

**RESOLUTION NO. 24-00793**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
June 4, 2024 ) June 6, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 4<sup>th</sup> day of June 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for June 4, 2024, was as follows:

*I. 9:21 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood County Assistant Prosecutor Joyce Nowak, Wood County Engineer John Musteric and Road Engineer Jason Sisco present.

There was one out of state travel request submitted from Job and Family Services (JFS) for transport of a youth to Memphis, Tennessee. The personnel actions submitted were from Solid Waste Management District for the appointment of full-time Outreach and Program Planner Zachary Nemeck and from Wood Haven for a change from part-time to intermittent status for STNA Dillon O’Connell.

Ms. Stanley stated that Engineer Musteric, Mr. Sisco and Ms. Nowak were in attendance to discuss resolutions 24-00787 and 24-00788 for the receiving and awarding of bids for road resurfacing projects. Mr. Sisco stated that each of these projects will cost approximately \$1 million and that the Engineer’s Office reviewed the bids to determine the “lowest and best” bid. He said a recommendation letter was provided for each project and that the bids were evaluated beginning with the lowest, to determine which, in all respects, was the best. Factors considered included but were not limited to, the complexity of the project, conduct and performance on prior projects, bond, bid errors or discrepancies, and reference checks for other projects. Mr. Sisco said the Engineer’s Office is recommending that The Shelley Company be awarded both projects. Mr. Sisco stated that the bids were fairly close between the two lowest bidders on both jobs, but after applying the factors, The Shelley Company submitted the lowest and best bids. The Commissioners thanked them for taking the time to review these resolutions with them and explaining their recommendations. Engineer Musteric, Mr. Sisco and Ms. Nowak exited at 9:29 a.m.

Questions arose regarding the out-of-state travel request. Ms. Stanley will contact JFS Assistant Director Michael Fuller for more information.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolution 24-00781 (travel requests) which will be tabled. Commissioner Bowlus seconded the motion. All present voted aye and the motion carried.

*II. -- Staff Reports*

No staff reports were scheduled.

The Commissioners reviewed invitations to upcoming events.

Mr. Scherger stated the new compactor at the landfill will be delivered by the end of June, but a trade-in of the old compactor does not look promising. He stated that keeping the old compactor until next spring should be considered. This would allow the landfill to have 3 compactors on site during the new cell construction as the landfill will have two operating cells for a period of time. This would also allow a backup in the event one was out of commission. Mr. Scherger will be reviewing all options.

Ms. Stanley stated that additional information was received from the Wood County Regional Airport Authority (RAA) regarding the request made to the Commissioners in May for a loan to help fund the north/south airport runway lengthening and widening project. The estimated cost of the project is \$6,263,000 and the RAA will be applying for a Federal Aviation Administration (FAA) grant which will cover most of the project costs. The RAA is asking for a loan from the Commissioners in the amount of \$658,181 which will be needed in the first quarter of 2025. The RAA intends to draw down the amount as needed to be used fully by the end of 2025. Assuming a timely project closeout, the loan amount would be returned to the county by the end of 2026.

Commissioner LaHote mentioned the RAA will have funds available at the end of the project and stated that some interest should be charged, suggesting 2%. He noted this would also give them an incentive to pay the loan back in a timely manner and that this amount of interest would be significantly lower than what would be offered by a private lender. Commissioner Herringshaw agreed but was not certain of an amount. Commissioner Bowlus suggested 3% interest. Mr. Scherger stated they would need to decide if the interest would be calculated at the beginning of 2026 or be applied as the funds are drawn. Commissioner LaHote stated that he would prefer the interest to be added from day one. Discussion was held regarding who uses the airport and the level of economic development impact that the airport provides to the county. Commissioner Bowlus was cautious of offering 2% interest. He noted that a majority of those using the airport are BGSU students and believes BGSU should be contributing some funding. Ms. Stanley said the flight program uses this runway, but it is her understanding that this project is primarily a safety upgrade, and all users would benefit from the improvement. Ms. Stanley mentioned the RAA is also constructing two new hangars that will be leased to the flight center and there has been some discussion about the Commissioners "backing" that project financially. The Commissioners agreed that the county should not participate financially in the hangar project as it is more closely tied to BGSU, and jobs created would primarily benefit the city. The Commissioners agreed to loan the RAA \$658,181 for the north/south airport runway lengthening and widening project with a 3% interest rate. Ms. Stanley will inform the RAA Board President and will work with the Prosecutor's Office in drafting an agreement.

*III. -- Open Forum Citizens Comments/Concerns*

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:19 a.m.

IV. 5:30 p.m. -- Planning Commission Meeting – Commissioners’ Hearing Room  
Commissioners LaHote, Bowlus and Herringshaw attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

|                             |            |                               |
|-----------------------------|------------|-------------------------------|
| DORIS I. HERRINGSHAW, Ed.D. | <u>yes</u> | <u>Doris I. Herringshaw</u>   |
| DR. THEODORE H. BOWLUS      | <u>yes</u> | <u>Dr. Theodore H. Bowlus</u> |
| CRAIG LAHOTE                | <u>yes</u> | <u>Craig LaHote</u>           |

Board of County Commissioners,  
Wood County, Ohio

Attest: Sandy A. Long  
Clerk of said Board

| Resolution | Date     | Description   | PO     | Cost     |
|------------|----------|---|--------|----------|
| 24-00777   | 6/4/2024 | APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/30/2024  |        |          |
| 24-00778   | 6/4/2024 | AUTHORIZE VARIOUS PERSONNEL ACTIONS   |        |          |
| 24-00779   | 6/4/2024 | ACKNOWLEDGING ACTIONS TAKEN BY THE COUNTY ADMINISTRATOR ON BEHALF OF THE COUNTY COMMISSIONERS AND INCORPORATING SAID ACTIONS INTO THE JOURNAL OF PROCEEDINGS FOR THE RE-CERTIFICATION OF COMPETITIVE RETAIL ELECTRIC SERVICE THROUGH THE PUBLIC UTILITIES COMMISSION OF OHIO. |        |          |
| 24-00780   | 6/4/2024 | AUTHORIZING AN INCUMBENT WORKER TRAINING AGREEMENT WITH MARELLI NORTH AMERICA AND OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.   |        |          |
| 24-00781   | 6/4/2024 | APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES   |        |          |
| 24-00782   | 6/4/2024 | AUTHORIZE AGREEMENT WITH BATANIAN TREE SERVICE FOR TREE TRIMMING AT THE WOOD COUNTY LANDFILL.   |        |          |
| 24-00783   | 6/4/2024 | CDW-G - AUTHORIZING THE PURCHASE OF (1) SAMSUNG DU7200 SERIES 65" LED MONITOR FOR THE WOOD COUNTY ECONOMIC DEVELOPMENT OFFICE CONFERENCE ROOM.  | 392416 | \$515.77 |
| 24-00784   | 6/4/2024 | AUTHORIZING AGREEMENT WITH THE VILLAGE OF JERRY CITY FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.   |        |          |
| 24-00785   | 6/4/2024 | AUTHORIZING AGREEMENT WITH THE CITY OF NORTHWOOD FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.   |        |          |
| 24-00786   | 6/4/2024 | AUTHORIZING AGREEMENT WITH THE TOWNSHIP OF TROY FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.  |        |          |
| 24-00787   | 6/4/2024 | AUTHORIZING AGREEMENT WITH THE TOWNSHIP OF PLAIN FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.   |        |          |
| 24-00788   | 6/4/2024 | RECEIVE AND AWARD BIDS FOR THE NE WOOD COUNTY RESURFACING PROJECT, LAKE AND TROY TOWNSHIPS, WOOD COUNTY, OHIO.  |        |          |
| 24-00789   | 6/4/2024 | RECEIVE AND AWARD BIDS FOR THE CENTRAL WOOD COUNTY RESURFACING PROJECT, CENTER AND PLAIN TOWNSHIPS, WOOD COUNTY, OHIO.  |        |          |
| 24-00790   | 6/4/2024 | AUTHORIZING AN AGREEMENT WITH BEST TECHNOLOGY SYSTEMS TO PROVIDE LABOR, EQUIPMENT, AND MATERIALS TO REPAIR THE 4 PT. VENETIAN BLIND BULLET TRAP FOR THE WOOD COUNTY SHERIFF'S OFFICE.   |        |          |
| 24-00791   | 6/4/2024 | RECEIVING BIDS AND AWARDED CONTRACT FOR THE ROBERT MOSER DITCH NO. 2486 IMPROVEMENTS.   |        |          |
| 24-00792   | 6/4/2024 | AUTHORIZING AGREEMENT WITH ATHENA CAREER ACADEMY TO PROVIDE CLINICAL EDUCATIONAL EXPERIENCE FOR NURSING STUDENTS AT WOOD HAVEN HEALTH CARE.   |        |          |

