

RESOLUTION NO. 24-00060

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
January 11, 2024.) January 16, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 11th day of January 2024 with the following members present: DORIS I. HERRINGSHAW and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for January 11, 2024, was as follows:

I. 9:18 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long and Veterans Service Office Executive Director Zach Migura present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from Buildings and Grounds for a change of title for the Project Coordinator position to Project Manager and change of position and pay rate for Project Coordinator Kelly Jackson to Project Manager; from Job and Family Services a request to post a full-time CSEA Case Maintenance Specialist position and CSEA Program Administrator position, amend start date of Clerk Typist II Madelyn St. Clair; from Wood Haven for the appointment of full-time Environmental Services Aide Hannah Timko and intermittent STNA Salamatu Kebe, cancel appointment of Environmental Services Aide Olivia Boonie.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner LaHote seconded the motion. All present voted aye and the motion carried.

II. -- Staff Reports

Ms. Stanley mentioned that bids for the Landfill expansion project will be received tomorrow at 2:00 p.m. in the Commissioners’ Hearing Room.

Ms. Stanley stated that Wood County Apiarist Michael Horst has requested an increase in his hourly rate. She stated that he submits reports to the state for his activities and that the county pays him less than \$4,000/year. She said he has not met with the Commissioners in-person for a number of years. Ms. Stanley said she will obtain a written proposal for his requested rate change and discuss having an in-person meeting.

Veterans Service Office Quarterly Update (9:25 a.m.) – Mr. Migura was joined by Veterans Service Commission (VSC) President Joe Fawcett and Vice-President Doug Dariano for the update. Mr. Migura provided the attached information referenced throughout the discussion. Mr. Migura stated that long-term employee Judy Cook will be retiring in February and they are currently working to disperse some of her job duties to other staff members. Mr. Migura stated the new woodworking

program has 21 active participants and they are currently constructing flag display cases. He noted this program helps to get people together and talking which helps reduce social isolation. He stated the group has a vast array of ages and they have been approached by civilians who would like to be involved as well. Mr. Fawcett mentioned that with Ms. Cook's upcoming retirement there has been an opportunity to re-evaluate staff and look at a succession plan. He stated that identifying a deputy director is important and noted that shuffling duties won't change salaries. Mr. Dariano stated that Mr. Migura is doing a great job with outreach. Mr. Fawcett thanked Commissioner LaHote for attending a VSC meeting and noted this was the first time in his history with the VSC that a commissioner has attended. The Commissioners thanked them all for the update. Photos were taken. The meeting concluded at 9:42 a.m.

III. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All present voted aye and the motion carried at 9:42 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u>Theodore H Bowlus</u>
CRAIG LAHOTE	<u>yn</u>	<u>Craig LaHote</u>

Board of County Commissioners,
Wood County, Ohio

Attest: Sandy A. Long
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00019	1/11/2024	AUTHORIZE AGREEMENT WITH COURTVIEW JUSTICE SOLUTIONS, INC D/B/A EQUIVANT TO PROVIDE PROFESSIONAL SERVICES TO TRANSITION THE WOOD COUNTY CLERK OF COURTS FROM A SHARED SERVER WITH THE WOOD COUNTY JUVENILE COURTS TO ITS OWN SERVER. (TABLED 1/4/2024)		
24-00047	1/11/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/9/2024		
24-00048	1/11/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00049	1/11/2024	AUTHORIZE AMENDMENT TO PO#135031 FOR CENTRALSQUARE TECHNOLOGIES, LLC TO UPGRADE THE COMPUTER AIDED DISPATCH (CAD) SOFTWARE SUITE, MOBILE AND LAW RECORDS MANAGEMENT SYSTEM, RMS AND JAIL SYSTEMS, PURSUANT TO BCC APPROVED CONTRACT #23-1128 DATED AUGUST 31, 2023.	135031 Amended	\$1,721,756.48
24-00050	1/11/2024	RECEIVE AND AWARD BIDS FOR THE PY2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - VILLAGE OF BRADNER ADA RESTROOM PROJECT		
24-00051	1/11/2024	AUTHORIZE PY2023 LEAD SAFE OHIO PROGRAM GRANT AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT.		
24-00052	1/11/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00053	1/11/2024	AUTHORIZE TO ADVERTISE FOR BIDS FOR THE REPLACEMENT OF REIGLE ROAD BRIDGE NO. 1-27A OVER YELLOW CREEK, JACKSON TOWNSHIP, WOOD COUNTY OHIO. PID #1187674		
24-00054	1/11/2024	AUTHORIZE TRI-PARTY AGREEMENT WITH THE VILLAGE OF BLOOMDALE AND B.HILLZ EXCAVATING INC. FOR PY2022 VILLAGE OF BLOOMDALE STORM SEWER PROJECT		
24-00055	1/11/2024	CUSTOM SAWMILLING AND KILN LLC - AUTHORIZE EQUIPMENT AND SERVICES FOR THE MILLING OF LOGS REMOVED FROM THE WOOD COUNTY HISTORICAL MUSEUM PROPERTY, PER RESOLUTION #24-00046 DATED 1/9/2024 .	180378	\$2,500.00
24-00056	1/11/2024	AUTHORIZING MEMORANDUM OF UNDERSTANDING FOR CHILD PLACEMENT AND SUPPORT SERVICES BETWEEN WOOD COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES		
24-00057	1/11/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00058	1/11/2024	AUTHORIZING THE WOOD COUNTY DOG SHELTER TO SUBMIT A GRANT APPLICATION ON BEHALF OF WOOD COUNTY TO THE OHIO PET FUND		
24-00059	1/11/2024	PAYMENT FOR SERVICES - DECEMBER 2023 MEALS FOR INMATES AT JDC & JRC.		



Wood County Veterans Service Office
 1616 E Wooster St #22
 Bowling Green, OH 43402
 419-354-9147



woodcountyvets.com

BCC Briefing- January 11, 2024

Data for County Report

VETERANS SERVICE OFFICE STATISTICS FOR 2023

Veterans residing in the County (approximately).....	7,008 (decrease)
Total client contacts	4,804 (decrease)
Veterans transported to medical facilities.....	448 (increase)
Veterans photo I.D. cards issued.....	118 (increase)
Memorial Day appropriations	\$15,000 (same)
Flags/grave markers distributed.....	13,636 (increase)
Federal VA claims, benefits, and appeals submitted.....	279 (increase)
Number of persons assisted - emergency financial.....	47 (decrease)

2023 - VA Claims

95 claims decided: 52% full grant, 22% partial grant, 18% full denial, 7% continued, 1% couldn't determine.

- Resulted in **\$1,495,007.67 awarded to claimants**

90 claims still pending VA decision.

Projects for 2024

Filling Assistant Veterans Service Officer position- posting closes January 22.

Anticipating Social Services Worker retirement mid-February

Completing CPQ for dual roles of office CVSOs (Deputy Director, Financial and Transportation Manager, Office Manager)

Continued collaboration with Vet Center Counselor in our office on Fridays

Increasing awareness and participation of Morale, Welfare, and Recreation program(s)

- Woodworking/ Woodcarving Group is currently in motion.
 - o Creating Veteran Burial Flag Display Cases
 - o 21 active participants
- Connecting with volunteer opportunities
 - o Parks District, Habitat for Humanity, etc.

Veterans' Grave Locator Project with County Engineer

- Purchasing a Trimble device to plot veterans' graves in cemeteries throughout Wood County
- Collaborating with VSOs and others around the county to execute

NACVSO Annual Conference in Denver May 13 – 17

VSC Newsletters will go out April 26, June 28, October 11

County Fair Presence with 4H milkshake voucher for veterans

County wide Veterans Day Event November 2 (location/ time TBD)

Preparing for future office

