

Insurance Schedule 2024-2025

Task	Timeframe	Task	Timeframe
Insurance Report Due by 4:29 p.m.	Mon. after last pay of mo.	Annual Group Rep Meeting @ 1:59 p.m. in Hrg Room	Oct 31, 2024 & Oct 30, 2025
Employee Payroll Deductions	1st & 2nd pay of each mo.	Annual Employee Meetings	See below
Holidays	See below	Annual Open Election Period (changes effective 1/1)	Nov 15 - Dec 15 (or as noted)
Dependent Eligibility Certification Period	Sept 1 - Sept 30	Open Election Report Due to BCC	Dec 17, 2024 & Dec 16, 2025
Employee Eligibility Certification	See ACA Measurement Period	Vision Claim Deadline for Prior Year Date of Service	March 31

July 2024							August 2024							September 2024							October 2024							November 2024							December 2024								
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S		
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7					1	2	3	4	5						1	2	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14		
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21		
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28		
28	29	30	31	25	26	27	28	29	30	31	29	30	27	28	29	30	31	24	25	26	27	28	29	30	29	30	31																

Jan 2025							February 2025							March 2025							April 2025							May 2025							June 2025						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4						1						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
26	27	28	29	30	31	23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	29	30										

July 2025							August 2025							September 2025							October 2025							November 2025							December 2025						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
			1	2	3	4	5					1	2	1	2	3	4	5	6				1	2	3	4						1	1	2	3	4	5	6			
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
27	28	29	30	31	24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31										

ACA Standard Ongoing Employee Eligibility (Subject to change - based on federal legislation)

Year	Measurement Period	Administrative Period	Stability Period
2025	10/8/23 to 10/5/24	10/6/24 to 12/31/24	2025 Calendar Year
2026	10/6/24 to 10/4/25	10/5/25 to 12/31/25	2026 Calendar Year
2027	10/5/25 to 10/3/26	10/4/26 to 12/31/26	2027 Calendar Year