
Precinct Elections Official

Wood County General Processes & Forms

Updated: 03/31/2021



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Precinct Election Official Overview

As a Precinct Election Official you are part of a Team.

What is a Precinct Election Official (PEO)? Ohio law provides that the county board of elections selects, generally, four residents of the county in which the precinct is located to serve as precinct election officials. Precinct Election Officials ensure the election is conducted lawfully and assist voters in a courteous and respectful manner. Counties assign precinct election officials in even numbers to a voting location. This will vary from two to four per precinct at the voting location depending on projected turnout. PEO's include a Voting Location Manager, a Deputy Voting Location Manager and Judges.

One Precinct Election Official will be selected to act as Voting Location Manager and one will serve as Deputy Voting Location Manager at each location. They are responsible for overseeing the election process, organizing the opening and closing of the polling place and coordinating transporting of ballots and election supplies via the Delivery Judges to the Board of Elections after the polls close. The Voting Location Manager and the Deputy Voting Location Manager will be of opposite parties.

Precinct Election Officials work as a team to conduct an election at their assigned precinct. All PEO's must enforce the peace and good order in and about the polling location. They must keep the entrance to the polling location open and unobstructed. They also must prevent and stop any actions or attempts to obstruct, intimidate or interfere with any registered voter checking-in or voting.

Other members of the team are:

- ★ Rovers who serve as technical support to help you and troubleshoot throughout the day. They also have some supplies should you run short on election day. Rovers provide support for up to four polling locations.
- ★ The people who oversee the Polling Locations who make sure you have tables, chairs and other necessary items on election day.
- ★ Board of Elections staff who are in the office before the polls open, throughout election day and after the polls close to answer your questions, provide support and assist you in any way we can even if it is simply being a sounding board.

Elections are the mechanics of our democracy and providing voters with free, fair, open and honest elections ensures voter trust in the election process. Voters who have confidence in the elections process are more likely to continue to vote. Studies have shown that the greatest influence on voter confidence is how voters perceive precinct election officials did their jobs. If they believe their precinct election official did their job well, voters state they have increased confidence in the process.

Thank you for being part of the Wood County Election Team!

Precinct Election Officials Responsibilities

Responsibilities - Preparing for the Opening of the Polls

Prior to election day all PEO's should verify the location of/directions to the precinct where they are assigned to work.

One Democratic Election Official and One Republican Election Official must sign the top of the Polling Location Summary taking custody of the correct number of ICX Units.

***Voting Location Manager/Deputy Location Manager will work together to:**

- ◆ Pick up the ballots and other supplies prior to Election Day;
- ◆ Check precinct specific supplies to ensure they are for your precinct.
- ◆ Oversee and assist with the set up process including ICX set-up, flag placement, posting of required signs, organizing tables/materials
- ◆ Administer the Oath of Office to other election officials and have everyone sign the oath form on the Payroll Sheet
- ◆ Review any special instructions or last minute changes with other election officials
- ◆ Assign all election officials their duties. Each election official needs to understand the duties and responsibilities of his/her position. Rotate jobs during the day.
- ◆ Make sure the election materials, forms, paper ballots, ballot box, and ICX supplies (such as Voter cards, etc) are in a secure but accessible location throughout election day.

All Election Officials should:

- * Assist with the set up process including assembling the ICX units, placing the flags, posting the required signs, and organizing the tables/materials
- * Take the oath of office and sign the Poll Worker Payroll Sheet & Oath Declaration (in Information Notebook)
- * Witness that the ballot box is empty after removing the paper ballots
- * Lock the ballot box using a numbered blue lock.
- * Make sure the election materials, forms, paper ballots, ballot box, and ICX supplies (such as Voter Access cards, etc) are in a secure but accessible location throughout election day
- * **Last but not least**, all Election Officials should assist the voters and make their voting experience go as smoothly as possible. This includes directing a voter that is in the wrong precinct/polling location to their correct precinct.

A Two Person Bi-Partisan Team must return to the Board of Elections after the polls close :

- ◆ Orange Bag containing the USB Return Case with USB sticks enclosed
- ◆ Ballot Box containing paper ballots
- ◆ Poll Pad in neon green case
- ◆ Black Bag containing election supplies

Posting Lists, Poll Location Notice & Paper Ballot Voting

Posting List

This Posting List is a comprehensive term for a list of the voters who cast their ballot between 6:30 am and 11:00 am and a second list of voters who voted between 11:00 am and 4:00 pm. Any person may enter the polling location for the purpose of looking at and taking notes from the Posting List. Such persons may not wear any electioneering clothes or accessories and may not interfere with or disrupt the election. Such persons may not take the posted official Posting List, and election officials should be careful to place the list in a manner that it cannot be removed unnoticed by an election official.

A PEO will print both lists using the Poll Pad rather than checking names off on a paper list. In polling locations where there are multiple precincts the Posting List will contain the names of all voters that have voted in the location and will be printed at 11:00 am and then 4 pm. Any Poll Pad in the location can print the entire posting list for that location. The Voting Location Manager will assign one Poll Pad to print the Posting List for the location.

Poll Location Notice

If a voter comes to your precinct to vote but you determine through the Poll Pad that he/she is in the wrong location print or send by text the correct Voting Location information for the voter.

Paper Ballots

Paper ballot are typically used for Provisional and curbside voters but in some circumstances they may be used for regular voters.

Choice

Some voters may not wish to use the ICX voting units. These are paper ballot voters. The voter should be checked in on the Pollpad as normal. After verifying the voter signature, utilize the ballot type "Paper" button and enter the stub number.

Long Lines

If you experience long lines of voters waiting to use the DRE machines, a precinct election official can verbally announce the availability of Paper Ballots. Some voters may prefer to vote a Paper Ballot in lieu of waiting for a DRE to become available. A voter who votes a Paper Ballot due to long lines is NOT a provisional voter so his/her ballot is not put into a Provisional Envelope.

Problems with DRE Machines

If DRE voting machines malfunction, break down, run out of power, etc. Precinct Election Officials must offer voters Paper Ballots. Contact the Board of Elections immediately to notify of the issue in the location.

Paper Ballots and Split Precincts

A split precinct is when a precinct is comprised of more than one school district or other subdivision (e.g. more than one township, etc.) .

- ◆ If the precinct does not have any splits the precinct number ends in zero (such as #146.0).
- ◆ If the precinct does have splits the precinct number will end in a number other than zero (such as #653.2).

The Election Official must reference the voter's split when providing a Paper Ballot, Provisional or Curbside voter with their ballot to ensure that the voter gets the proper ballot style.

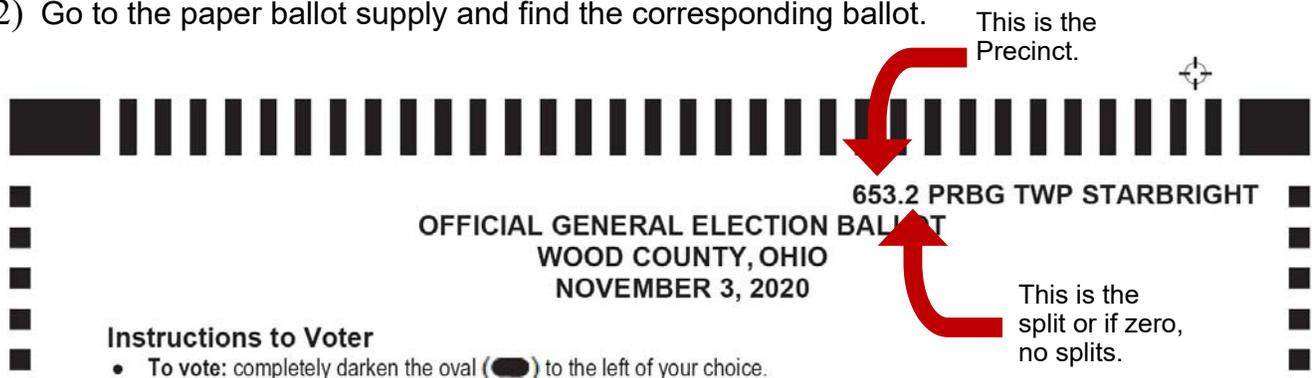
An example of a split precinct is #653 which has two splits:

- ◆ Precinct #653.1 is Rossford School District and
- ◆ Precinct #653.2 is Lake School District

For our paper ballot voters it is very important that the voter is given the correct precinct and ballot style (split) so the voter is voting for the candidates and issues they are eligible to vote on.

1) From the Pollpad, record the precinct number and split on the envelope (provisional and curbside) or on a piece of paper.

2) Go to the paper ballot supply and find the corresponding ballot.



3) Provide the voter with the correct paper ballot.

If a voter begins voting and realizes that they have been given the wrong ballot an Election Official will have to reissue the voter a ballot with the correct ballot style.

Flag Placement Map

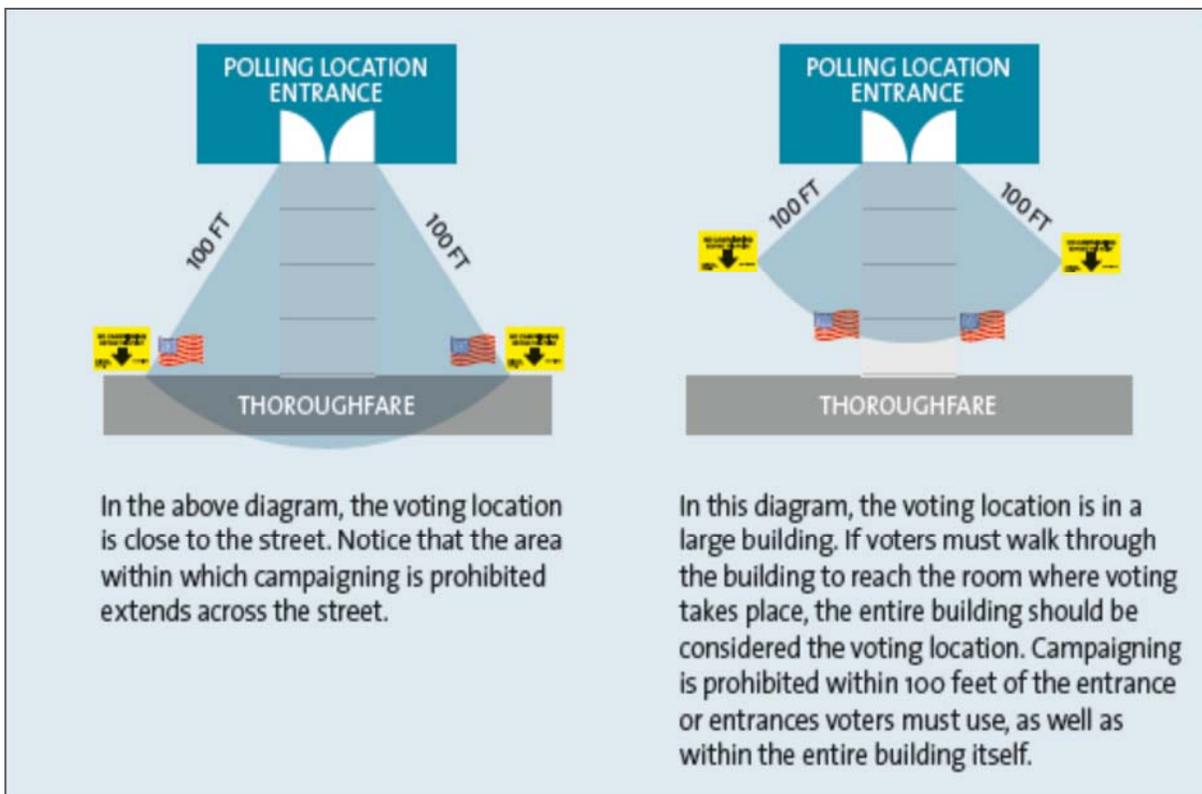
Loitering is prohibited within 100 feet of the polling entrance. Each polling location (not each precinct) should place the flags as close to 100 ft. from the building entrance as possible. (R.C. 3501.30 and R.C. 3501.35).

On Election Day, no one may campaign within 100 ft. of the entrance to the building of the polling location, or within 10 ft. of any elector waiting to vote if the line of waiting electors extends past the flags.

If the polling location is in a large building and voters must walk through the building to reach the room where voting is taking place, the entire building should be considered the voting location. Note: A tape measure is in your Black Bag.

If you have any questions regarding the placement of the flags, please call the Board of Elections office.

Try to avoid confrontations with people violating the 100 feet law; however, if you are certain campaigners are within 100 feet of the polling location or within 10 feet of an elector waiting in line and the campaigner refuses to move, contact local law enforcement then contact the Board of Elections (419-354-9120).



Precinct Voter Registration List

NOVEMBER 3, 2015 2015 GENERAL ELECTION		Consolidation : 010 BOWLING GREEN 1-A		WOOD Board of Elections		Precinct Voter Registration List	
LAST NAME - FIRST NAME		RESIDENCE	CITY	Precinct Voter Registration Total:		807	
010.0	ADAMS, ANDREA L	315 PARKVIEW DR LOT 119	BOWLING GREEN	53209	X		
010.0	ADAMS, JAMES CLOYD	1046 N MAIN ST LOT 46	BOWLING GREEN	21210	X		
010.0	ADAMS, SHARON L	1026 N MAIN ST LOT 46	BOWLING GREEN	20090	X		
010.0	AGUILAR, BERNICE	817 N SUMMIT ST	BOWLING GREEN	7979	X		
010.0	ALANIZ, MELISSA K	315 PARKVIEW DR LOT 100	BOWLING GREEN	372005	X		
010.0	ALEXANDER, TERESA K	315 PARKVIEW DR LOT 155	BOWLING GREEN	366407	X		
010.0	ALLAMON, HEATHER LYN	122 HAZEL AVE	BOWLING GREEN	268577	X		
010.0	ALLBERRY, JENNA M	540 FRAZEE AVE APT 1	BOWLING GREEN	376825	X		
010.0	ALLEN, CANDICE	656 FRAZEE AVE APT 34	BOWLING GREEN	951221	X		
010.0	ALLEN, CASSANDRA D	315 PARKVIEW DR LOT 109	BOWLING GREEN	266559	X		
010.0	ALLEN, DEVIN MICHAEL	375 PARKVIEW DR LOT 109	BOWLING GREEN	266874	X		
010.0	ALLEN, JOEL BRADLEY	1328 N MAIN ST APT A	BOWLING GREEN	338011	X		
010.0	ALMADHI, MAZIN NASIR	828 NENTRER DR ST APT 114	BOWLING GREEN	363792	X		
010.0	ALVIMER, ABDULRAHEER	273 E POPL RD APT 32	BOWLING GREEN	410300	X		
010.0	AMISON MITCHELL, ASHANDRE F	656 FRAZEE AVE APT 32	BOWLING GREEN	200091	X		
010.0	ANDERSKY, ANGELO D	527 THURSTON AVE APT 37	BOWLING GREEN	409926	X		
010.0	ANDERSON, MELISSA	804 FRAZEE AVE APT 8	BOWLING GREEN	403400	X		
010.0	ANDERSON, SUSAN JUSTINE	604 THURSTON AVE APT 0	BOWLING GREEN	6890	X		

2015 GENERAL ELECTION
NOVEMBER 3, 2015

BO TRINITY UNITED METHODIST CHURCH

Payroll Sheet and Oath of Office

PEO's PAYROLL SHEET & OATH DECLARATION

2019 GENERAL ELECTION

Each Precinct Election Official MUST sign loyalty oath before starting work!

State of Ohio
County of Wood

I do solemnly swear under the penalty of perjury that I will support the Constitution of the United States of America and the Constitution of the State of Ohio and its laws; that I have not been convicted of a felony or any violation of the election laws; that I will discharge to the best of my ability the duties of polling election official in and for the location of BG CHURCH OF THE NAZARENE in the county of Wood in the election to be held on 11/5/2019 as required by law and the rules and instructions of the board of elections of said county, and that I will endeavor to prevent fraud in such election, and will report immediately to said board any violations of the elections laws which come to my attention, and will not disclose any information as to how any elector voted which is gained by me in the discharge of my official duties.

BG CHURCH OF THE NAZARENE

1855 GORRILL RD BOWLING GREEN

Delivery Judge is person who accompanies the supplies on return.

Delivery Driver is person who drives the vehicle on the supply return.

Job:	Party:	Name and Phone:	Address:	Delivery Judge	Delivery Driver	Signature:
JUDGE	REP	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X
JUDGE	REP	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X
JUDGE	DEM	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X
JUDGE	REP	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X
JUDGE	REP	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X
DEPUTY VOTING	REP *	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	<input type="checkbox"/>	<input type="checkbox"/>	X

By signing as Voting Location Manager (VLM): I certify that the above signatures are of the persons who served and are entitled to pay.

* _____

Observer Certificate and Oath

Form No. 215-B Prescribed by the Secretary of State (09-17)

Certificate of Appointment of Observer at Precincts on Election Day

R.C. 3505.21

print clearly

This certificate must be presented to the appropriate election official at the time of observation.

We, the appointing authority
Required

You must choose
ONE of these options.

Today's Date 10/15/2019 MM/DD/YYYY

The Central Committee Chairperson and Secretary of the Wood
(Name of County or State)
Political Party,
(Name of Political Party)

REQUIRED signatures of party Central Committee Chairperson **AND** Secretary

Sam Eagle Tom Turkey
Chairperson Secretary **OR**

The undersigned group of five or more candidates,
REQUIRED ALL signatures of members of group of five or more candidates

_____ **OR**

The undersigned duly recognized committee _____
("Supporting" or "Opposing")

the following ballot issue _____
(Name of Ballot Issue)

(Name of Committee if Applicable)

REQUIRED signatures of **ALL** members of duly recognized committee supporting or opposing a ballot issue

hereby appoint the following person(s) John Q. Public
(Name(s) of Observer(s))

to observe in Wood County **at precinct** Anytown A
(Name of County) (Name of Precinct)

for the election to be held on

Date of Election 11/1/2019 MM/DD/YYYY

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

OATH

"You do solemnly swear that you will faithfully and impartially discharge the duties as an official observer, assigned by law; that you will not cause any delay to persons offering to vote; and/or that you will not disclose or communicate to any person how any elector has voted.

Security at the Polls

Precinct Elections Officials are the first line of security at the polling places on Election Day. In order to ensure the security of the polling location the Precinct Elections Officials shall do the following:

- ★ Inspect voting units and Electronic poll book units upon arrival at the location to ensure that the security seals are intact and the units are physically sound and undamaged.
- ★ Inspect voting supplies including; ballots, required postings, voting unit keys, upon arrival at the location to ensure that the security seals are intact and the supplies are physically sound and undamaged.
- ★ Setup polling place in such a way to ensure that control is maintained by Precinct Elections Officials over voting supplies and voting units.
- ★ Verify before voting begins that DRE voting units have all media access panels and printer panels locked and secure.
- ★ Verify before voting begins that voting units power cords are functioning and secured out of the walking paths of voters.
- ★ Verify that DRE voting units and Electronic poll book units indicate they are beginning with zero (0) votes cast at the polls.
- ★ Inspect voting units regularly throughout the day to ensure the units; are physically sound and undamaged, have all panels locked and secure, and are receiving power.
- ★ Report any suspicious activity in or around voting units or voting supplies.

In addition to considering the security of the voting units and supplies, Precinct Elections Officials must maintain the physical security of the poll workers and voters in the event of an emergency. In this case it is the first priority of the Precinct Elections Officials is to ensure their own safety as well as the voters physical well-being. If time and circumstances allow, without danger to human life, the second priority is to secure the voting units and supplies. The third priority is to maintain the continuity of the Election Day through the reestablishment of voting processes.

Precinct Emergency Plan

Injury/Illness at polls

In the circumstance in which a voter or Precinct Polling Official becomes seriously injured or ill, a Precinct Polling Official should call 911 for emergency medical assistance. A Precinct Polling Official will then need to contact the Board of Elections to inform the office of the incident and how it is being resolved.

If a Precinct Polling Official becomes ill and must leave the precinct, please contact the Board of Elections immediately so a replacement may be dispatched.

In both cases every effort should be made to continue to allow people to vote if reasonably possible.

Fire

In the event of a fire alarm/fire, a Precinct Polling Official shall direct the voters to the appropriate emergency exit.

If it can determine that there is no immediate physical danger, Precinct Elections Officials may take the voting units, electronic Poll books, ballots, and voting supplies while exiting the building. The voting units and supplies should be monitored by at least one Precinct Polling Official from each party at all times. If practicable, all voting units and supplies may be secured in a Precinct Polling Official's car; being certain that the car is far enough from the building so as not to receive fire damage.

If it is a drill or a false alarm, Precinct Elections Officials shall return to the polling place and resume voting as soon as possible. Precinct Elections Officials are required to report the incident to the Board of Elections.

In the event of an actual fire, Precinct Elections Officials should ensure that emergency personnel have been notified and then immediately contact the Board of Elections so arrangements may be made to use an alternate location.

Belligerent Person

Precinct Elections Officials shall report persons who are suspicious, become unruly or make threats of physical violence in the polling location to local law enforcement and request assistance. If the Precinct Elections Officials have concerns regarding their personal safety or the safety of the voters they should use the county "911" system for immediate police response. Precinct Elections Officials should contact our office as soon as possible after alerting police.

Board of Elections staff shall report persons who are suspicious, become unruly or make threats of physical violence in the early vote center to local law enforcement and request assistance. If the staff have concerns regarding their personal safety or the safety of the voters they should contact Courthouse Complex Security Division of the Wood County Sheriff's Office by phone or security call button.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Protests, unrest, or violence at a voting location

Precinct Elections Officials shall report persons who are loitering, inhibiting voter access or causing physical violence either in the polling location or within the 100 foot election zone to local law enforcement and request assistance. If the Precinct Elections Officials have concerns regarding their personal safety or the safety of the voters they should use the county "911" system for immediate police response. Precinct Elections Officials should contact our office as soon as possible after alerting police.

In the event individuals or groups are inhibiting voter access or causing physical violence at the early vote center or within the 100 foot election zone they should contact Courthouse Complex Security Division of the Wood County Sheriff's Office.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Power Outage

If there is a power outage, Precinct Elections Officials must evaluate whether there is sufficient light in the room to continue voting. The voting units are equipped with battery back-up and voting may continue as long as Precinct Elections Officials believe it is safe to do so. If there is sufficient natural light, the precinct should be reconfigured to take maximum advantage of the natural light and voting should continue. Precinct Elections Officials will utilize the provided voter registration list for signing in voters

If there is insufficient light, Precinct Elections Officials should assist in getting the voters safely to the exits. A Precinct Polling Official should contact the Board of Elections. If there is an alternate room with sufficient natural light that may be used, the precinct may be moved within the building. A Precinct Election Official should coordinate efforts with any custodial or other building personnel if possible. If an external generator is required, the Board of Elections will dispatch emergency personnel to assist.

If there is a power outage at the early vote center the ICX voting units will continue to be used utilizing the battery power. Absentee paper ballots will also be available. A paper ballot poll book will be available for the purposes of sign in.

Traffic issues preventing access to polling locations

In the event that a traffic issues is reported for a voting location by either the Precinct Election Officials or voters. The Board of Elections staff will immediately contact the appropriate law enforcement office with jurisdiction in that area to determine the extent and duration of the traffic issue. If the issue will be for an extended period of time. The Board of Elections Directors will work with the local jurisdiction, the County Sheriff, the County EMA Director to reroute traffic to the voting location.

In the event that a traffic issues is reported for the early vote center. The Board of Elections staff will immediately contact the appropriate Bowling Green Police Department to determine the extent and duration of the traffic issue. If the issue will be for an extended period of time. The Board of Elections Directors will work with the local jurisdiction, the County Sheriff, the County EMA Director to reroute traffic to the early vote center.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Gas Leak

In the event of a gas leak, a Precinct Polling Official shall assist the voters to the appropriate emergency exit.

Precinct Elections Officials should if possible take the voting units, memory sticks, ballots, and voting supplies while exiting the building. The voting units and supplies should be monitored by at least one Precinct Election Official from each party at all times. If practicable, all voting units and supplies may be secured in a Precinct Polling Official's car.

Precinct Elections Officials are required to report the incident to the Board of Elections. The Board of Elections will arrange to use an alternate location.

The Board of Elections staff will communicate to precinct elections officials the process of relocating the precinct equipment and supplies. The Board of Elections staff will coordinate local resources (i.e. municipal, township, law enforcement) to assist in transportation of equipment. Electronic Highway signs will be deployed to direct voters to the alternate voting location. The Board of Elections will immediately implement the emergency communications plan to notify voters through local media, the official website, social media and the county Code Red system.

If there is a gas leak at the early vote center the ICX voting units and poll books will be moved to an alternate location either across the street or if necessary to Gypsy Lane Governmental Complex to allow a continuation of voting. The decision will be made based on the recommendations of the Emergency Management Director and the on-site incident commander.

Water or Sewer Issues

If there is a water or sewer issue, Precinct Elections Officials must evaluate whether there is sufficient impact to the room to continue voting. Voting may continue as long as Precinct Elections Officials believe it is safe to do so. There is no requirement for voting locations to provide a public bathroom.

If the water or sewer issue poses an immediate health or safety concern, Precinct Elections Officials should assist in getting the voters safely to the exits. A Precinct Polling Official should contact the Board of Elections. The Board of Elections will arrange to use an alternate location.

If there is a water or sewer issue at the early vote center voting will continue unless the situation poses an immediate health or safety concern at which point voting will be moved to an alternate location either across the street or if necessary to Gypsy Lane Governmental Complex to allow a continuation of voting. The decision will be made based on the recommendations of the Emergency Management Director and the Wood County Health Commissioner.

Area evacuation

In the event that an area evacuation is issued for a voting location by either the Precinct Election Officials or voters. The Board of Elections staff will immediately contact the appropriate law enforcement office with jurisdiction in that area to determine the extent and duration of the evacuation. The Board of Elections Directors will work with the local jurisdiction, the County Sheriff, the County EMA Director to establish the extent of the evaluation and the closest alternate voting location that can be established.

The Board of Elections staff will communicate to precinct elections officials the process of relocating the precinct equipment and supplies. The Board of Elections staff will coordinate local resources (i.e. municipal, township, law enforcement) to assist in transportation of equipment. Electronic Highway signs will be deployed to direct voters to the alternate voting location. The Board of Elections will immediately implement the emergency communications plan to notify voters through local media, the official website, social media and the county Code Red system.

In the event that an area evacuation is issued for the early vote center. The ICX voting units and poll books will be moved to an alternate location either across the street or if necessary to Gypsy Lane Governmental Complex to allow a continuation of voting. Electronic Highway signs will be deployed to direct voters to the alternate early voting location. The Board of Elections will immediately implement the emergency communications plan to notify voters through local media, the official website, social media and the county Code Red system.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Tornado

During a tornado warning, Precinct Elections Officials should direct voters to the designated safe area in the building. If it can determine that there is no immediate physical danger, Precinct Elections Officials may take the voting units, memory cards, ballots, and voting supplies to a safe location. If possible a Precinct Polling Official should contact the Board of Elections. Precinct Elections Officials and voters should remain in designated safe area until the danger has passed. Voting should be resumed as quickly as possible.

If the building receives any damage, please contact emergency personnel first, and then contact the Board of Elections as soon as possible so arrangements may be made to use an alternate location.

The Board of Elections staff will communicate to precinct elections officials the process of relocating the precinct equipment and supplies. The Board of Elections staff will coordinate local resources (i.e. municipal, township, law enforcement) to assist in transportation of equipment. Electronic Highway signs will be deployed to direct voters to the alternate voting location. The Board of Elections will immediately implement the emergency communications plan to notify voters through local media, the official website, social media and the county Code Red system.

In the event the early vote center has a tornado warning, staff should direct voters to the designated safe area in the building. Staff and voters should remain in designated safe area until the danger has passed. Voting should be resumed as quickly as possible.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Suspicious Package

Precinct Elections Officials that find any unattended or suspicious packages in the polling location should call 911 immediately. No attempt to move or pick up the package should be made. Precinct Elections Officials should direct the voters to the appropriate emergency exit. Precinct Elections Officials should call the Board of Elections after exiting the building.

If the polling location is deemed safe by emergency personnel, Precinct Elections Officials should resume voting as soon as possible

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted voting.

Snow Event/Inclement Weather

In the event that weather conditions are going to prevent the return of voting supplies to the Board of Elections office a Precinct Polling Official should immediately contact the Board of Elections. Emergency personnel may be dispatched to assist in transporting Precinct Elections Officials from the polling place and returning the voting supplies.

Precinct Elections Officials shall be provided with contact numbers for emergency services and the Board of Elections, however they are encouraged to utilize the county "911" system in the circumstance of a life-threatening event. Precinct Elections Officials are to first contact necessary emergency services after which they are to notify the Board of Elections at the earliest available time in which the contact can be safely made.

The Board of Elections Directors will immediately inform the Secretary of State that an issue has impacted results.

EQUIPMENT INVENTORY

Voting Unit and Electronic Poll Book Units inventory shall consist of the number of units and the serial number, condition, status, location and history of each unit. The history shall include a detailed breakdown of dates, office personnel involved, descriptions of actions and locations where applicable.

Contact Information for BOE & Locations

Board of Elections Election Day Contact Information

Phone:

419-354-9120

LOCATION CONTACT INFORMATION

If you provided your cell phone number to the Board of Elections for use in contacting you on Election Day be sure:

-  The cell phone turned on.
-  The ringer set loud enough to be heard.
-  The cell phone being used for official election business only when at table

Remember: No personal use of cell phones near the voters or the voting process.

The Board of Elections MUST be able to reach you on Election Day.

It is **YOUR** responsibility to make sure that the BOE has correct contact information for your location.

Law Enforcement Agencies

CITIES			
Bowling Green	419-352-2571	Perrysburg	419-872-8001
Fostoria	419-435-8573	Rossford	419-666-5230
Northwood	419-691-5053		

VILLAGES			
Bloomdale	419-454-6503	North Baltimore	419-257-2181
Bradner	419-288-2222	Pemberville	419-287-3250
Custar		Portage	419-354-9001
Cygnets		Risingsun	419-457-4550
Grand Rapids	419-832-2165	Tontogany	
Haskins	419-823-1130	Walbridge	419-666-1444
Hoytville	419-278-2222	Wayne	419-288-2777
Jerry City		West Millgrove	419-288-3333
Luckey	419-833-3392	Weston	
Millbury	419-666-5500		

TOWNSHIPS			
Bloom Township	419-354-9001	Montgomery Township	419-354-9001
Center Township	419-354-9001	Perry Township	419-354-9001
Freedom Township	419-354-9001	Perrysburg Township	419-874-3551
Grand Rapids Township	419-354-9001	Plain Township	419-354-9001
Henry Township	419-354-9001	Portage Township	419-354-9001
Jackson Township	419-354-9001	Troy Township	419-354-9001
Lake Township	419-838-6651	Washington Township	419-354-9001
Liberty Township	419-354-9001	Webster Township	419-354-9001
Middleton Township	419-354-9001	Weston Township	419-354-9001
Milton Township	419-354-9001		

WOOD COUNTY SHERIFF'S DEPT. 419-354-9001 IN CASE OF EMERGENCY 911