous Month Feb., 2024		Same Month Last Year Mar., 2023		Year to Date 2024		Previous Year To Date 2023	
	No	Value	No	Value	No	Value	No	Value	No	Value
HOUSEKEEPING RESIDENTIAL										
New Single Family Dwellings	24	8,838,597	25	10,365,000	19	6,826,618	60	21,977,792	44	14,199,375
Additions to Residential Dwellings	18		16	575,315	23	1,195,628	44	2,092,371	49	2,218,619
Private Garages & Carports	10	307,177	8	336,293	7	252,000	20	678,582	20	1,010,148
Manufactured Homes	1	10,000					1	10,000		
MULTI-FAMILY RESIDENTIAL										
Two Family Dwellings	1	300,000			16	3,520,000	1	300,000	16	3,520,000
Three Family Dwellings										
Four Family Dwellings	5	2,100,000	18	7,566,000			25	10,886,000		
Five Family Dwellings	1	525,000					1	525,000		
Six & More Family Dwellings	13	13,480,000					13	13,480,000		
NON-HOUSEKEEPING RESIDENTIAL										
Transient Motels, cabins, etc.										
Other shelter										
COMMERCIAL										
Amusement & Recreational			3	145,000	4	213,000	8	2,195,000	4	213,000
Churches & Religious Bldgs					1	298,000			1	298,000
Commercial Storage Bldgs	4	10,165,000	3	7,668,214	1	7,000,000	7	17,833,214	1	7,000,000
Hospitals & Institutions	1	1,200,000	1	50,000			2	1,250,000		
Industrial Buildings			1	3,500,000			1	3,500,000	2	201,750,000
Office, Bank & Professional							1	2,900,000		
Parking Garages	1	110,000					1	110,000		
Public Works & Utilities			1	80,000			1	80,000	1	15,000
Restaurants										
Service Stations & Repair Gar.	2	15,418,248			1	1,265,889	2	15,418,248	5	4,924,639
Schools & Educational Bldgs					2	33,100,000	1	1,349,000	2	33,100,000
Stores & Other Mercantile			1	675,000	1	800,000	1	675,000	1	800,000
Structures other than Bldgs	6	10,380,000	5	460,000	8	6,364,010	12	10,880,000	20	10,512,314
Additions & Alterations	32	14,370,446	30	46,592,920	37	10,294,255	80	65,151,666	93	34,707,793
TOTAL PERMITS & CONSTRUCTION VALUE			112	78,013,742	106	66,099,400	282	171,291,873	245	309,238,888
FEES RECEIVED for Period		\$296,520.69		\$448,704.78		\$239,990.28		\$902,371.30		\$478,566.48

DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$294,145.69	73	Plumbing	6	Sprinkler
Contractor Registrations	2,375.00	88	Heating	15	Fire Alarm
Other		125	Electric		
Total	\$296,520.69			426	Total for Month

For Month of: MARCH 2024

Bldg 2024

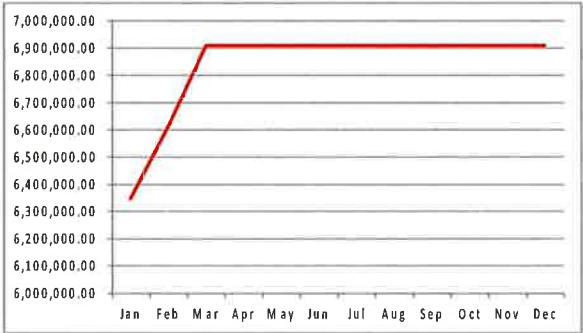
	2020	2021	2022	2023	2024
JAN	161,832.57	100,903.62	197,469.09	124,516.95	157,145.83
FEB	88,920.44	119,044.32	134,656.53	114,059.25	448,704.78
YTD TOTAL	250,753.01	219,947.94	332,125.62	238,576.20	605,850.61
MAR	116,498.22	205,229.95	273,167.12	239,990.28	296,520.69
YTD TOTAL	367,251.23	425,177.89	605,292.74	478,566.48	902,371.30
APR	121,726.17	243,915.87	361,794.55	150,924.38	
YTD TOTAL	488,977.40	669,093.76	967,087.29	629,490.86	
MAY	110,326.02	148,233.20	219,026.14	480,860.58	
YTD TOTAL	599,303.42	817,326.96	1,186,113.43	1,110,351.44	
JUN	138,571.51	239,531.26	184,036.40	271,431.93	
YTD TOTAL	737,874.93	1,056,858.22	1,370,149.83	1,381,783.37	
JUL	129,048.11	612,575.67	223,292.89	166,724.28	
YTD TOTAL	866,923.04	1,669,433.89	1,593,442.72	1,548,507.65	
AUG	98,984.57	152,640.99	247,783.64	297,047.30	
YTD TOTAL	965,907.61	1,822,074.88	1,841,226.36	1,845,554.95	
SEP	144,765.45	204,544.42	366,695.38	210,167.08	
YTD TOTAL	1,110,673.06	2,026,619.30	2,207,921.74	2,055,722.03	
OCT	135,920.90	169,748.87	194,438.78	185,340.57	
YTD TOTAL	1,246,593.96	2,196,368.17	2,402,360.52	2,241,062.60	
NOV	89,363.82	168,950.79	147,426.67	195,665.46	
YTD TOTAL	1,335,957.78	2,365,318.96	2,549,787.19	2,436,728.06	
DEC	99,635.19	341,599.12	186,330.87	136,819.38	
Income	1,435,592.97	2,706,918.08	2,736,118.06	2,573,547.44	902,371.30
Expense	1,504,358.38	1,528,379.28	1,570,172.65	1,362,199.37	128,947.21



Expense 2024

2023 Balance	6,320,883.40																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Budget	Yr to Date	Left			
Salaries	61,778.97	64,059.79											1,134,149.12	125,838.76	1,008,310.36			
Retirement													13,200.00	0.00	13,200.00			
Supplies	337.93	437.50											7,000.00	775.43	6,224.57			
Contr Repair	1,549.26	55.94											15,000.00	1,605.20	13,394.80			
Contr Svcs	29,250.83	20,616.89											125,000.00	49,867.72	75,132.28			
Travel													15,000.00	0.00	15,000.00			
Adv & Print													500.00	0.00	500.00			
Equipment		36,478.00											108,500.00	36,478.00	72,022.00			
Indirect Costs		34,687.50											130,000.00	34,687.50	95,312.50			
Medicare	860.88	893.94											16,445.16	1,754.82	14,690.34			
Other	8,825.09	4,072.17											100,000.00	12,897.26	87,102.74			
OPERS	12,580.19	8,940.74											158,780.88	21,520.93	137,259.95			
Transfer													0.00	0.00	0.00			
Unempl.													0.00	0.00	0.00			
Work Comp													0.00	0.00	0.00			
Group Ins	13,764.06	13,764.06											198,000.00	27,528.12	170,471.88			
TOTAL	128,947.21	184,006.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,021,575.16	312,953.74	1,708,621.42			
INCOME	157,145.83	448,704.78	296,520.69											902,371.30	0.00			
OREGON																		
MAUMEE																		
NAPOLEON																		
WAUSEON																		
DEFIANCE																		
OTHER																		
CASH BAL	6,349,082.02	6,613,780.27	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96	6,910,300.96						

CASH POSITION



CURRENT EXPENSES

