

**RESOLUTION NO. 24-00699**

In the matter of approval of prior meeting ) County Commissioners’ Office,  
minutes from the regular session held on ) Wood County, Ohio  
May 14, 2024 ) May 16, 2024

*WHEREAS*, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

*WHEREAS*, the Board of County Commissioners met in regular session on the 14<sup>th</sup> day of May 2024, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE; and

*WHEREAS*, the Commissioners’ Agenda for May 14, 2024, was as follows:

*I. 9:24 a.m. -- Consider Resolutions – See Resolution Listing*

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Clerk of the Board Sandy Long, Wood County Regional Airport Authority Board President Jamie Weidner and WBGU Radio host Clint Corpe present.

The personnel actions submitted were from Wood Haven for the resignation of STNA Sonya Hartman and Dietary Aide Hailey Willis and the voluntary separation of LPN Tammie Otasowie.

Commissioner Bowlus moved to approve the resolutions on the attached listing and Commissioner Herringshaw seconded the motion. All voted aye and the motion carried.

*II. -- Staff Reports*

Mr. Scherger stated a Landfill expansion project progress meeting was held on Monday. The project is still on schedule and they are hoping for less rain in the coming weeks.

Wood County Regional Airport Authority (RAA) Update (9:27 a.m.) – Mr. Weidner stated the RAA needs to figure out how to fund the new airport runway relocation and extension project. He noted that today is the deadline to submit bids for the project which is estimated to cost approximately \$6,263,000. The RAA will have 90 days to award the bid. The RAA will be applying for a Federal Aviation Administration (FAA) grant, which will cover most of the project costs. If awarded, the FAA grant will provide 90% of the total project cost; however, the FAA will only provide 90% of the 90% and will hold 10% until the project is completed. The state of Ohio will reimburse 5% of the total project costs at the completion of the project and an additional 5% is required as a local share.

Mr. Weidner stated the main runway is 4200 feet long. The new runway will be 3200 feet long, has been shifted to the north, and will be widened. BGSU will be closing some parking spaces and providing an easement, and the RAA is securing 7/100 of an acre of property from a neighboring parcel owner to accommodate the new runway. Mr. Weidner stated a parallel taxi-way extension will be on the west side and there will be a pull-off area to do run-ups. This will make the new runway longer, wider, and safer.

Mr. Weidner stated the RAA is requesting the Commissioners provide a \$790,000 loan that the RAA would draw down over the project construction period. These funds would be paid back in full as reimbursement from the state and FAA are received. He noted the cost to the county would be

whatever interest would have been received from these funds. Ms. Stanley stated that in 2020 the Commissioners had a similar agreement with the RAA for \$350,000 and she noted that it was about a year and a half before the funds were fully returned. Commissioner Herringshaw asked how long the project would take. Mr. Weidner stated he is hopeful it will be complete next summer. The project will affect both runways requiring shutting them down for a period of time, so they need to limit that. Commissioner Herringshaw stated the Board will need to think about this request. Commissioner Bowlus asked if it would be reasonable to assume the county would be reimbursed within 2 to 3 years. Mr. Weidner stated yes, and that if the project is complete mid to late 2025, he anticipates having the funds reimbursed by the end of summer 2026. Commissioner Bowlus asked if BGSU is involved with the cost. Mr. Weidner stated they are not but are involved as co-sponsors due to the land lease they provide. Mr. Weidner said that he will have a better idea of costs and timing after the bid opening and discussions with their engineers. Ms. Stanley requested Mr. Weidner provide the updated costs and schedule when they become available. The Commissioners said they will consider the request and get back with Mr. Weidner. He thanked the Commissioners for their time. The meeting concluded at 10:01 a.m.

III. -- *Open Forum Citizens Comments/Concerns*

There were no public comments. Commissioner Herringshaw moved to adjourn and Commissioner Bowlus seconded the motion. All voted aye and the motion carried at 10:01 a.m.

IV. 10:01 a.m. -- *Investment Advisory Committee Meeting immediately followed by the Quarterly Financial and Debt Review Committee Meeting*

Minutes for these meetings are maintained separately by this office. Commissioners LaHote, Bowlus and Herringshaw, along with Ms. Stanley, Mr. Scherger, Fiscal Managers Dee Stewart and Aimee Chafins, Auditor Matt Oestreich, Deputy Auditor Julie Allison, and Audit and Financial Reporting Accountant Stephanie Abke were present. Andy Brossart, Bradley Payne Advisors, LLC, and Michael Dean, bond counsel from Dinsmore, joined the meeting via teleconference. The meeting concluded at 10:51 a.m.

*The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it*

**RESOLVED**, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

**RESOLVED**, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner LaHote seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D.	<u>yes</u>	<u>Doris I. Herringshaw</u>
DR. THEODORE H. BOWLUS	<u>          </u>	<u>Absent</u>
CRAIG LAHOTE	<u>yes</u>	<u>Craig LaHote</u>

Board of County Commissioners,  
Wood County, Ohio

Attest: DeAnn Stewart  
*acting* Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00675	5/14/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/9/2024		
24-00676	5/14/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00677	5/14/2024	SUPPLEMENTAL APPROPRIATIONS - VARIOUS FUNDS		
24-00678	5/14/2024	AUTHORIZE CONTRACT WITH KLEINFELDER, INC. FOR THE PREPARATION OF THE PY2024 COMMUNITY HOUSING IMPACT PRESERVATION (CHIP) GRANT APPLICATION.		
24-00679	5/14/2024	AUTHORIZE TO RECEIVE, REJECT AND RE-ADVERTISE FOR PY2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - THE COCOON SHELTER ADA RESTROOM RENOVATIONS.		
24-00680	5/14/2024	ADJUSTMENT TO APPROPRIATIONS - VARIOUS FUNDS		
24-00681	5/14/2024	SELECTING A FIRM FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR INTERIOR RENOVATIONS OF THE WOOD COUNTY COMMON PLEAS COURT #1 ADMINISTRATIVE OFFICE AREA.		
24-00682	5/14/2024	AUTHORIZING CRAIG LAHOTE, PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS, TO SIGN REAL PROPERTY OWNER ACKNOWLEDGEMENTS OF HISTORICAL SOCIETY'S F-2 PERMIT APPLICATIONS.		
24-00683	5/14/2024	RECEIVE AND AWARD BIDS FOR 2024 HOURLY RATES FOR EQUIPMENT FOR MAINTENANCE OF DITCHES FOR THE WOOD COUNTY ENGINEER AND HIGHWAY GARAGE.		
24-00684	5/14/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS.		
24-00685	5/14/2024	AUTHORIZING AGREEMENT WITH THE TOWNSHIP OF MIDDLETON FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
24-00686	5/14/2024	AUTHORIZING AGREEMENT WITH THE TOWNSHIP OF WEBSTER FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
24-00687	5/14/2024	AUTHORIZING AGREEMENT WITH THE VILLAGE OF NORTH BALTIMORE FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
24-00688	5/14/2024	AUTHORIZING AGREEMENT WITH THE CITY OF PERRYSBURG FOR PARTICIPATION IN WOOD COUNTY'S EMERGENCY MANAGEMENT PROGRAM.		
24-00689	5/14/2024	AUTHORIZING THE ADMINISTRATIVE SERVICES AGREEMENT WITH MERTAIN HEALTH, INC.		
24-00690	5/14/2024	PAYMENT FOR SERVICES - ECONOMIC DEVELOPMENT MAY 2024 LEASE PAYMENT		
24-00691	5/14/2024	PAYMENT FOR SERVICES - NORTHWEST COMMUNITY CORRECTIONS CENTER MAINTENANCE STAFF FOR MAY 2024.		
24-00692	5/14/2024	COUNTY RISK SHARING AUTHORITY APPLICATION FOR SURETY BOND-FINANCIAL RESPONSIBILITY FOR UNDERGROUND STORAGE TANKS		
24-00693	5/14/2024	VACATING OF A PORTION OF AN UNNAMED TOWNSHIP ROAD WITHIN THE A. PHENIX OUT LOTS TO WESTON LOCATED IN MILTON TOWNSHIP, WOOD COUNTY, OHIO (FINAL ORDER)		
24-00694	5/14/2024	PAYMENT FOR SERVICES - 2024 FIRST QUARTER NET PLUS TRANSPORTATION SERVICES.		
24-00695	5/14/2024	AUTHORIZING A IV-D CONTRACT BETWEEN THE CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) AND THE WOOD COUNTY CLERK OF COURTS.		
24-00696	5/14/2024	TRANSFER OF FUNDS - VARIOUS FUNDS		
24-00697	5/14/2024	AUTHORIZING RENTAL AGREEMENT WITH WOOD COUNTY FAIR FOUNDATION FOR WOOD COUNTY JOB AND FAMILY SERVICES EVENT.		
24-00698	5/14/2024	CITY OF BOWLING GREEN - AUTHORIZING THE PURCHASE OF A 2006 INTERNATIONAL BUCKET TRUCK FOR THE WOOD COUNTY ENGINEER HIGHWAY GARAGE.	314157	\$15,000.00

