

RESOLUTION NO. 24-00714

In the matter of approval of prior meeting) County Commissioners’ Office,
minutes from the regular session held on) Wood County, Ohio
May 16, 2024) May 21, 2024

WHEREAS, in accordance with §121.22 (“Sunshine Law”), and §305.11, Revised Code of Ohio, “immediately upon the opening of each day’s session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners”; and

WHEREAS, the Board of County Commissioners met in regular session on the 16th day of May 2024, with the following members present: DORIS I. HERRINGSHAW and CRAIG LAHOTE; and

WHEREAS, the Commissioners’ Agenda for May 16, 2024, was as follows:

I. 9:22 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant County Administrator Dan Scherger, Acting Clerk of the Board Dee Stewart, and Fiscal Manager Aimee Chafins present.

Personnel actions included authorization of the written position description for the Outreach & Program Planner for the Solid Waste Management District; the written position description for the Human Resources Generalist for the Commissioners’ Office; and the creation of new full time positions for Employment Services Quality Control Reviewer and Fiscal Coordinator for Job and Family Services. Following review of positions by the Archer Company pay grade changes and updated job descriptions were also authorized for CSEA Program Administrator, Employment & Support Services Administrator, CSEA Case Manager Supervisor, CSEA Case Financial Supervisor, Income Maintenance Trainer, Income Maintenance Worker and Human Resources Officer and rate increases for incumbents within those positions. Written position descriptions for other positions at Job and Family Services were also authorized as noted on the department’s organizational chart.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of Resolution No. 24-00704 which was held until 10:00 a.m. for the appointment of Scott Hicks and reappointment of Phil Walton to the Wood County Public Defender Commission and Commissioner LaHote seconded the motion. All voted aye and the motion carried.

II. -- Staff Reports

Mr. Scherger stated that additional funding will be received for the Healthy Aging Grant.

Steve Spirn, labor consultant, Jake Cox, health insurance consultant, Hannah Bauman, Appro-Rx, Pamela Boyer, Janese Diem, Erica Noel, Josh Schroeder, and Shelby Williams entered the meeting at 9:28 a.m.

Insurance Update (9:30 a.m.) –Hannah Bauman, COO/Director of Major Accounts for Appro-Rx reviewed the 2023 prescription utilization for the Wood County Employee Health Benefits Plan. Ms. Bauman stated that the county is fortunate to have a plan design that requires a medical necessity review. This process helps keep costs under control for the Plan and for employees. Ms. Bauman reported that drug inflation is generally a 10% increase annually. She said the county’s high generic substitution rate is fantastic and that 2023 claims are 200 less than 2022. Overall spend increased due to moving high dollar infusion/injectables from the medical coverage to the

prescription benefit. Jake Cox reviewed the process of shifting injectables to prescription and explained the cost savings. Ms. Bauman reviewed the top 25 specialty drugs used by the Plan and a listing of drugs that will be released as generics in 2024 and 2025. Pam Boyer provided a trust fund update and said the move to Schwab has been completed, but work continues on the new procedures; providers are starting to submit claims again following the Change Healthcare incident. Ms. Boyer said that several plan changes are being reviewed, including evaluating other vision options. She reported that the administration met with Steve Parsons, a licensed actuary, to create a trust fund reserve policy. Ms. Boyer also reported the plan's family ratio is 3.3, as reported by Meritain, so the county used the 2.6 safe harbor to report the PCORI fee. Discussion was held about the former hardship exception policy and the cost of implementing plan design changes. Commissioner LaHote said that he will help with the reconvening of the Exception Review Committee to consider other alternatives to the former policy. Ms. Boyer said there has also been discussion from time to time about revising the general spousal eligibility rules. She recommends keeping them the same for calendar year 2025 as we are not certain how claims will be for the year. She also stated that due to the county's low out-of-pocket costs, opening up eligibility rules for primary coverage for spouses would increase plan utilization and overall risk. Commissioner Herringshaw stated that she would like to keep the current spousal eligibility rules in place but is okay with looking at alternatives for the hardship exception. Commissioner LaHote agreed. The meeting concluded at 10:01 a.m.

Scott Hicks appointment and reappointment of Phil Walton to the Wood County Public Defender Commission (10:00 a.m.) – Phil Walton mentioned that he has served on the Public Defender Commission for 3 or 4 years now and enjoys it. He stated that they are a good group to work with. Scott Hicks was the Assistant Chief for around 20 years at the Public Defender's Office. The Commissioners thanked them both for agreeing to be on the Commission. Commissioner Herringshaw moved to approve Resolution No. 24-00704 for the appointment of Scott Hicks and reappointment of Phil Walton to the Wood County Public Defender Commission and Commissioner LaHote seconded the motion. All voted aye and the motion carried. A photo was taken to commemorate the appointment and reappointment.

Ms. Stanley requested an executive session for the purpose of reviewing negotiations or bargaining sessions with public employees. Commissioner Herringshaw moved to enter executive session for the aforementioned purpose. Commissioner LaHote seconded the motion. All voted aye and the motion carried at 10:15 a.m. The Commissioners left executive session at 11:04 a.m.

III. -- Open Forum Citizens Comments/Concerns

No one from the public was present. Commissioner Herringshaw moved to adjourn and Commissioner LaHote seconded the motion. All voted aye and the motion carried at 11:05 a.m.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now therefore, be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept on file in the office of the County Commissioners and open at all times to public inspection.

Commissioner Herringshaw moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

DORIS I. HERRINGSHAW, Ed.D. yes

Doris I Herringshaw

DR. THEODORE H. BOWLUS yes

Theodore H Bowlus

CRAIG LAHOTE yes

Craig LaHote

Board of County Commissioners,
Wood County, Ohio

Attest: Jarrese Deem
acting Clerk of said Board

Resolution	Date	Description	PO	Cost
24-00699	5/16/2024	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION HELD ON 5/14/2024		
24-00700	5/16/2024	AUTHORIZE PAYMENT OF VOUCHERS		
24-00701	5/16/2024	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES		
24-00702	5/16/2024	AUTHORIZE VARIOUS PERSONNEL ACTIONS.		
24-00703	5/16/2024	PAYMENT FOR SERVICES - APRIL 2024 MEALS FOR INMATES AT JDC & JRC.		
24-00704	5/16/2024	APPOINTMENT OF J. SCOTT HICKS AND REAPPOINTMENT OF PHIL WALTON TO SERVE ON THE WOOD COUNTY PUBLIC DEFENDER COMMISSION (TERMS EXP. 5/31/2028)		
24-00705	5/16/2024	AUTHORIZE CONTRACT WITH NEW ERA TECHNOLOGY TO RENEW THE CISCO SMART NET TOTAL CARE SERVICE AND SUPPORT FOR ALL COUNTY TECHNOLOGY.		
24-00706	5/16/2024	AUTHORIZING AN ON-THE-JOB TRAINING (OJT) AGREEMENT BETWEEN OHIOMEANSJOBS WOOD COUNTY, A DIVISION OF THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, AND FORMLABS OHIO, INC.		
24-00707	5/16/2024	AUTHORIZE AGREEMENT WITH S.A. COMUNALE CO., INC. TO PERFORM INSPECTION AND TESTING SERVICES OF VARIOUS TYPES OF SPRINKLER SYSTEMS, HYDRANT, BACKFLOW PREVENTION DEVICES, FIRE EXTINGUISHERS, FIRE PUMPS, FIRE ALARM AND DETECTION SYSTEMS AND OTHER RELATED EQUIPMENT AT VARIOUS WOOD COUNTY OWNED BUILDINGS FOR 2024.		
24-00708	5/16/2024	AUTHORIZING A CONTRACT WITH WOOD COUNTY AGRICULTURAL SOCIETY (WCAS) FOR WOOD COUNTY FAIR EXHIBITOR SPACE FOR THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.		
24-00709	5/16/2024	AUTHORIZE PLANS AND ADVERTISING FOR BIDS FOR THE REPLACEMENT OF CYGNET ROAD BRIDGE NO. 6-3D OVER DITCH 2233, HENRY TOWNSHIP, WOOD COUNTY, OHIO.		
24-00710	5/16/2024	REIMBURSEMENT OF FUNDS - VARIOUS FUNDS		
24-00711	5/16/2024	ADJUSTMENT OF FUNDS - VARIOUS FUNDS		
24-00712	5/16/2024	RECEIVE AND AWARD REQUEST FOR PROPOSALS FOR THE LEASE OF OFFICE SPACE FOR THE WOOD COUNTY CLERK OF COURTS - AUTO TITLE OFFICE.		
24-00713	5/16/2024	CDW-G GOVERNMENT, INC. - AUTHORIZING THE PURCHASE OF (2) HP PROBOOK 450 G10 LAPTOPS WITH CARRYING CASES, MICROSOFT HOME & STUDENT OFFICE, AND EXTENDED WARRANTY FOR JOB AND FAMILY SERVICES ILLICIT YOUTH	463359	\$2,221.78

