

**RESOLUTION NO. 24-00579**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
April 23, 2024 ) April 25, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 23<sup>rd</sup> day of April 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for April 23, 2024, was as follows:

*I. 9:24 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger and Clerk of the Board Sandy Long present.

No out of state travel requests were submitted. The personnel actions submitted were from Job and Family Services to acknowledge prior service for Custodian Aide Jason Dean, Clerk Typist II Kathryn Duquette, Business Manager Jessica Sautter, Protective Services Worker 3 Tristan Tindall; from Wood Haven to extend the probationary period for STNA Madison Polak.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

*II. -- Staff Reports*

No staff reports were scheduled.

Ms. Stanley stated that the office received an e-mail from the Chief Communications Officer of the Ohio Environmental Protection Agency (OEPA) who would like to meet with the Commissioners to discuss any environmental issues within the county. Ms. Stanley asked if the Commissioners would like to set up a time to meet. Commissioner LaHote stated that he is not aware of any issues currently but would be open to hearing what is new at OEPA. Commissioner Bowlus concurred. Commissioner Herringshaw said she is aware of concerns regarding the inability to burn tree and brush piles following ditch cleaning projects. Ms. Stanley said she will set up the meeting.

Ms. Stanley stated that each of the Commissioners should have received a fraud risk assessment questionnaire from the State Auditor’s Office. She said these forms need to be completed and returned to the requester. Discussion was held about the importance of internal controls, cash box protocols and cyber security awareness. Ms. Stanley stated that discussions about fraud risk and best practices will be included in the Quarterly Financial Review Committee meetings.

Ms. Stanley mentioned the Employee Recognition Awards Ceremony will be held on Thursday at 9:00 a.m. The Commissioners’ session will be held at 8:30 a.m.

Mr. Scherger stated the Landfill construction project is progressing quickly. He also mentioned that Wood Haven closed its financials in the month of March with a minor loss.

Ms. Stanley stated that Sheriff Wasylyshyn offered to have inmates pick up trash along State Route 6 and the Landfill. She noted there may be a cost for this service to cover any overtime involved. She said there will be additional conversations with Landfill staff about when this could occur.

III. -- Open Forum Citizens Comments/Concerns

There were no public comments. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:45 a.m.

IV. 10:30 a.m. -- View a portion of an Unnamed Road within A. Phenix Out Lots in Milton Township Proposed to be Vacated -12905 Weston Road, Weston

Commissioner LaHote called the meeting to order with Commissioners Bowlus and Herringshaw, Clerk of the Board Long, Wood County Engineer Road Project Manager Jason Sisco and Survey Technician Ryan Crum present. Mr. Crum pointed out the location of the unnamed road which was never used as such and is currently part of tillable land. Commissioner Bowlus moved to approve resolution 24-00562 and Commissioner Herringshaw seconded the motion. The Commissioners will consider the vacating of the unnamed road at a hearing next Tuesday, April 30<sup>th</sup> at 9:30 a.m. in the Commissioners' Hearing Room. All present voted aye and the motion carried. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:38 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	_____	_____ <u>ABSENT</u>
DR. THEODORE H. BOWLUS	_____ <u>yes</u>	_____ <u>Theodore H. Bowlus</u>
CRAIG LAHOTE	_____ <u>yes</u>	_____ <u>Craig LaHote</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00556	4/23/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 4/18/2024		
24-00557	4/23/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00558	4/23/2024	AUTHORIZE FIRST AMENDMENT TO TOWER LEASE AGREEMENT WITH VB NIMBUS, LLC FOR THE WOOD COUNTY SHERIFF.		
24-00559	4/23/2024	ADJUSTMENT TO APPROPRIATIONS -VARIOUS FUNDS		
24-00560	4/23/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS.		
24-00561	4/23/2024	SUPPLEMENTAL APPROPRIATION- VARIOUS FUNDS		
24-00562	4/23/2024	CONSIDER THE VACATING OF A PORTION OF AN UNNAMED TOWNSHIP ROAD WITHIN THE A. PHENIX OUT LOTS TO WESTON LOCATED IN MILTON TOWNSHIP, WOOD COUNTY, OHIO (VIEW)		
24-00563	4/23/2024	AUTHORIZING AGREEMENT WITH KLEINFELDER FOR PROFESSIONAL ADMINISTRATIVE SERVICES FOR THE PY2023 LEAD SAFE OHIO PROGRAM.		
24-00564	4/23/2024	PAYMENT FOR SERVICES - 4TH QUARTER 2023 FUEL, SIGNAGE AND VEHICLE REPAIR SERVICES PROVIDED BY THE WOOD COUNTY HIGHWAY GARAGE.		
24-00565	4/23/2024	REIMBURSEMENT OF FUNDS- JFS VARIOUS FUNDS		
24-00566	4/23/2024	TRANSFER OF FUNDS- COUNTY MANDATED SHARE FROM THE GENERAL FUND TO THE PUBLIC ASSISTANCE FUND FOR THE FOURTH QUARTER SFY 2024 (APRIL- JUNE 2024)		
24-00567	4/23/2024	AUTHORIZE CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW EIGHT HUNDRED (800) INFORMACAST ADVANCED NOTIFICATION MAINTENANCE FOR WOOD COUNTY.		
24-00568	4/23/2024	AUTHORIZING A CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW THE VISTA POINT PHONE CONSOLE SOFTWARE LICENSE AND SUPPORT FOR ALL COUNTY TECHNOLOGY.		
24-00569	4/23/2024	AUTHORIZING A CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW THE VEEAM BACKUP SUBSCRIPTION FOR ALL COUNTY TECHNOLOGY		
24-00570	4/23/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00571	4/23/2024	RECEIVE AND AWARD BIDS FOR THE 2024 DITCH SPRAYING PROJECTS WITHIN WOOD COUNTY.		
24-00572	4/23/2024	CONTRACT WITH MEYER HILL LYNCH CORPORATION DBA NEW ERA TECHNOLOGY TO RENEW THE COUNTY'S PHONE SYSTEM MAINTENANCE PROVIDED THROUGH CISCO SMARTNET PREMIUM EXTENDED SERVICE FOR		
24-00573	4/23/2024	VANCES LAW ENFORCEMENT - AUTHORIZE THE PURCHASE OF REPLACEMENT DUTY WEAPONS FOR THE WOOD COUNTY SHERIFF. SAID PURCHASE WILL BE FUNDED BY CCW FEES.	859233	\$23,910.45
24-00574	4/23/2024	PERRY PROTECH - AUTHORIZING THE PURCHASE OF A KONICA C300I DIGITAL COLOR COPIER SYSTEM FOR THE WOOD COUNTY SOLID WASTE MANAGEMENT DISTRICT OFFICE	762548	\$6,185.00
24-00575	4/23/2024	AUTHORIZING A SETTLEMENT WITH MERITAIN HEALTH FOR CREDIT OF FEES PAID FROM THE WOOD COUNTY EMPLOYEE HEALTH BENEFITS PLAN.		
24-00576	4/23/2024	AUTHORIZING AN INCUMBENT WORKER TRAINING AGREEMENT WITH BINKELMAN AND OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE		
24-00577	4/23/2024	ACCEPTANCE OF THE WOOD COUNTY ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2023		
24-00578	4/23/2024	PAYMENT FOR SERVICES - 2ND QUARTER 2024 JFS BUILDING REPAIRS AND IMPROVEMENT		