

## Wood County

### Unclassified Service Explanation and Acknowledgment Form

#### Nature of Employment in the Unclassified Civil Service

1. Employees in the unclassified service of Wood County serve at the pleasure of the appointing authority and may be removed from their unclassified position at any time and for any legal reason.
2. Employees in the unclassified service of Wood County do *NOT* have a property interest in their positions.
3. Employees in the unclassified service of Wood County will never gain a property interest in their unclassified positions regardless of the amount of time they remain in their unclassified positions.
4. Employees who are removed from positions in the unclassified service do not have appeal rights to the State Personnel Board of Review.

I, \_\_\_\_\_

(name), acknowledge the following:

1. I have read and understand the information provided above about the nature of employment in the unclassified service of Wood County.
2. I acknowledge that the position of:

\_\_\_\_\_ that I occupy at  
(position title)

\_\_\_\_\_ (department)

is in the unclassified service as set forth in Section 124.11 (A), § \_\_\_\_\_

or Section \_\_\_\_\_ of the Ohio Revised Code.

3. I sign this form and accept appointment to this position in the unclassified service knowingly and voluntarily, and I acknowledge that I serve at the pleasure of my appointing authority, and that I have no protection under the civil service laws of the State of Ohio.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

cc: Employee personnel file