

RESOLUTION NO. 24-00001

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
December 28, 2023.) January 1, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 28th day of December 2023 with the following members present: DORIS I. HERRINGSHAW and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for December 28, 2023, was as follows:

I. 9:28 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long and Facilities Director Steve Blausey present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

There was one out of state travel request submitted from Job and Family Services for Corrine Groves for ongoing visitation of a youth in a residential facility in Forrest City, Arkansas. The personnel actions submitted were from Planning Commission for the continuation of intermittent status for Project Assistant Connor Peterson; from Buildings and Grounds to continue intermittent status of Custodian II Jon Balser; from Wood Haven for the resignation of Dietary Aide Taylor Callahan, Environmental Services Aide Sydney Adkins, STNAs Victoria Amos James and Alexis Bear, probationary termination of Environmental Services Aide Shay Lewis and STNA Isabelle Eckhart, termination of STNA Laura Engard, appointment of part-time Environmental Services Aide Kali Fisher and intermittent Non-STNA Brook Frigo, change from full-time to part-time status for Environmental Services Aide Sarah Best, change from part-time to full-time status for STNA Anna Striff and Dietary Aide Hunter Grimes, and the continuation of intermittent status for LPNs Asiah Christopher and Ciara Simmons, RN Shift Supervisors Anthony Onyekelu, Hannah Owens and Julie Zolciak, STNAs Brittany Calhoun, Diana Canterbury, Olethia Ketcham, Neil Morrison, Kassidy Nagy, Ashanti Partee, Cortney Pease and Kaylynn Simon.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolutions 23-01593 (revised on-call policy), 23-01607 (agreement with American Interiors), and 23-01613 (authorize purchase of new office furniture) which will be voided. Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

II. -- Staff Reports

Buildings and Grounds Monthly Update (9:30 a.m.) – Mr. Blausey shared the attached information which was referenced throughout the discussion. The meeting concluded at 9:43 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:44 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Dr. T. H. Bowlus</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u> Board of County Commissioners, Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
23-01579	12/28/2023	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 12/19/2023		
23-01580	12/28/2023	PAYMENT FOR SERVICES - NOVEMBER 2023 LANDFILL TRASH DISPOSAL		
23-01581	12/28/2023	CDW-G GOVERNMENT - AUTHORIZING THE PURCHASE OF (2) TWO HP COLOR LASERJET PRINTERS FOR THE WOOD COUNTY TREASURER TO PRINT INVOICES WITH THEIR NEW BILLING SYSTEM.	961911	\$1,324.19
23-01582	12/28/2023	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
23-01583	12/28/2023	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
23-01584	12/28/2023	ADVANCE OF FUNDS		
23-01585	12/28/2023	PAYMENT FOR SERVICES		
23-01586	12/28/2023	REDUCE APPROPRIATIONS - VARIOUS FUNDS		
23-01587	12/28/2023	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
23-01588	12/28/2023	TRANSFER OF FUNDS - VARIOUS FUNDS		
23-01589	12/28/2023	AUTHORIZE PAYMENT OF VOUCHERS		
23-01590	12/28/2023	AUTHORIZE CHANGE ORDER NO. 1- FINAL WITH AERO-MARK FOR THE 2023 PLACEMENT OF PAVEMENT MARKINGS ON VARIOUS ROADS THROUGHOUT WOOD COUNTY, WITHIN THE ROAD RIGHT-OF-WAY IN CENTER, FREEDOM, GRAND RAPIDS, HENRY, LAKE, LIBERTY, MIDDLETON, MILTON, PERRYSBURG, PLAIN, TROY, WASHINGTON, AND WEBSTER TOWNSHIPS, WOOD COUNTY, OHIO		
23-01591	12/28/2023	AUTHORIZE SALARY ADJUSTMENTS FOR NON-BARGAINING EMPLOYEES OF WOOD COUNTY COMMISSIONERS' DEPARTMENTS		
23-01592	12/28/2023	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
23-01593	12/28/2023	AUTHORIZE REVISED ON-CALL POLICY AND PROCEDURE FOR WOOD COUNTY BUILDINGS AND GROUNDS DEPARTMENT		
23-01594	12/28/2023	FRIENDSOFFICE - AUTHORIZING THE PURCHASE OF A DESK EXPANSION FOR THE WOOD COUNTY JUVENILE COURT JUDGE'S OFFICE.	135051	\$2,053.75
23-01595	12/28/2023	APPROVE AGREEMENT WITH VM SYSTEMS TO PROVIDE TESTING, ADJUSTING AND BALANCING OF THE FULLY REPLACED HVAC SYSTEMS AT THE JUVENILE DETENTION CENTER.		
23-01596	12/28/2023	AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT WITH JERL MACHINE, INC AND OHIOMEANSJOBS WOOD COUNTY AND WOOD COUNTY JOB AND FAMILY SERVICES		
23-01597	12/28/2023	PAYMENT FOR SERVICES - 2023 LAW LIBRARY TELEPHONE & IT SERVICES		
23-01598	12/28/2023	COUSINO RESTORATION & ENVIRONMENTAL LLC - AUTHORIZING LABOR AND MATERIALS TO PROVIDE CLEANING AND EQUIPMENT SERVICES ON THE HVAC SYSTEMS AT THE WOOD COUNTY JUVENILE RESIDENTIAL CENTER, PURSUANT TO BCC AGREEMENT NO. 23-1576, DATED 12/21/2023.	135052	\$16,900.18
23-01599	12/28/2023	TOLEDO MECHANICAL INSULATION, INC. - AUTHORIZING TO PROVIDE LABOR AND MATERIALS TO INSULATE DUCTWORK IN THE HVAC SYSTEM AT THE WOOD COUNTY JUVENILE RESIDENTIAL CENTER, PURSUANT TO BCC AGREEMENT NO. 23-1577, DATED 12/21/2023.	135053	\$7,200.00
23-01600	12/28/2023	REIMBURSEMENT OF FUNDS - VARIOUS		
23-01601	12/28/2023	PAYMENT FOR SERVICES - JUVENILE RESIDENTIAL CENTER NATURAL GAS FOR THE PERIOD OF NOVEMBER 10, 2023 - DECEMBER 13, 2023 AND MAINTENANCE STAFF FOR DECEMBER 2023.		
23-01602	12/28/2023	PAYMENT FOR SERVICES - NOVEMBER 2023 CENTRAL SERVICES		
23-01603	12/28/2023	AUTHORIZING THE DISTRIBUTION OF FUNDS FOR 2023 TO SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE, PURSUANT TO ORC SECTIONS 3113.33 TO 3113.39		
23-01604	12/28/2023	AUTHORIZING CRAIG LAHOTE, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS TO SIGN EXPENSE CHECK CORRECTIONS FOR THE \$10,000,000 STANDARD ALLOWANCE THROUGH ARPA.		

Resolution	Date	Description	PO	Cost
23-01605	12/28/2023	AUTHORIZE AGREEMENT WITH COUSINO RESTORATION TO PROVIDE CLEANING AND EQUIPMENT SERVICES ON THE HVAC SYSTEMS AT THE JUVENILE DENTENTION CENTER		
23-01606	12/28/2023	AUTHORIZE AGREEMENT WITH VM SYSTEMS FOR MOLD REMEDIATION OF THE HVAC SYSTEM AT THE JUVENILE RESIDENTIAL CENTER		
23-01607	12/28/2023	AUTHORIZE AGREEMENT WITH AMERICAN INTERIORS, INC FOR THE PURCHASE AND INSTALLATION OF NEW OFFICE FURNITURE FOR THE WOOD COUNTY SHERIFF'S OFFICE.		
23-01608	12/28/2023	REQUEST FOR NEW FUND - VARIOUS		
23-01609	12/28/2023	ACKNOWLEDGING RECEIPT OF AN EXPEDITED TYPE 1 ANNEXATION PETITION FOR TERRITORY LOCATED IN CENTER TOWNSHIP TO THE CITY OF BOWLING GREEN AND GRANTING THE ANNEXATION. (PETITION #23-4)		
23-01610	12/28/2023	VM SYSTEMS - AUTHORIZE LABOR AND MATERIALS FOR MOLD REMEDIATION OF THE HVAC SYSTEM AT THE JUVENILE RESIDENTIAL CENTER, PURSUANT TO BCC AGREEMENT #23-1606, DATED 12/28/23	135055	\$49,850.00
23-01611	12/28/2023	VM SYSTEMS - AUTHORIZE LABOR AND MATERIALS TO TEST, ADJUST AND BALANCE THE FULLY REPLACED HVAC SYSTEM AT THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC AGREEMENT #23-1595, DATED 12/28/23	135054	\$4,950.00
23-01612	12/28/2023	COUSINO RESTORATION AND ENVIRONMENTAL, LLC - AUTHORIZE LABOR AND MATERIALS TO PROVIDE CLEANING AND EQUIPMENT SERVICES ON THE HVAC SYSTEMS AT THE WOOD COUNTY JUVENILE DETENTION CENTER, PURSUANT TO BCC AGREEMENT #23-1605 DATED 12/28/23.	135056	\$11,084.70
23-01613	12/28/2023	AMERICAN INTERIORS, INC - AUTHORIZE THE PURCHASE AND INSTALLATION OF NEW OFFICE FURNITURE FOR THE WOOD COUNTY SHERIFF'S OFFICE, PURSUANT TO BCC AGREEMENT #23-1607 DATED 12/28/23	135057	\$42,607.13
23-01614	12/28/2023	AUTHORIZE AGREEMENT FOR THE MEDICAL DIRECTOR FOR WOOD HAVEN		

Buildings & Grounds Monthly Update

December 28, 2023

Completed Projects

A new Rooftop Unit had to be installed a couple weeks ago at JDC. This work was performed by JL Mechanical with assistance from EGLC maintenance crews.

Tree trimming at the Museum is finally completed. Batanian's Tree Service provided this work.

The repairs to the "Tool Shed" at the Museum are now complete. This was performed by EGLC maintenance crews.

Current Projects

Chair rail work is on-going at the Health Department.

There are still a couple odds and ends to finish on Court 2.

Flooring job at the Landfill office is ongoing.

Courthouse maintenance crews are changing out lights at the Highway Garage. Approximately 90 lights are being upgraded.

New beds are being assembled at Wood Haven.

Jail Expansion Update

Intake: This portion of the project is almost complete as contractors are wrapping up finish work. Punchlist items are being taken care of and it should be turned over to the Jail the 2nd week of January. The renovation portion of this expansion will get more attention.

Housing: Work on the Housing portion continues with block and exterior brick being laid, roof work continues, rough in plumbing, electrical, and HVAC work all progressing nicely.

NW Addition

This project is progressing quite well, building is "dried-in" and all trades are working on rough-in items. Most of the windows are installed and some dry wall has begun to be hung.

Upcoming Projects

We expect the 4th floor carpet work to happen in January.

Board of Elections carpet and painting work should begin in January too.

A meeting to discuss a schedule for carpet replacement and new furniture for the Court 2 staff area is going to happen this afternoon.

After the cleaning of the ducts at JRC and JDC, further remediation work needs to be performed. Contracts are being put together for this to take place.

Misc.

The removal of holiday decorations at the Courthouse complex will begin next week.

Custodians will start cleaning at the Landfill on January 2, 2024

We have an individual retiring tomorrow.