

**RESOLUTION NO. 24-00083**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
January 18, 2024. ) January 23, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 18<sup>th</sup> day of January 2024 with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for January 18, 2024, was as follows:

*I. 9:25 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger and Clerk of the Board Sandy Long present. Commissioner LaHote noted the receipt of the minutes of the previous session with no corrections necessary.

No out-of-state travel requests were submitted. The personnel actions submitted were from the Commissioners’ Office for a request to post a full-time Assistant Human Resources Manager position; from Building Inspection for the appointment of full-time Inspector Sean Koppenhofer; from Job and Family Services a request to post 2 full-time Protective Services Worker 3 positions.

Commissioner Herringshaw moved to approve the resolutions on the attached listing and Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

*II. -- Staff Reports*

Insurance Update (9:30 a.m.) – Human Resource Managers Pam Boyer and Janese Diem were joined by Benefits Clerks Shelby Williams and Josh Schroeder, Risk Coordinator Erica Noel and Jake Cox from Savage and Associates to review the attached information. Ms. Boyer stated the annual insurance meetings for employees held in November had 445 attendees, which is approximately 44% of those utilizing the insurance program. Ms. Boyer mentioned the great relationship between Wood County Health Benefits and Wood County Hospital, particularly in regard to infusion drug therapy. This program has saved the Health Benefits Plan a significant amount of money. Ms. Diem provided an update on the Health Benefits Plan Document. She said the plan document needed updates as it was last authorized in 2006. Ms. Diem said after much work on it in 2023, the update is nearly complete. Ms. Boyer stated the health benefits trust fund balance decreased by approximately \$1.5 million from 2022. She mentioned that claim utilization was high in 2022 and 2023. She also stated that new vendor costs are much higher. Ms. Boyer noted that despite the increased costs, the trust fund balance remains healthy. Ms. Boyer stated that work continues on the new trust fund agreements with One Digital, Alta and Charles Schwab. She is hopeful they will be finalized in the next few weeks. The Commissioners thanked them all for the

update. The meeting concluded at 10:03 a.m. Ms. Boyer, Ms. Diem, Ms. Williams, Mr. Schroeder, Ms. Noel and Mr. Cox exited at this time.

Ms. Stanley reminded the Commissioners of a letter sent by the Liberty Township Trustees requesting the Commissioners approve a moratorium on the placement of large solar fields in Wood County or at least within Liberty Township. The letter stated that a survey had been sent to residents, which included a question regarding wind and solar projects. The letter indicated that 71 individuals responded to the survey and of the responses received, 48 were not in support and 22 were in support of solar projects in Liberty Township. The Commissioners agreed to send a letter stating the Board's position is to continue considering these projects on a case-by-case basis for now but offer an opportunity to discuss the matter further. Ms. Stanley noted that she is not aware of any new solar projects in Wood County.

The Commissioners also discussed the proposal received from the Township Association committee formed to discuss solar projects. The proposal, which was forwarded to the Commissioners' Office by Isaac Bailey, Webster Township Trustee, asks the Commissioners to allow local townships to regulate all solar field projects, regardless of size, through local zoning regulations. Ms. Stanley said that townships currently have authority to regulate "small solar facilities" through zoning, and that the Ohio Revised Code defines what is considered a "small solar facility" and "large solar facility." Ms. Stanley said she forwarded the proposal to Prosecutor Dobson for review, and he indicated that the townships do not have the authority to regulate a "large solar facility" through township zoning. Discussion was held about property rights of landowners and the concerns about preserving farmland. Ms. Stanley noted that a public hearing is required to be held for any proposed "large solar facility" project, and that the Commissioners can solicit the input of the trustees when deciding on a proposed project. Ms. Stanley said she will pass this information on to Trustee Bailey so he can inform the committee.

Mr. Scherger stated that Wood Haven Administrator Orłowski has requested an expansion of his organizational chart to include two additional RN positions. He explained that the facility has a need for 24-hour RN coverage to accept patients requiring nutrition through IV services. This type of care would improve the facility's overall case mix score, and the additional staff would help reduce the need for agency staff coverage. Commissioner LaHote asked for more information about the long-term impact of these additional costs. Mr. Scherger will look into this further and more discussion will be held at a later date.

Mr. Scherger stated that he and Commissioner Bowlus attended the OneOhio meeting yesterday. Commissioner Bowlus stated that applicants will need to submit their funding proposals through the OneOhio Foundation where they will be pre-screened and then submitted to local regions for review and priority ranking. The local region will then vote on projects to submit for funding. Mr. Scherger said the next meeting will be in April.

Commissioner Herringshaw asked where we are in regard to the Healthy Aging Grant funding for the Committee on Aging. Ms. Stanley stated she is preparing a subgrant but has several questions regarding procurement and other federal requirements. She will be contacting the Ohio Department on Aging for clarification and then submitting the subgrant to the Prosecutor's Office for review.

There were no comments from the public. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:44 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

*RESOLVED*, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

*RESOLVED*, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.

yes

Doris I. Herringshaw

DR. THEODORE H. BOWLUS

yes

T. H. Bowlus

CRAIG LAHOTE

yes

Craig LaHote

Board of County Commissioners,  
Wood County, Ohio

Attest:

Sandy A. Long  
Clerk of said Board

| Resolution | Date      | Description                                                                                                                                                                                            | PO     | Cost       |
|------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------|
| 24-00074   | 1/18/2024 | APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 1/16/2024                                                                                                                           |        |            |
| 24-00075   | 1/18/2024 | AUTHORIZE PAYMENT OF VOUCHERS                                                                                                                                                                          |        |            |
| 24-00076   | 1/18/2024 | FIXING DATE OF PUBLIC HEARING #1 AND AUTHORIZING THE PUBLICATION OF NOTICE REGARDING THE PROPOSED PY 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR WOOD COUNTY, OHIO                              |        |            |
| 24-00077   | 1/18/2024 | AUTHORIZE VARIOUS PERSONNEL ACTIONS                                                                                                                                                                    |        |            |
| 24-00078   | 1/18/2024 | AUTHORIZE INCUMBENT WORKER TRAINING AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND JIM PALMER EXCAVATING, INC.                   |        |            |
| 24-00079   | 1/18/2024 | CDW-G - AUTHORIZING THE PURCHASE OF A SURFACE PRO 9 BUNDLE FOR THE WOOD COUNTY PROBATE COURT FOR USE BY STAFF WHILE AT OFFSITE CONFERENCES/TRAINING.                                                   | 135060 | \$2,155.22 |
| 24-00080   | 1/18/2024 | AUTHORIZE TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS/PROPOSALS FROM QUALIFIED SERVICE OFFEROR'S TO PERFORM NECESSARY FUNCTIONS RELATED TO DRAFTING AN ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING STUDY. |        |            |
| 24-00081   | 1/18/2024 | VARIOUS VENDORS - AUTHORIZING THE PURCHASE OF REPLACEMENT DELL MONITORS, HP LASERJET ENTERPRISE M406DN LASER PRINTER, AND EPSON WORKFORCE DS-870 DOCUMENT SCANNER FOR WOOD COUNTY JUVENILE COURT.      | 135061 | \$4,002.81 |
| 24-00082   | 1/18/2024 | APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES                                                                                                                                |        |            |

**Employee Health Benefits Plan  
Ongoing Update Presented to Board  
January 18, 2024**

**Year End Recap:**

**Pam Boyer**

Annual Eligibility Certifications  
Open Enrollment Meetings  
EHBC Committee & New Members

**Stop Loss Update:**

**Jake Cox**

TMHCC to AccuRisk/Nationwide  
Deductible: \$300K Individual + \$140K Aggregating  
Rate Reduction: 3.74%

**Plan Document Update:**

**Pam Boyer**

**Trust Fund Update:**

**Pam Boyer**

Trust Fund Update:     Huntington Trust to One Digital/Alta/Charles Schwab  
Moved Long Term Account Balance to Active Account: \$2,066,839.29  
Overall Reduction 22/23: \$1,523,181

| as of 12/31   | 2023                | 2022                | 2021                | 2020                | 2019                |
|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>County</b> |                     |                     |                     |                     |                     |
| Active        | \$14,485,459        | \$13,990,127        | \$15,119,283        | \$14,178,126        | \$14,223,608        |
| Long Term     | \$47.64             | \$2,018,561         | \$2,006,835         | \$1,994,085         | \$1,959,304         |
| <b>Total</b>  | <b>\$14,485,507</b> | <b>\$16,008,688</b> | <b>\$17,126,118</b> | <b>\$16,172,211</b> | <b>\$16,182,912</b> |

|                         |      |           |                    |                                     |
|-------------------------|------|-----------|--------------------|-------------------------------------|
| <b>Holiday Premiums</b> | 2022 | May       | \$1,024,001        |                                     |
|                         | 2021 | September | \$1,034,245        |                                     |
|                         | 2020 | November  | \$1,063,818        |                                     |
|                         | 2020 | March     | \$1,052,175        |                                     |
|                         | 2019 | November  | \$155,906          | Only 15% Employee payroll deduction |
|                         |      |           | <b>\$4,330,145</b> |                                     |

**Next Meeting: February 15, 2024**

**Year End Financials**

**ATTENDANCE ROSTER**

The following persons were in attendance at a public meeting/hearing of the Board of County

Commissioners on the 18<sup>th</sup> day of January, 2024.

**PLEASE PRINT**

**NAME**

**DEPARTMENT/ADDRESS**

Janise Diem

BCC

Pam Boyer

BCC

Eric Noel

BCC

Shelby Williams

BCC

Josh Schroeder

BCC

JAKE COX

Savage

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