

Wood County Department Head Meeting

July 17, 2020



Announcements

- Virtual Meeting Platform:
 - WebEx Trial Ended – Transition underway to Microsoft Teams
 - When participating in meetings be sure to hide video and mute microphone; if calling in be sure to mute your computer speakers to avoid feedback
 - Use the Raise Hand feature if you have a question. Please limit use of the chat feature (limited to those calling into hear meeting)
- Monthly Safety Subject:
 - July – Violence in the Workplace; August – Housekeeping
- Driving Checks – memo forthcoming regarding process clarification

Insurance Update

- COVID-19 Virtual Evaluation & Testing – no cost to members
- Telehealth Coverage – Non-COVID Telehealth extended to 9/30/20
- Encourage use of the EAP: KEPRO 1.800.607.1522 – Up to 5 free, confidential visits available per presenting issue
 - Virtual visits available
- Wellness Update:
 - Summer Quarter: Challenges - Reduce Your Stress/Walk It Off; Events - Posted Online
 - Blood Drive: Additional Drive Added for August 11 – Alvin L. Perkins Atrium – Antibodies Test Available

Training Update

- Annual CORSA Training/HR Group – Virtual Meeting 7/23 @ 9 a.m.
 - Watch for information to join the meeting from Erica Noel
 - Requires attendance by one representative from each office/department
 - Review of COVID reimbursement reporting information
- Ethics Training
 - [Live webinar](#) - Learners receive an email with their name on the list of those who completed the webinar
 - On-demand [E-course](#) - Learner either prints their own certificate of completion at the end of the course or can save it as a pdf document.
 - Required for all Commissioners' Department employees by October 23

Fiscal Update

- Federal CARES Act
 - Memo resent regarding requested information
 - Form created to track FFCRA funds paid for Emergency Paid Sick Leave or Emergency Family Medical Leave Act
- Supply Chain Diversification
 - Note country of origin on billbacks – memo recently sent

COVID-19 Update

- Cannot Stress Enough, The Importance of:
 - Social Distancing
 - Wearing Facial Covering/Masks
 - Handwashing
- Limit Close Contacts While at Work – No one should be without a mask/within six feet of others at work
 - Close Contact Definition: Any individual within six feet of an infected person for at least 15 minutes (can be collective over a longer period of time)
 - Delay in Getting Test Results – If someone was in close contact with a positive, they should monitor for symptoms and quarantine at home for 14 days.

COVID-19 Update: Stay Home if Sick

- Report all Symptoms to HR: Per CDC and ODH COVID symptoms may include:
 - Cough
 - Shortness of breath or difficulty breathing
 - Or any of the following:
 - Fever or chills
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- If abnormal for employee: Refer them to physician for guidance

COVID-19 Update: Stay Home if Sick

- Remember - Contagious two days prior to symptoms
- Invoke FMLA or Paid Emergency Sick Leave (if eligible)

COVID-19 Update

- Testing Reminder
 - Should stay home/isolate until results are received – If positive test up to 10 days depending on symptoms. Negative test can return to work
 - If identified as a close contact to a positive case, a negative test does not negate the 14-day quarantine period.
- Continue Best Practices
 - Social Distancing and Wearing Facial Coverings (masks)
 - Wash Hands/Sanitize Work Areas
 - Remain Flexible as process changes
- Stay Healthy!

Two Minute Drill

Next Meeting Date: August 21, 2020 virtual meeting