

The undersigned applicant prays for a finding that he or she has been rehabilitated to a satisfactory degree; that the applicant's record in the above matter is sealed; that index references pertaining to the above-referenced matter are deleted and that henceforth it be deemed that the proceedings in the aforesaid cause never occurred.

The applicant further states that they are **under 18 years of age**, not currently under the jurisdiction of the Court in relation to a delinquency complaint, have paid their fines in full, and that at least six (6) months have passed since 1) the termination of any order made by the Court in relation to the adjudication; 2) any unconditional discharge from the Department of Youth Services or any institution or facility if the applicant was committed to such in relation to the case; 3) the Court's order determining that the applicant is no longer a juvenile sex offender registrant.

OR

The applicant further states that they **18 years of age or older**, not currently under the jurisdiction of the Court in relation to a delinquency complaint, have paid their fines in full, and that there has been 1) the termination of any order made by the Court in relation to the adjudication.

The applicant also authorizes the release of any school and/or police reports that may aid the court in making a finding in this matter.

**Applicant's
Signature** _____

Date _____

Parent/Guardian's Signature

Date

Attorney's Signature

Date

IT WILL TAKE AT LEAST 30 DAYS AFTER YOU FILE YOUR APPLICATION BEFORE YOU WILL RECEIVE A RESPONSE FROM THE COURT.

For any question you may have regarding your application, contact the Juvenile Court Clerk's Office at (419) 352-3554

**Wood County Court of Common Pleas
Juvenile Division**

1032 S. Dunbridge Rd., Bowling Green, OH 43402

Sealing Records Information Sheet

Name

DOB

Address

City

State

Zip

E-mail

Phone Number

SSN - -

Driver's License #

Has it been at least six months since you were terminated from probation or completed ALL Court Orders.

YES

NO

If no, please consult an attorney as you may not be eligible for sealing your record.

Why are you requesting a seal/expungement? _____

How will a seal/expungement benefit you? _____

Are you currently attending school? YES NO

If YES: What school/college? _____ Major? _____

Anticipated graduation date: _____

If NO: Where did you attend high school? _____

Graduation date or date of GED if applicable: _____

What is your employment history since your case was closed?

Position Title: _____ Dates of Employment: _____

Employer: _____

Position Title: _____ Dates of Employment: _____

Employer: _____

Position Title: _____ Dates of Employment: _____

Employer: _____

Have you had any further court involvement? YES NO

If YES:

Offense: _____ Date: _____

Offense: _____ Date: _____

Offense: _____ Date: _____

Is there anything else you like the court to be aware in support of your request:

Additional Information Required with Application to Seal Record

- Copy of your diploma or transcript
- Copy of your most recent paystub
- Sealing and Records Information Sheet completed (this form)

Return to the Wood County Juvenile Court
Attn: Ronda Downard
1032 S. Dunbridge Road
Bowling Green, Ohio 43402