

**RESOLUTION NO. 24-00546**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
April 16, 2024 ) April 18, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 16<sup>th</sup> day of April 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for April 16, 2024, was as follows:

*I. 9:26 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk of the Board Sandy Long present.

One out of state travel request was submitted from Job and Family Services for Abby Grieser, Dawn Lauer and Stephanie Duncan to attend the Crimes Against Children conference in Dallas, Texas. The personnel actions submitted were from Information Technology to extend the probationary period of IT Support Technician II Joshua Kelbley; from Job and Family Services for the promotion of CSEA Case Manager Ashley Eichenauer to CSEA Case Financial Supervisor, acknowledge prior service of Protective Services Worker 3 Charissa Itawi and Alicia Mulligan, and personal leave without pay for Custodian Aide Jason Dean; from Wood Haven for the resignation of STNA Shelby Bauman.

Commissioner Bowlus moved to approve the resolutions on the attached listing with the exception of resolution 24-00543 (Joint County Ditch #2490) which will be held until later in the day and resolution 24-00544 (change order) which will be tabled. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

*II. -- Staff Reports*

There were no staff reports scheduled.

*III. -- Open Forum Citizens Comments/Concerns*

There were no public comments. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:29 a.m.

*IV. 10:00 a.m. -- First Hearing for Proposed Joint County Ditch Improvement Project with Ottawa, Sandusky and Wood Counties – Packer Creek #2490*

The Joint Board of County Commissioners for Packer Creek Ditch #2490 convened for the First Hearing of the proposed improvement project. Commissioner Craig LaHote called the meeting to order with Commissioners Theodore Bowlus, Doris Herringshaw, Mark Coppeler, Donald Douglas, Mark Stahl, Russ Zimmerman, Scott Miller and Charles Schwochow, Clerk of the Joint Board Sandy Long, Wood County Assistant Prosecutor Joyce Nowak, Wood County Administrator Carri Stanley and Wood County Assistant Administrator Dan Scherger present. Commissioner Miller moved and Commissioner Herringshaw seconded to recess the proceeding and reconvene at 10:30

a.m. at the Wood County Junior Fair Building for the Engineer's preliminary report and public comments portion of the First Hearing. All voted aye and the motion carried at 10:01 a.m.

V. 10:30 a.m. -- *Engineer's Preliminary Report and Public Comment Portion of the First Hearing for Proposed Joint County Ditch Improvement Project with Ottawa, Sandusky and Wood Counties – Packer Creek #2490 – Wood County Junior Fair Building, 13800 West Poe Road, Bowling Green*

Commissioner LaHote called the meeting back to order with Commissioners Theodore Bowlus, Doris Herringshaw, Mark Coppeler, Donald Douglas, Mark Stahl, Russ Zimmerman, Scott Miller, Charles Schwochow and Clerk of the Joint Board Sandy Long present.

The Wood County Engineer's preliminary report noted the total length of the proposed project is approximately 150,420' (28.49 miles) and contains approximately 26,634 acres, encompassing approximately 3,010 parcels of land. The estimated cost of construction is approximately \$2,427,740. Many property owners addressed the joint board, testifying for or against the proposed project. The minutes for this meeting are maintained separately and are available upon request as well as a list of those present. As required by Ohio Revised Code Section 6131.101, at the conclusion of the first hearing, the board voted to determine whether to proceed with the project survey and design or to dismiss the petition, taking into consideration the petition, the preliminary report, and comments on the proposed improvement. Commissioner Schwochow moved to approve the project as recommended in the preliminary report submitted by the Wood County Engineer with the date for filing final reports being set for December 15, 2026 (resolution 24-00543).

Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

Commissioner Miller moved to adjourn and Commissioner Douglas seconded the motion. All voted aye and the motion carried at 1:17 p.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00519	4/16/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/11/2024		
24-00520	4/16/2024	AUTHORIZE CRAIG LAHOTE, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO SIGN RESIDENTIAL STRUCTURES TO BE DEMOLISHED THROUGH THE BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM FOR THE SAFETY AND HEALTH OF THE COMMUNITY.		
24-00521	4/16/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00522	4/16/2024	AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS FOR WOOD COUNTY COMMON PLEAS #1 OFFICE AREA INTERIOR RENOVATIONS.		
24-00523	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH OR'S TOWING AND RECOVERY, LLC., PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00524	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH WRIGHT TIRE AND AUTO, LLC., PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00525	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH VJ'S TOWING SERVICE, LLC., PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00526	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH SHIPLEY TOWING AND REPAIR, PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00527	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH RAY'S SERVICE CENTER, PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00528	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH HOWARD'S AUTO PARTS, LLC., PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00529	4/16/2024	AUTHORIZING A TOW OPERATOR AGREEMENT WITH RICKIE AND ANGEL'S TOWING, LLC., PURSUANT TO OHIO REVISED CODE §4513.61.		
24-00530	4/16/2024	AUTHORIZE AMENDMENT 1 TO LEASE AGREEMENT WITH GERALD AND DYLAN SMITH FOR CASH RENTAL OF REAL PROPERTY FOR AGRICULTURAL PURPOSES.		
24-00531	4/16/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00532	4/16/2024	AUTHORIZING CRAIG LAHOTE, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO SIGN THE RIGHT OF ENTRY FOR DRONE SURVEY AND WELL VERIFICATION FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES.		
24-00533	4/16/2024	RECEIVING BIDS AND AWARDING THE PURCHASE OF TWO (2) 2023 MEAL DELIVERY VEHICLES FOR THE WOOD COUNTY COMMITTEE ON AGING.		
24-00534	4/16/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS.		
24-00535	4/16/2024	AUTHORIZING A CONTRACT WITH HABITEC SECURITY, INC. TO PURCHASE AND INSTALL SIX (6) INDOOR COLOR DOME CAMERAS AND FOUR (4) OUTDOOR COLOR BULLET CAMERAS TO REPLACE EXISTING CAMERAS IN THE WOOD COUNTY COMMON PLEAS COURTROOMS AND THE EXTERIOR OF THE COURTHOUSE BUILDING.		
24-00536	4/16/2024	AUTHORIZE AGREEMENT WITH PERRY PROTECH FOR THE PURCHASE AND MAINTENANCE OF A BIZHUB 4050I BLACK AND WHITE MULTIFUNCTIONAL COPIER AND A BIZHUB 650I COPIER FOR WOOD COUNTY JUVENILE COURT AND CASA.		
24-00537	4/16/2024	AUTHORIZE CHANGE ORDER NO. 1 WITH KLEINFELDER FOR PROFESSIONAL SERVICES TO INCLUDE SURVEY CERTIFICATION AND MAPPING SERVICES FOR THE WOOD COUNTY CELL 1A LANDFILL PROJECT.		
24-00538	4/16/2024	SUPPLEMENTAL APPROPRIATIONS- VARIOUS FUNDS		
24-00539	4/16/2024	VARIOUS VENDORS - AUTHORIZING THE PURCHASE OF REPLACEMENT COURTROOM LIGHTING AND MATERIALS TO REFURBISH (3) COURTROOM TABLES AND ADD A TABLE FOR THE STAFF ATTORNEY IN PROBATE COURT.	135098	\$5,000.00
24-00540	4/16/2024	VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF VARIOUS SUPPLIES FOR THE DRUG LAB REMODEL FOR THE SAFETY OF OFFICERS IN THE ADULT PROBATION OFFICE.	135099	\$2,000.00
24-00541	4/16/2024	VARIOUS VENDORS - AUTHORIZE THE PURCHASE OF VARIOUS SUPPLIES FOR	135100	\$7,000.00
24-00542	4/16/2024	AUTHORIZE TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR THE LEASE OF OFFICE SPACE FOR THE WOOD COUNTY CLERK OF COURTS - AUTO TITLE OFFICE.		

Resolution	Date	Description	PO	Cost
24-00543	4/16/2024	PACKER CREEK JOINT COUNTY DITCH #2490 WITHIN OTTAWA, SANDUSKY AND WOOD COUNTIES (FIRST HEARING)		
24-00544	4/16/2024	AUTHORIZE CHANGE ORDER NO. 11 FOR ALVADA CONSTRUCTION COMPANY, INC., FOR THE NORTHWEST COMMUNITY CORRECTIONS CENTER FEMALE WING ADDITION, LOCATED AT 1740 E. GYPSY LANE ROAD, BOWLING GREEN, OHIO		
24-00545	4/16/2024	AUTHORIZE AMENDMENT TO PO #134826 WITH WACHTEL AND MCANALLY FOR ARCHITECT/ENGINEERING SERVICES FOR THE WOOD COUNTY JAIL EXPANSION/RENOVATIONS PROJECT.	134826 AMENDMEN	\$392,758.87