

**RESOLUTION NO. 24-00047**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
January 9, 2024. ) January 11, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 9<sup>th</sup> day of January 2024 with the following members present: DORIS I. HERRINGSHAW and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for January 9, 2024, was as follows:

*I. 9:20 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

One out-of-state travel request was submitted from Job and Family Services for Chelsea Wisniewski to visit a youth in a residential facility in Forrest City, Arkansas. The personnel actions submitted were from Wood Haven for a change from part-time to intermittent status for Certified Medication Aide Madysen Ricker, change from full-time to part-time for Environmental Services Aide Hannah Thomas, appointment of full-time Environmental Services Aides Allison McSherley and Olivia Boone, part-time Environmental Services Aides Kenneth Nagy and Steven Edwards, full-time LPN Denise Paule, and part-time STNAs Izabelle Mandell and Ngan Nguyen; from Buildings and Grounds for a change of position for Maintenance Supervisor II Donald Wilhelm to Maintenance Supervisor.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

Building Inspection Quarterly Update (9:28 a.m.) – Chief Building Official Rob Cendol shared the attached information which was referenced throughout the discussion. Mr. Cendol stated there are 3 large commercial projects slated for 2024. He also mentioned the City of Wauseon will be ending their contract with Wood County for residential inspections within the next few months. Mr. Cendol noted that new residential construction increased in 2023 and commercial building is steady. He is hopeful they will be able to fill staff vacancies this year. The Commissioners thanked him for the update. The meeting concluded at 9:41 a.m. Mr. Cendol exited at this time.

Ms. Stanley said the Commissioners have an opportunity to make final transfers for 2023. She recommended transferring \$200,000 to the fund used to pay salaries in years which have 27 pay periods, retirement payouts, and sick and vacation hours and \$207,000 to the debt service fund for the jail project. The Commissioners were agreeable to the transfers.

Ms. Stanley addressed the receipt of a letter from the Liberty Township Trustees regarding solar farm regulation. She said the letter was provided to each Commissioner. The trustees are requesting the Commissioners place a moratorium on large solar fields either countywide or at a minimum, specifically for Liberty Township. Commissioner Herringshaw recommended a response be sent informing the Trustees that the Commissioners' position has been to consider wind and solar farms on a case-by-case basis. Ms. Stanley also suggested inviting the trustees to meet with a commissioner to discuss the matter further. The Commissioners agreed to send a letter of response and offer a meeting with a commissioner to discuss the matter further. Ms. Stanley will draft a response.

Discussion was held regarding the domestic relations space study. The Commissioners agreed that the study should be limited at this time to the first floor of the courthouse. The Revised Code requires plans for improvements and alterations in the courthouse to be approved by the Commissioners, Clerk of Courts, Sheriff, Probate Judge, and a person to be appointed by the Common Pleas Court judge. Ms. Stanley recommended having this core group be part of the committee that will help guide this project. She also suggested including herself, a Domestic Relations magistrate, Facilities Director Blausey, Court Security Chief Kleiber, Courthouse Complex Security Director Eaton, and Court Administrator Hartman on the committee. She asked if the Commissioners would like to invite all three common pleas judges and the County Auditor to serve on the committee. The Commissioners agreed to extend the offer to all three Common Pleas judges to serve on the committee but will wait until after the initial meeting to decide whether to reach out to Auditor Oestreich to join them as much of the initial work may be more technical than financial. Ms. Stanley will send an invitation to all potential members regarding the time and place for the first meeting.

Ms. Stanley stated that a proposed ditch clean-out project with Sandusky and Ottawa Counties requires a meeting to organize the joint board by electing one member president. Wood County has been established as the lead county and the meeting would be held in the Wood County Commissioners' hearing room. She stated the Prosecutor's Office has advised that the Ohio Revised Code permits the meeting to be held via teleconference rather than in person and asked the Commissioners which they prefer. The Commissioners were agreeable with holding the meeting via teleconference.

*III. -- Open Forum Citizens Comments/Concerns*

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 10:25 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Lahote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I Herringshaw

DR. THEODORE H. BOWLUS \_\_\_\_\_

ABSENT

CRAIG LAHOTE yes

Craig Lahote

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A Long  
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00023	1/9/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/4/2024		
24-00024	1/9/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00025	1/9/2024	AUTHORIZING PAYMENT TO THE WOOD COUNTY PORT AUTHORITY FROM WOOD COUNTY ECONOMIC DEVELOPMENT CONVEYANCE FEE DOLLARS.		
24-00026	1/9/2024	AUTHORIZE AMENDMENT TO CONTRACT BETWEEN WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND ASSET PROTECTION CORPORATION (APC) FOR THE PURCHASE AND INSTALLATION OF ADDITIONAL SECURITY EQUIPMENT.		
24-00027	1/9/2024	AUTHORIZING CARRI L. STANLEY, COUNTY ADMINISTRATOR, TO SIGN STATEMENT OF WORK #23042 WITH I3-IMAGESOFT, LLC FOR AN ADDITIONAL PRODUCTION DOCUMENT IMAGING KOFAX/TWAIN LICENSE AND ANNUAL SUPPORT FOR THE COMMISSIONERS' OFFICE.		
24-00028	1/9/2024	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
24-00029	1/9/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00030	1/9/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00031	1/9/2024	ACKNOWLEDGING A UNION CONTRACT BETWEEN THE WOOD COUNTY SHERIFF AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, NON-COMMAND UNIT, EFFECTIVE 1/1/24 THROUGH 12/31/26.		
24-00032	1/9/2024	ACKNOWLEDGING A UNION CONTRACT BETWEEN THE WOOD COUNTY SHERIFF AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, COMMAND UNIT, EFFECTIVE 1/1/24 THROUGH 12/31/26.		
24-00033	1/9/2024	AUTHORIZING HEALTH INSURANCE THROUGH MERITAIN FOR JANUARY 2024, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00034	1/9/2024	AUTHORIZING PRESCRIPTION INSURANCE THROUGH APPRORX FOR JANUARY 2024, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00035	1/9/2024	AUTHORIZING VISION INSURANCE FOR JANUARY 2024, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00036	1/9/2024	AUTHORIZING DENTAL INSURANCE THROUGH DELTA DENTAL FOR JANUARY 2024, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00037	1/9/2024	AUTHORIZING LIFE INSURANCE THROUGH METLIFE FOR JANUARY 2024, FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00038	1/9/2024	AUTHORIZING REFUNDS FOR RETRO TERMINATED EMPLOYEES FOR PAYROLL DEDUCTIONS FOR THE MONTH OF DECEMBER 2023 FROM THE WOOD COUNTY EMPLOYEE TRUST FUND.		
24-00039	1/9/2024	REDUCE APPROPRIATIONS - VARIOUS FUNDS		
24-00040	1/9/2024	SECURE CARE SYSTEMS - AUTHORIZING THE PURCHASE AND INSTALLATION OF A NEW CALL LIGHT SYSTEM FOR ALL PATIENT ROOMS, NURSE STATIONS, BATH STATIONS AT WOOD HAVEN HEALTHCARE.	554383	\$49,984.13
24-00041	1/9/2024	AUTHORIZING PAYMENT TO SHERIN KURUVILLA FOR PROGRAMMING AND TECHNICAL SUPPORT OF THE BENEFIT SYSTEM FOR THE WOOD COUNTY EMPLOYEE HEALTH CARE PROGRAM.		
24-00042	1/9/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00043	1/9/2024	TRANSFER OF FUNDS - CLERK OF COURTS CERTIFICATE OF TITLE ADMINISTRATION FUND TO GENERAL FUND, PURSUANT TO OHIO REVISED CODE 325.33.		
24-00044	1/9/2024	TRANSFER OF FUNDS - GENERAL FUND TO THE WOOD COUNTY PARK DISTRICT PURSUANT TO OHIO REVISED CODE 307.281		
24-00045	1/9/2024	AUTHORIZING PAYMENT OF VISION CLAIMS FROM THE WOOD COUNTY EMPLOYEES' TRUST INSURANCE FUND FOR THE MONTH OF JANUARY 2024		
24-00046	1/9/2024	AUTHORIZE AGREEMENT WITH CUSTOM SAWMILLING AND KILN, LLC TO MILL SALVAGED LOGS FROM THE WOOD COUNTY MUSEUM TO BE USED FOR WOOD COUNTY PROJECTS		

**WOOD COUNTY BUILDING INSPECTION**  
**Monthly Activity Report**  
**December 2023**

TYPE OF BUILDINGS	Current Month Dec., 2023		Previous Month Nov., 2023		Same Month Last Year Dec., 2022		Year to Date 2023		Previous Year To Date 2022	
	No	Value	No	Value	No	Value	No	Value	No	Value
<b>HOUSEKEEPING RESIDENTIAL</b>										
New Single Family Dwellings	17	8,288,930	12	4,177,066	9	2,713,000	197	73,509,433	180	64,816,140
Additions to Residential Dwellings	9	617,709	15	494,631	21	622,809	220	8,932,835	209	11,102,975
Private Garages & Carports	5	177,300	6	160,500	3	113,850	103	3,816,021	86	3,358,795
Manufactured Homes					4	12,000	1	10,000	18	66,500
<b>MULTI-FAMILY RESIDENTIAL</b>										
Two Family Dwellings			19	4,180,000			46	10,120,000	1	30,000
Three Family Dwellings										
Four Family Dwellings							17	7,320,000	4	1,685,000
Five Family Dwellings							3	1,575,000		
Six & More Family Dwellings	1	1,500,000	2	1,237,500	6	14,078,232	24	14,297,500	9	16,946,832
<b>NON-HOUSEKEEPING RESIDENTIAL</b>										
Transient Motels, cabins, etc.							2	16,000,000		
Other shelter									1	655,000
<b>COMMERCIAL</b>										
Amusement & Recreational					2	770,960	12	8,078,611	18	5,161,460
Churches & Religious Bldgs							1	100,000	2	72,000
Commercial Storage Bldgs			6	6,184,000			43	50,467,389	29	36,532,500
Hospitals & Institutions							2	2,800,000	1	20,000,000
Industrial Buildings					2	1,725,000	5	220,700,000	8	84,377,276
Office, Bank & Professional	2	2,699,488	1	300,000			11	30,509,435	7	27,436,040
Parking Garages									2	600,000
Public Works & Utilities	1	7,100,000					3	15,783,900	6	82,862,285
Restaurants							5	7,294,000	7	7,970,371
Service Stations & Repair Gar.							5	9,608,750	5	4,899,443
Schools & Educational Bldgs			1	415,000	1	1,600,000	3	678,000	7	22,445,000
Stores & Other Mercantile							2	890,000	3	3,745,000
Structures other than Bldgs	3	79,000	3	746,000	7	139,636	49	7,114,039	81	6,812,469
Additions & Alterations	23	10,002,456	30	37,753,494	37	4,412,088	345	214,853,381	396	194,948,531
<b>TOTAL PERMITS &amp; CONSTRUCTION VALUE</b>	<b>61</b>	<b>30,464,883</b>	<b>95</b>	<b>55,648,191</b>	<b>55</b>	<b>26,187,575</b>	<b>1067</b>	<b>689,615,294</b>	<b>1048</b>	<b>595,677,367</b>
<b>FEES RECEIVED for Period</b>		<b>\$136,819.38</b>		<b>\$195,665.46</b>		<b>\$186,330.87</b>		<b>\$2,573,547.44</b>		<b>\$2,736,118.06</b>

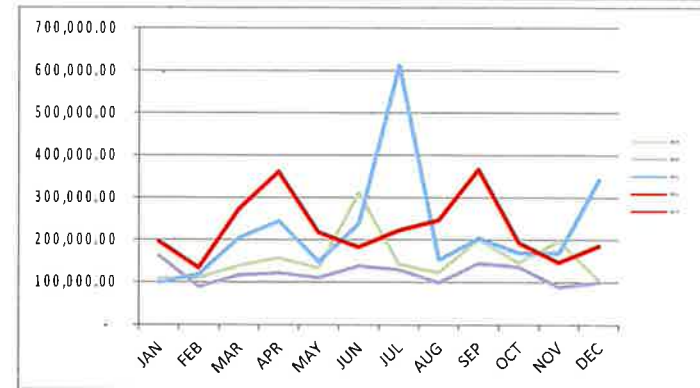
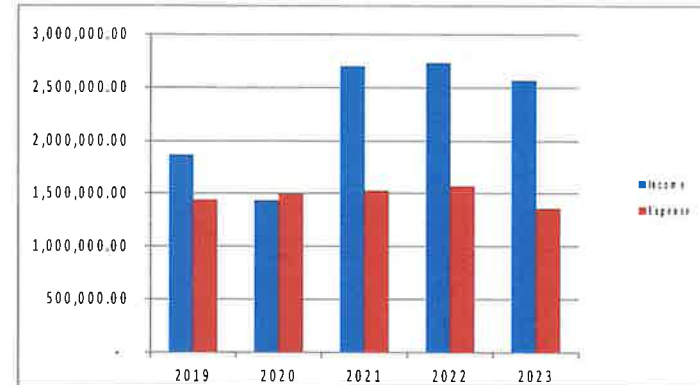
DEPARTMENT FEE BREAKDOWN		NO.	PERMITS	NO.	PERMITS
Permits	\$127,444.38	50	Plumbing	6	Sprinkler
Contractor Registrations	9,375.00	115	Heating	12	Fire Alarm
Other		83	Electric		
<b>Total</b>	<b>\$136,819.38</b>			<b>327</b>	<b>Total for Month</b>

For Month of: DECEMBER 2023



Bldg 2023

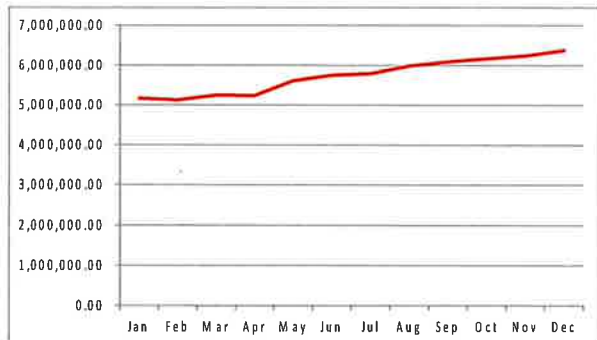
	2019	2020	2021	2022	2023
JAN	107,991.64	161,832.57	100,903.62	197,469.09	124,516.95
FEB	110,777.90	88,920.44	119,044.32	134,656.53	114,059.25
YTD TOTAL	218,769.54	250,753.01	219,947.94	332,125.62	238,576.20
MAR	138,131.62	116,498.22	205,229.95	273,167.12	239,990.28
YTD TOTAL	356,901.16	367,251.23	425,177.89	605,292.74	478,566.48
APR	156,671.71	121,726.17	243,915.87	361,794.55	150,924.38
YTD TOTAL	513,572.87	488,977.40	669,093.76	967,087.29	629,490.86
MAY	133,061.75	110,326.02	148,233.20	219,026.14	480,860.58
YTD TOTAL	646,634.62	599,303.42	817,326.96	1,186,113.43	1,110,351.44
JUN	311,380.54	138,571.51	239,531.26	184,036.40	271,431.93
YTD TOTAL	958,015.16	737,874.93	1,056,858.22	1,370,149.83	1,381,783.37
JUL	142,443.82	129,048.11	612,575.67	223,292.89	166,724.28
YTD TOTAL	1,100,458.98	866,923.04	1,669,433.89	1,593,442.72	1,548,507.65
AUG	122,475.59	98,984.57	152,640.99	247,783.64	297,047.30
YTD TOTAL	1,222,934.57	965,907.61	1,822,074.88	1,841,226.36	1,845,554.95
SEP	200,059.23	144,765.45	204,544.42	366,695.38	210,167.08
YTD TOTAL	1,422,993.80	1,110,673.06	2,026,619.30	2,207,921.74	2,055,722.03
OCT	145,630.07	135,920.90	169,748.87	194,438.78	185,340.57
YTD TOTAL	1,568,623.87	1,246,593.96	2,196,368.17	2,402,360.52	2,241,062.60
NOV	197,508.96	89,363.82	168,950.79	147,426.67	195,665.46
YTD TOTAL	1,766,132.83	1,335,957.78	2,365,318.96	2,549,787.19	2,436,728.06
DEC	105,244.40	99,635.19	341,599.12	186,330.87	136,819.38
<b>Income</b>	<b>1,871,377.23</b>	<b>1,435,592.97</b>	<b>2,706,918.08</b>	<b>2,736,118.06</b>	<b>2,573,547.44</b>
<b>Expense</b>	<b>1,441,703.89</b>	<b>1,504,358.38</b>	<b>1,528,379.28</b>	<b>1,570,172.65</b>	<b>1,362,199.37</b>



Expense 2023

2022 Balance	5,180,051.68																
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Budget	Yr to Date	Left		
Salaries	66,052.85	67,353.26	67,365.05	89,544.76	59,685.75	89,840.66	59,748.72	60,061.34	60,695.45	61,630.10	61,176.46		1,119,410.13	743,154.40	376,255.73		
Retirement													22,611.00	0.00	22,611.00		
Supplies		714.01		366.25	938.65	247.99	249.74	460.89	112.00	236.05	117.99		7,000.00	3,443.57	3,556.43		
Contr Repair		873.84	55.94	84.94	434.03	135.93	115.89	159.88	55.94	167.93	75.94		15,000.00	2,160.26	12,839.74		
Contr Svcs	118.49	13,919.09	16,761.63	6,955.35	4,885.41	10,488.25	4,332.30	9,474.99	16,326.03	8,320.88	223.17		100,000.00	91,805.59	8,194.41		
Travel				1,353.72	45.00					2,946.00			15,000.00	4,344.72	10,655.28		
Adv & Print													500.00	0.00	500.00		
Equipment	31,411.00		5,169.00										100,000.00	36,580.00	63,420.00		
Indirect Costs		32,905.00		32,905.00			32,905.00				32,905.00		130,000.00	131,620.00	-1,620.00		
Medicare	924.04	942.90	943.07	1,268.88	835.44	1,272.69	836.35	840.88	850.07	863.63	859.20		14,059.29	10,437.15	3,622.14		
Other		16,513.71	7,231.08	746.01	16,230.79	13,851.23	7,415.23	9,758.44	8,654.73	7,672.60	9,078.89		100,000.00	97,152.71	2,847.29		
OPERS	13,719.07	9,459.48	9,414.94	9,472.61	8,870.51	8,395.85	8,366.40	12,597.14	8,457.86	8,607.36	8,547.19		135,744.84	105,908.41	29,836.43		
Transfer													0.00	0.00	0.00		
Unempl.													0.00	0.00	0.00		
Work Comp													0.00	0.00	0.00		
Group Ins	12,741.18	13,303.40	13,303.40	13,303.40	11,848.74	11,848.74	11,848.74	11,848.74	11,848.74	11,848.74	11,848.74		198,000.00	135,592.56	62,407.44		
<b>TOTAL</b>	<b>124,966.63</b>	<b>155,984.69</b>	<b>120,244.11</b>	<b>156,000.92</b>	<b>103,774.32</b>	<b>136,081.34</b>	<b>125,818.37</b>	<b>105,202.30</b>	<b>107,000.82</b>	<b>102,293.29</b>	<b>124,832.58</b>	<b>0.00</b>	<b>1,957,325.26</b>	<b>1,362,199.37</b>	<b>595,125.89</b>		
<b>INCOME</b>	<b>124,516.95</b>	<b>114,059.25</b>	<b>234,990.28</b>	<b>150,924.38</b>	<b>478,704.33</b>	<b>271,431.93</b>	<b>166,724.28</b>	<b>297,047.30</b>	<b>210,167.08</b>	<b>185,340.57</b>	<b>195,665.46</b>	<b>136,819.38</b>		<b>2,566,391.19</b>			
<b>OREGON</b>																	
<b>MAUMEE</b>			5,000.00		2,156.25												
<b>NAPOLEON</b>																	
<b>WAUSEON</b>																	
<b>DEFIANCE</b>																	
<b>OTHER</b>																	
<b>CASH BAL</b>	<b>5,179,602.00</b>	<b>5,137,676.56</b>	<b>5,257,422.73</b>	<b>5,252,346.19</b>	<b>5,629,432.45</b>	<b>5,764,783.04</b>	<b>5,805,688.95</b>	<b>5,997,533.95</b>	<b>6,100,700.21</b>	<b>6,183,747.49</b>	<b>6,254,580.37</b>	<b>6,391,399.75</b>					

CASH POSITION



CURRENT EXPENSES

