

RESOLUTION NO. 24-00212

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
February 8, 2024.) February 13, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 8th day of February 2024 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for February 8, 2024, was as follows:

I. 9:30 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Planning Director Dave Steiner, and Account Clerk II Karie Mourdock present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from Wood Haven for medical leave without pay for STNA Shelby Bauman, appointment of full-time Dietary Aide Timiney Richardson, part-time Dietary Aide Taylor Rager, part-time Non-STNA Elizabeth Swaray, and part-time Environmental Services Aide Ema Graves.

Commissioner Herringshaw asked for information about resolution 24-00202, annexation of property in Plain Township to the City of Bowling Green. Ms. Long shared the Expedited Type 1 annexation petition map and stated the request is for property owned by the City of Bowling Green which is located on the corner of Bishop Road and State Route 25. She stated that Engineer Musteric reviewed and approved the map and legal description included with the petition. Ms. Long stated that per Ohio Revised Code Section 709.22, the Commissioners are required to approve the annexation upon receipt and without holding a hearing. Ms. Long will certify a copy of the annexation resolution to the Clerk of the City of Bowling Green. She clarified that although this is an expedited annexation, once the City receives the certified copy of the annexation resolution they will have to hold it for 60 days prior to their first reading.

Mr. Scherger stated that resolution 24-00207 is for receiving bids and awarding a contract for the the Landfill Expansion Cell 1A Project at the Wood County Landfill. Mr. Scherger read the recommendation letter prepared by Verdantas, consulting engineers for the project, to the Commissioners (see attached). He also reviewed the Instruction to Bidders, Section 8.2 Acceptance of Offer, which states the owner reserves the right to accept or reject any or all offers and that bids will be evaluated to determine the lowest and best bid and shall include review of certain criteria, including price, compliance with requested process and materials, and previous experience. Mr. Scherger said the previous experience section states that bidders with successful experience on similar projects, especially other Landfill Cell Construction Projects, will score higher, and that lack of sufficient experience on similar projects or poor project references may be grounds to reject an

offer. He said that based on these criteria, Verdantas recommended that Beaver Excavating Company be awarded the contract because Beaver demonstrated the experience necessary with multiple documented landfill cell construction projects and therefore submitted the lowest qualified bid. He noted that Beaver's bid was approximately \$150,000 higher than the lowest bid. Mr. Scherger said the lowest bidder did not demonstrate sufficient experience on similar landfill cell construction projects. Ms. Stanley stated that Mr. Scherger has fully reviewed this recommendation with legal counsel.

Commissioner Bowlus moved to approve the resolutions on the attached listing which includes resolution 24-00202 (annexation) and with the exception of resolution 24-00210 (certificate for jail expansion/renovation project) which will be tabled and resolution 24-00211 (CDBG first public hearing) which will be held until later in the day's session. Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

First Hearing for PY24 Community Development Block Grant (CDBG) Program (9:39 a.m.) – Commissioner LaHote opened the public hearing to review funding opportunities under the PY2024 Small Cities Community Development Block Grant Program. Planning Director Dave Steiner, Ms. Mourdock, Wood Haven Administrator Jeff Orłowski and Director of Environmental Services Israel Reyes were also present. Mr. Steiner reviewed a list of potential grant opportunities. Commissioner Herringshaw moved to approve Resolution 24-00211 (Review of PY2024 CDBG Program) and Commissioner Bowlus seconded the motion. All voted aye and the motion carried. The hearing concluded at 9:46 a.m. Mr. Steiner and Ms. Mourdock exited at this time.

Commissioner Herringshaw moved to recess until the next scheduled meeting. Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 9:47 a.m.

Wood Haven Monthly Update (10:00 a.m.) – Commissioner LaHote called the meeting back to order with Commissioners Bowlus and Herringshaw, Ms. Stanley, Mr. Scherger, Ms. Long, Mr. Orłowski and Mr. Reyes present. Mr. Orłowski introduced Mr. Reyes to the Commissioners. He stated that within a short period of time Mr. Reyes has made a huge difference and noted the Environmental Services department used to have the highest staff turnover rate and now has the lowest. Mr. Reyes stated that he is from Chicago and moved to Ohio in 2000. He has worked in factories and in the custodial department at BGSU where he moved into a supervisory role. Mr. Reyes was hired at Wood Haven in November 2023. He stated his vision is to have an effective team working together which includes all departments within the facility. The Commissioners welcomed Mr. Reyes to the team of Wood County employees.

Mr. Orłowski stated the year-to-date staff turnover rate in 2023 was 96.7% which is lower than in 2022. He mentioned there was a large decrease in agency staff use in the second half of 2023. Mr. Orłowski mentioned the census for December was 78.6 and the average daily census in January was 83.9. The current census is 83 which is a huge increase from 65 which was the census last year at this time. Mr. Orłowski stated the customer satisfaction survey results were received in December with an overall score of 8.65 out of 10. He also mentioned that Wood Haven won the 2024 Top Workplace Award for midsize employers. The Commissioners congratulated him on the award and thanked them both for the update. Photos were taken. The meeting concluded at 10:22 a.m. Mr. Orłowski and Mr. Reyes exited at this time.

Commissioner Bowlus mentioned that he will be attending an opioid consortium meeting on Saturday at St. Vincent Hospital. He also mentioned that a OneOhio Regional 17 meeting will be held in March.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All present voted aye and the motion carried at 10:24 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>no</u>	<u>Th H Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00185	2/8/2024	AUTHORIZE ON-THE-JOB TRAINING (OJT) AGREEMENT BETWEEN OHIOMEANSJOBS A DIVISION OF WOOD COUNTY JOB AND FAMILY SERVICES AND CARBIDE TOOL, INC (TABLED 2/6/2024)		
24-00192	2/8/2024	AUTHORIZE AGREEMENT WITH VM SYSTEMS TO PROVIDE DEMOLITION AND REMEDIATION OF THE INTERNALLY LINED HVAC DUCT SYSTEMS WITH FUNGAL GROWTH AT THE WOOD COUNTY JUVENILE DETENTION CENTER. (TABLED 2/6/2024)		
24-00194	2/8/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 2/6/2024		
24-00195	2/8/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00196	2/8/2024	AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN THE OHIO SECRETARY OF STATE, WOOD COUNTY BOARD OF ELECTIONS, AND WOOD COUNTY BOARD OF COMMISSIONERS CONCERNING THE USE OF FUNDING PROVIDED BY SECTION 610.30 OF H.B. 33, TO ASSIST WOOD COUNTY BOARD OF ELECTIONS WITH THE ACQUISITION OF ELECTRONIC POLLBOOKS AND OTHER NECESSARY EQUIPMENT FOR 2024.		
24-00197	2/8/2024	AUTHORIZE ADVERTISING FOR STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR PROJECTS THROUGHOUT THE 2024 CALENDAR YEAR, PER OHIO REVISED CODE SECTION 153.71.		
24-00198	2/8/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00199	2/8/2024	KNOWINK LLC - AUTHORIZE THE PURCHASE OF (105) REPLACEMENT IPAD WIFI 64GB POLL PADS WITH STANDS, PRINTERS, CABLES, AND CASES ALONG WITH THE NEEDED SOFTWARE, DATA PLAN, AND ACTIVATION FOR WOOD COUNTY BOARD OF ELECTIONS. SAID PURCHASE WILL BE MADE THROUGH STATE PURCHASE CONTRACT #ACQ1048-2	272673	\$124,385.00
24-00200	2/8/2024	AUTHORIZE AGREEMENT WITH NORTHWOOD DOOR, LLC TO FURNISH AND INSTALL A WOODEN STORAGE DOOR AT WOOD HAVEN HEALTH CARE		
24-00201	2/8/2024	AUTHORIZE AGREEMENT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE WOOD COUNTY PROSECUTING ATTORNEY FOR LEGAL SERVICES OF AN ASSISTANT PROSECUTING ATTORNEY ASSIGNED TO CHILD PROTECTIVE SERVICES, PLACEMENT MATTERS GOVERNED BY THE OHIO REVISED CODE		
24-00202	2/8/2024	ACKNOWLEDGING RECEIPT OF AN EXPEDITED TYPE 1 ANNEXATION PETITION FOR TERRITORY LOCATED IN PLAIN TOWNSHIP TO THE CITY OF BOWLING GREEN AND GRANTING THE ANNEXATION. (PETITION #24-1)		
24-00203	2/8/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00204	2/8/2024	SUPPLEMENTAL TO APPROPRIATIONS- VARIOUS FUNDS		
24-00205	2/8/2024	VM SYSTEMS, INC. - AUTHORIZING LABOR AND MATERIALS FOR DEMOLITION AND REMEDIATION OF THE INTERNALLY LINED HVAC DUCT SYSTEMS WITH FUNGAL GROWTH AT THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC CONTRACT #24-00192, DATED FEBRUARY 8, 2024.	135077	\$35,400.00
24-00206	2/8/2024	INTECH - AUTHORIZING THE PURCHASE OF A LENOVO BUSINESS CLASS DESKTOP PRO AND MONITOR CONVERTERS FOR JUVENILE RESIDENTIAL CENTER.	933408	\$886.00
24-00207	2/8/2024	RECEIVE AND AWARD BIDS FOR THE LANDFILL EXPANSION CELL 1A PROJECT		
24-00208	2/8/2024	AUTHORIZE CHANGE ORDER NOS. 5, 6, 7, AND 8 FOR ALVADA CONSTRUCTION COMPANY, INC., FOR THE NORTHWEST COMMUNITY CORRECTIONS CENTER FEMALE WING ADDITION, LOCATED AT 1740 E. GYPSY LANE ROAD, BOWLING GREEN, OHIO,		
24-00209	2/8/2024	AUTHORIZE CONTRACT WITH HENDERSON AERIAL SURVEYS TO PROVIDE AERIAL PHOTOGRAPHY AND TOPOGRAPHY MAPPING SERVICES FOR THE WOOD COUNTY LANDFILL.		
24-00210	2/8/2024	AUTHORIZE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE INTAKE AREA OF THE WOOD COUNTY JAIL EXPANSION/RENOVATION PROJECT.		

Resolution	Date	Description	PO	Cost
24-00211	2/8/2024	FIRST PUBLIC HEARING TO REVIEW WOOD COUNTY'S PY 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM		

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 8th day of February, 2024.

PLEASE PRINT

NAME

DEPARTMENT/ADDRESS

DAVE STEINER

KARIE MOURDOCK

JEFF ORLOWSKI

ISRAEL REYES

PLANNING Commission

BG Resident | 936 Pearl St

Wood Hales

Hood Wood Haven