
Precinct Elections Official

Curbside Voter Process

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Voters Needing Assistance - Curbside Voters

Curbside voting is the process followed when a person who is physically unable or unwilling due to health concerns to enter a polling location.

Each polling location will be provided a sign to designate a parking space or area for curbside voters. The sign will provide a space for the precinct elections officials (PEOs) to write a contact phone number or the voter may send in a person to inform the PEOs of the need for a curbside vote. A PEO should be designated to periodically check for any curbside voters outside the polling location.

Each location will be provided with disposable gloves, plastic face shields and disposable gowns for use by precinct election official.

When voting a curbside voter please follow these recommended guidelines;

- ◆ PEO should consider wearing gloves during the assembly of voting materials that will be used during the curbside voting transaction prior to delivering the voting material to the voter;
- ◆ PEO may ask the voter to utilize hand sanitizer before and after the voting transaction and request they wear a mask prior to and throughout the voting transaction;
- ◆ PEO should direct voter to only open the car window as much as is necessary to communicate with the precinct election official and to pass back their ballot or other necessary materials;
- ◆ PEO should remain six feet away from the voter and vehicle until necessary to deliver and collect materials
- ◆ Properly disposing of the precinct election officials' personal protective equipment and gloves.

Any voter that is in line to vote curbside by 7:30 p.m. must be permitted to vote.

Curbside Voter

- 1) When the voting location is made aware that a curbside voter is at the polling location, two PEOs (D & R) will take a Curbside Voter envelope outside the polling place to the voter.
- 2) The PEOs will record the voter's name and current address and indicate an acceptable form of ID was shown. If no ID provided then the voter will become a provisional voter. (See Provisional Process)
- 3) The voter verifies their information & signs the curbside envelope
- 4) PEOs then return inside the location with this envelope to verify the voter is in the correct location and enter them in the PollPad as a paper ballot voter. At the voter signature PEO will write "curbside"
- 5) PEO record the precinct number and split from the PollPad on the envelope and then PEO find the matching paper ballot.
- 6) PEO's record the stub number on the envelope and then take the ballot with stub attached, the Curbside Voter envelope and a pen to the voter.
- 7) Voter will be given the ballot & envelope and the pen to mark their ballot.
- 8) After the ballot is marked and sealed in the envelope, the two PEOs will take the envelope back into the polling location and place it in the ballot box.

If a voter who wishes to utilize the curbside voting process is unable to sign his/her name the two PEOs will witness the voter's mark and each sign below the signature line. The PEOs (D & R) or a person of the voters choosing may mark the voter's choices on the ballot if the voter is unable to do so

Paper Ballots and Split Precincts

A split precinct is when a precinct is comprised of more than one school district or other subdivision (e.g. more than one township, etc.) .

- ◆ If the precinct does not have any splits the precinct number ends in zero (such as #146.0).
- ◆ If the precinct does have splits the precinct number will end in a number other than zero (such as #653.2).

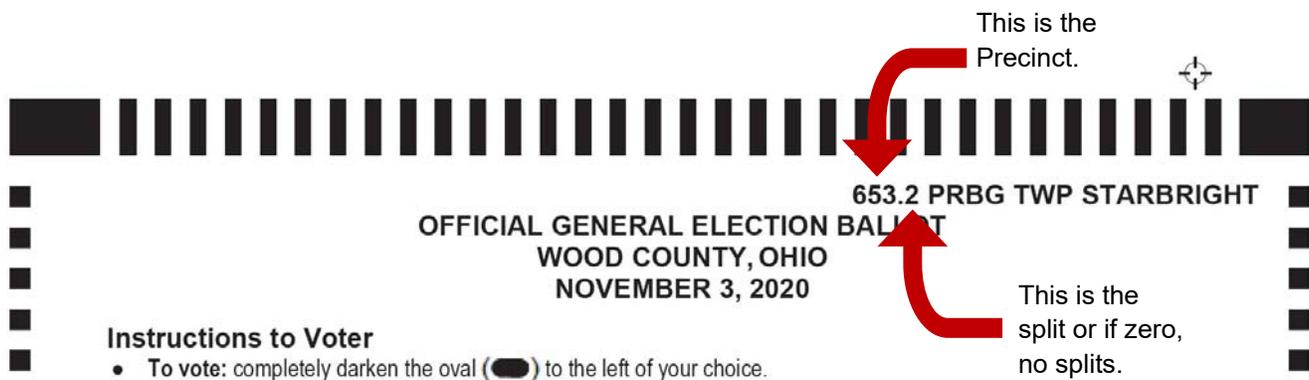
The Election Official must reference the voter's split when providing a Paper Ballot, Provisional or Curbside voter with their ballot to ensure that the voter gets the proper ballot style.

An example of a split precinct is #653 which has two splits:

- ◆ Precinct #653.1 is Rossford School District and
- ◆ Precinct #653.2 is Lake School District

For our paper ballot voters it is very important that the voter is given the correct precinct and ballot style (split) so the voter is voting for the candidates and issues they are eligible to vote on.

- 1) From the Pollpad, record the precinct number and split on the envelope (provisional and curbside) or on a piece of paper.



- 2) Go to the paper ballot supply and find the corresponding ballot.
- 3) Provide the voter with the correct paper ballot.

If a voter begins voting and realizes that they have been given the wrong ballot an Election Official will have to reissue the voter a ballot with the correct ballot style.