

RESOLUTION NO. 24-00415

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
March 21, 2024.) March 28, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 21st day of March 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for March 21, 2024, was as follows:

I. 9:17 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Human Resources/Benefits Manager Pam Boyer, Human Resources Manager Janese Diem, Risk Coordinator Erica Noel, Benefits Clerks Josh Schroeder and Shelby Williams, and Robin Serwatka from Delta Dental present.

There were no travel requests submitted. The personnel actions submitted were from Buildings and Grounds to acknowledge prior service for Maintenance Worker II Emily Tracy; from Job and Family Services for the resignation of Protective Services Worker 3 Colleen Kaylor, appointment of full-time Business Manager Jesicca Sautter, and extend the probationary period of Protective Services Worker 3 Hayley Kobie; from Wood Haven for the appointment of Non-STNA Alissa Vestal, full-time STNA Sydney Storer, and intermittent STNAs Janice Mendoza and Elizabeth Smith, full-time Admissions Coordinator Allison Freeman, full-time HR/Fiscal Support Specialist Kelly Bather and intermittent LPNs Sydney Buscemi and Jennifer Dingledine.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolution 24-00414 (travel requests) which will be voided. Commissioner Bowlus seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Engineer John Musteric, Road Project Manager Jason Sisco, and Drainage Construction Coordinator Duane Abke entered at 9:24 a.m. to discuss the moving of location for the First Hearing of the proposed Packer Creek Joint County Ditch Improvement Project. Mr. Abke stated that he was not in favor of changing the location for the hearing from the Commissioners’ lobby and hearing room to the Wood County Fairgrounds Junior Fair Building on April 16th. Commissioner LaHote stated the Joint Board of Commissioners were in agreement with the change of location due to the number of people who attended the View of the proposed project held in the Wood County Commissioners’ Hearing Room on March 7th. Mr. Abke stated that he believes moving the hearing at this point could cause some attendees to be more agitated and the proposed project is already contentious. Commissioner LaHote stated the Joint Board is in favor of the change of location to hear the Engineer’s preliminary report and for public comment because the Junior Fair Building offers more room in the building as well as more parking than is available at the courthouse. He

mentioned that notices will be sent to all property owners affected by the proposed improvement of the location change. Engineer Musteric, Mr. Sisco and Mr. Abke exited at 9:29 a.m.

Insurance Update (9:30 a.m.) – Ms. Serwatka reviewed the Wood County employee dental utilization. She mentioned the claim count and plan pay decreased slightly in 2023. Ms. Boyer stated that work is still being done to move the trust account from Huntington to Schwab. She mentioned the health industry was the target of a cyber security attack nationally that providers are still working through. She noted it did not result in a PHI breach. Ms. Boyer stated the trust fund account balance has decreased and she will not be recommending any premium holidays at this time. The Commissioners thanked them both for the update. The meeting concluded at 9:50 a.m. Ms. Boyer, Ms. Serwatka, Ms. Diem, Ms. Noel, Mr. Schroeder and Ms. Williams exited at this time.

Ms. Stanley mentioned that Facilities Director Steve Blausey informed her Juvenile Court has a small project they would like done this year. The project would create another office and work could be performed by the maintenance staff. She stated the proposed project was not included in their budget request and is estimated to cost \$10,000 including architectural drawings. Ms. Stanley asked the Commissioners if they would like to proceed with the project. The Commissioners agreed to move forward with the project.

Ms. Stanley stated that she will be meeting with the Sheriff and Prosecutor tomorrow to discuss the 9-1-1 Review Committee and Public Safety Answering Points. She reminded the Commissioners that the State of the County will be held next Wednesday, March 27th at 8:00 a.m. in the Alvin L. Perkins Atrium.

III. -- *Open Forum Citizens Comments/Concerns*




No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:08 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it


RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Bowlus moved and Commissioner Herringshaw seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u></u>
DR. THEODORE H. BOWLUS	<u>yes</u>	<u></u>
CRAIG LAHOTE	<u>yes</u>	<u></u>

*Board of County Commissioners,
Wood County, Ohio*

Attest: 
Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00386	3/21/2024	IMPERIAL DADE - AUTHORIZE THE PURCHASE OF (3) PROFORCE 1500XP HEPA UPRIGHT VACUUMS WITH ATTACHMENTS FOR THE WOOD COUNTY BUILDINGS AND GROUNDS CUSTODIAL DEPARTMENT. (TABLED 3/14/2024)	135085	\$1,639.05
24-00402	3/21/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 3/19/2024		
24-00403	3/21/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00404	3/21/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00405	3/21/2024	AUTHORIZE LPA FEDERAL LOCAL - LET PROJECT AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION FOR THE REHABILITATION OF PELTON ROAD BRIDGE WITHIN WOOD COUNTY, OHIO. PID 118258		
24-00406	3/21/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS		
24-00407	3/21/2024	VANCES LAW ENFORCEMENT - AUTHORIZE THE PURCHASE OF REPLACEMENT DUTY WEAPONS FOR THE WOOD COUNTY SHERIFF.	135088	\$59,476.00
24-00408	3/21/2024	PAYMENT FOR SERVICES - TREASURER DELINQUENT REAL ESTATE TAX TO GENERAL FUND FOR PICK UP OF TAX PAYMENTS BY COURIER.		
24-00409	3/21/2024	RAYMO USA - AUTHORIZE THE PURCHASE OF (1) RAY-B-TORPEDO 4WD REMOTE CONTROLLED ELECTRIC MOWER FOR THE WOOD COUNTY EGLC BUILDINGS & GROUNDS DEPARTMENT TO USE FOR MOWING PONDS AND DITCHES.	135089	\$39,421.00
24-00410	3/21/2024	COMTE CONSTRUCTION CO. - AUTHORIZE LABOR, EQUIPMENT AND MATERIALS FOR REPAIRS ON THE WATER DAMAGED CABIN ROOF AT THE WOOD COUNTY HISTORICAL MUSEUM, PURSUANT TO BCC AGREEMENT #24-00392, DATED 3/19/2024.	135090	\$27,400.00
24-00411	3/21/2024	RESCINDING RESOLUTION NO. 23-01549 DATED DECEMBER 19, 2023, AUTHORIZING THE EXTENSION OF PAY DIFFERENTIALS FOR NON-BARGAINING UNIT NURSING STAFF AT WOOD HAVEN HEALTH CARE.		
24-00412	3/21/2024	AMENDING ELECTRONIC FILING AGREEMENT WITH CENTIFAX RESOLUTIONS 16-1305; 19-0110; 19-01129; AND 21-1194, MODIFYING THE MANNER OF COLLECTING USER FEES FOR CLERK OF COURTS.		
24-00413	3/21/2024	AUTHORIZE TO RECEIVE, AND REJECT BIDS FOR THE ROBERT MOSER DITCH NO. 2486 IMPROVEMENT PROJECT.		
24-00414	3/21/2024	AUTHORIZE TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		

**Employee Health Benefits Plan
Ongoing Update Presented to Board
March 21, 2024**

2024 Utilization:

Robin Serwatka

Other Updates:

Pamela Boyer

Trust Fund Update as of February Month End:

County	2024	2023	2022	2021
Active	\$14,803,132	\$14,432,612	\$16,016,517	\$15,019,370
Long Term	\$0.02	\$2,026,479	\$2,007,096	\$1,994,748
Total	\$14,803,132	\$16,459,091	\$18,023,613	\$17,014,118

Next Meeting: April 18

Wellness Utilization/Expense

