

Insurance Schedule 2022-2023

| Task | Timeframe | Task | Timeframe |
|---|----------------------------|--|------------------------|
| Insurance Report Due by 4:29 p.m. | Mon. after last pay of mo. | Summary Plan Description (SPD) & SBC Distribution | Prior to Open Election |
| Employee Payroll Deductions | 1st & 2nd pay of each mo. | Annual Group Representative Meeting @ 9:29 a.m. | 11-3-22 & 11-2-23 |
| Holidays | See below | Annual Employee Meetings | See below |
| Annual Eligibility Certification Period | Sept. 1 - Sept 30 | Annual Open Election Period (changes effective 1/1) | Nov. 15 - Dec. 15 |
| Open Election Report Due | 12-16-22 & 12-18-23 | Vision Claim Deadline for Prior Year Date of Service | 90 days after year end |

| July 2022 | August 2022 | September 2022 | October 2022 | November 2022 | December 2022 |
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| Jan 2023 | February 2023 | March 2023 | April 2023 | May 2023 | June 2023 |
| S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 | S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 |
| July 2023 | August 2023 | September 2023 | October 2023 | November 2023 | December 2023 |
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ACA Standard Ongoing Employee Eligibility (Subject to change - based on federal legislation)

| Year | Measurement Period | Administrative Period | Stability Period |
|------|---------------------|-----------------------|--------------------|
| 2023 | 10/10/21 to 10/8/22 | 10/9/22 to 12/31/22 | 2023 Calendar Year |
| 2024 | 10/9/22 to 10/7/23 | 10/8/23 to 12/31/23 | 2024 Calendar Year |
| 2025 | 10/8/23 to 10/5/24 | 10/6/24 to 12/31/24 | 2025 Calendar Year |